

M I N U T E S



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING
MONDAY, DECEMBER 6, 2004

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
Business Building Room 111

Public Meeting
Board Room
Business Building Room 117

*The minutes may be accessed on the
Santa Monica College website:
<http://www.smc.edu/admin/trustees/meetings/>*

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

December 6, 2004

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District is scheduled to be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, December 6, 2004.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order
- B Roll Call

II. CLOSED SESSION

- Public Employee: Employment, Appointment, Discipline, Dismissal, Release pursuant to Government Code Section 54957

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS *(Continued)*

- C Pledge of Allegiance
- #1 Approval of Minutes: November 15, 2004 (Regular Meeting)

IV. SUPERINTENDENT'S REPORT**V. ACADEMIC SENATE REPORT****VI. CLASSIFIED SENATE REPORT****VII. COMMUNICATIONS OR PUBLIC COMMENTS****VIII. CONSENT AGENDA** *(All items considered in one motion unless pulled for discussion later in the meeting)***Planning and Development**

- #2 Contracts and Consultants
 - A Consultant for Institutional Development Services on Title V Grants
 - B Consultant for Job Development Incentive Fund Grant

Academic and Student Affairs

- #3 Contracts and Consultants_
 - A Emeritus College Facilities, Spring 2005

Human Resources

- #4 Academic Management – Establish Positions/Reassignment Pulled – No Action Taken
- #5 Academic Personnel
- #6 Classified Personnel – Regular
- #7 Classified Personnel – Limited Duration
- #8 Classified Personnel – Non Merit

Business and Administration

- #9 Contracts and Consultant
 - A Fiscal Services Consultant
 - B KCRW Agreements
 - C Agreement for Marketing and Recruitment
- #10 Claim for Damages
- #11 Facilities
 - A Agreement for Consulting Services - Capital Outlay Programs
 - B Change Order No. 1 – Renovation of West Building, Bundy Campus
 - C Change Order No. 3 – Kinesiology/Dance and Athletics Offices

IX. CONSENT AGENDA – Pulled Items

X. MAJOR ITEMS OF BUSINESS

- #12 Appointment of Interim Superintendent/President
- #13 Administrative Reassignments
- #14 Acceptance of Los Angeles County Canvass Certificate, November 2, 2004 Election
- #15 Resolution Appointing a General Obligation Bond Citizens' Oversight Committee with Respect to Measure S

XI. BOARD POLICY

- D First Reading – Board Policy Section 2250, District Planning and Advisory Council

XII. INFORMATION

- E Submittal of Grant

XIII. BOARD REPORTS AND COMMENTS

- XIV. **ADJOURNMENT:** There will be a special meeting of the Santa Monica Community College District Board of Trustees on Monday, December 20, 2004 at 5:30 p.m. in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California. This is the annual organizational meeting of the Board of Trustees.

The next regular meeting of the Board of Trustees will be Monday, January 10, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

December 6, 2004

I. ORGANIZATIONAL FUNCTIONS

- A. CALL TO ORDER – 5:30 p.m.
- B. ROLL CALL

Dr. Margaret Quiñones, Chair - Present
Carole Currey, Vice-Chair - Present
Dr. Dorothy Ehrhart-Morrison - Present
Dr. Nancy Greenstein - Present
Graham Pope – Absent (Excused)
Herbert Roney - Present
Annette Shamey - Present
Dina Cervantes, Student Trustee - Present

II. CLOSED SESSION

Public Employee: Employment, Appointment, Discipline, Dismissal, Release pursuant to Government Code Section 54957

- Appointment of Interim Superintendent/President

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

Report from Closed Session

Board Chair Margaret Quiñones reported that the Board unanimously approved in closed session the appointment of Dr. Thomas J. Donner as Interim Superintendent/President for the period of January 1, through December 31, 2005.

- C. PLEDGE OF ALLEGIANCE – Thomas J. Donner

RECOMMENDATION NO. I APPROVAL OF MINUTES

It is recommended that the minutes from the following meeting of the Santa Monica Community College District Board of Trustees be approved:

November 15, 2004 (Regular Meeting)

MOTION MADE BY: Dorothy Ehrhart-Morrison
SECONDED BY: Nancy Greenstein
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Pope)

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

December 6, 2004

IV. SUPERINTENDENT'S REPORT

- Katharine Muller: Management Association presented this month's Classified Staff Recognition Award to Mark Kessler, Campus Police Officer.
- Chair Margaret Quiñones congratulated Tom Donner for being named Outstanding Chief Business Officer of the Year by the Community College Business Officers Organization
- An update on the Governance Structure Work Group was included in the Academic Senate and Classified Senate reports

V. ACADEMIC SENATE REPORT**VI. CLASSIFIED SENATE REPORT****VII. COMMUNICATIONS AND PUBLIC COMMENTS**

Richard Tahvildaran-Jesswein
Zina Josephs
Robert Foster

BOARD OF TRUSTEES**ACTION**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

December 6, 2004

CONSENT AGENDA

It is recommended that the Board of Trustees take the action requested on Consent Agenda Recommendations #2-#3, and #5-#11 (Recommendation #4 was pulled – no action taken)

Action on Consent Agenda

MOTION MADE BY: Herbert Roney
SECONDED BY: Carole Currey
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Pope)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	December 6, 2004

CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 2 CONTRACTS AND CONSULTANTS

Requested Action: Approval

2-A CONSULTANT FOR INSTITUTIONAL DEVELOPMENT SERVICES ON TITLE V GRANTS

Contract with Blanca Malpartida-Girard to provide overall leadership to and direct all aspects of the Title V – *Enhancing the Success of First-Time in College Students Grant*. Other responsibilities also include communicating project activities to all constituencies of the College, assume responsibility for appropriate utilization of funds and establish procedures for timely process and assessment of the grant.

Amount of Contract: \$6,348 per month
Term of Contract: December 7, 2004-June 30, 2005 or until the project manager for the grant is hired.
Funding Source: Title V Grant – *Enhancing the Success of First-Time in College Students*

2-B CONSULTANT FOR JOB DEVELOPMENT INCENTIVE FUND GRANT

Contract with Helen Baker to provide overall leadership and supervision to the Job Development Incentive Fund Grant recently awarded to Santa Monica College. Other responsibilities include establishing partnerships with local hospitals and One-Stop Centers to train new staff to be employed in the health industry.

Amount of Contract: \$4,761 per month
Term of Contract: December 7, 2004-June 30, 2005 or until the project manager for the grant is hired
Funding Source: Job Development Incentive Fund

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	December 6, 2004

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

Requested Action: Approval

3-A **EMERITUS COLLEGE FACILITIES, SPRING 2005**

Off-campus Emeritus College classes for the Spring 2005 semester February 14 through June 14, 2005. Payment per class session is authorized as stated on the list.

Funding Source: 2004-2005 Budget of Emeritus College

Comment: The list of facilities is on file in the Office of Academic Affairs and Emeritus College.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION December 6, 2004
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CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4

Requested Action: Approval

PULLED – NO ACTION TAKEN

ACADEMIC MANAGEMENT

ESTABLISH POSITIONS/REASSIGNMENT

ESTABLISH

Provost, Bundy Campus
Director, Bundy Campus

EFFECTIVE DATE

01/03/05

REASSIGNMENT

Dianne Berman

From: Project Manager, International Education/
Acting Director, Institutional Research

To: Director, Bundy Campus

01/03/05

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	December 6, 2004

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATE

NEW FACULTY POSITIONS

Fall, 2005

- Art (Ceramics)
- Chemistry
- College Psychologist*
- Computer Applications
- Cosmetology
- Counseling 20 Instructor
- Counselor Bundy Site/Teacher Education*
- English, Basic Skills Writing (2 positions)
- English, Reading
- Learning Disabilities Specialist
- Mathematics, Developmental
- Nursing, Medical/Surgical

*Categorically funded

Comment: The thirteen new faculty positions listed above were recommended by the ad hoc committee of faculty members and Academic and Student Affairs administrators charged with developing a recommendation for new full-time faculty positions for Fall, 2005. These are in addition to the twelve rollover positions currently in the recruitment phase.

ELECTIONS

ADMINISTRATIVE

Crawford, Leonard	Director, EOP&S	01/03/05
McQuary-Peninger, Laurel	Director, Grants	01/10/05
Myrow, Steve	Director, Financial Aid	01/10/05

Project Managers (Categorically Funded)

Santos, Sarita	Project Manager, Title V <i>Preparing Tomorrow's Teachers Today</i>	01/03/05-06/30/05
Ryan, Joseph	Project Manager <i>U.C. Riverside Grant, Copernicus Project</i>	01/03/05-06/30/05

Comment: This Title V grant is separate from "Enhancing the Success of First-time in College Students"

ADJUNCT

(List on file in the Office of Human Resources - Academic)

RETIREMENT

Piedad F. Robertson, Superintendent/President	02/01/05
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	December 6, 2004

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

PROBATIONARY

Adshade, Thomas, Parking Security Officer, Campus Police	10/25/04
Rabito, Rosanne, Instructional Assistant-English, English	11/22/04

REINSTATEMENT

Brown, Theodore, Custodian, Operations	11/19/04
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ADVANCED STEP PLACEMENT

(The employee(s) listed has met the standards for Advanced Step Placement. Salary advance step placement is retroactive to initial hire date)

Adshade, Thomas, Parking Security Officer, Campus Police	Step C	10/25/04
Negron, Robert, Parking Security Officer, Campus Police	Step C	10/11/04
Ross, Nancy, Instructional Asst-Learning Dis, DSC	Step C	09/21/04
Valdez, Roland, Parking Security Officer, Campus Police	Step C	10/11/04

WORKING OUT OF CLASSIFICATION

Terzis, Helen	12/01/04 – 02/28/05
From: Personnel Analyst II, Personnel Commission, 12 mos, 40 hrs	
To: Acting Director of Classified Personnel, Personnel Commission, 12 mos, 40 hrs	

SEPARATIONS

RESIGNATION

Batey, Jeanne, Director of Classified Personnel	11/30/04
Gutierrez, Karina, Personnel Specialist I, Human Resources	11/29/04

RETIREMENT

Shamey, Annette, Member, Board of Trustees	12/7/04
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The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	December 6, 2004

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL – LIMITED DURATION**

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Morrison, Maureen, Vocational Tutoring Assistant I, Counseling	10/01/04 - 06/30/05
Siewierski, Thodore G., Swim Instructor Lifeguard, KDR	11/09/04 - 12/08/04
Wheeler, D. Brennan, Laboratory Technician, Art	11/15/04 - 12/21/04

RECOMMENDATION NO. 8 **CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$7.00/hr	3
College Student Assistant \$7.00/hr	20
College Work-Study Student Assistant \$7.00/hr	63

SPECIAL SERVICES

Art Model \$14.00/hr	1
Community Services Specialist I \$27.40/hr	3
Community Services Specialist II \$38.00	1
Volunteer	

List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	December 6, 2004

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 9 CONTRACTS AND CONSULTANTS

Requested Action: Approval

9-A FISCAL SERVICES CONSULTANT

Agreement with Jael Falcon for the period of January 1, 2005 through June 30, 2005 to continue as a software liaison between the District and the Los Angeles County Office of Education (LACOE) regarding the LACOE PeopleSoft system. Fees for the services shall be \$5,425 per month plus reimbursement of actual and necessary expenses.

Funding Source: 2004-2005 Fiscal Services Budget

Comment: Ms. Falcon has considerable experience with the LACOE PeopleSoft system and has been assisting the District in better utilizing the system to meet the specific needs of the District, including the interfacing of PeopleSoft and ISIS.

9-B KCRW AGREEMENTS

- (1) FRAMEWORKS to provide photography services for KCRW for the period of December 1, 2004 through June 30, 2005 for a total not to exceed \$2,500.
- (2) FISHER WIRELESS SERVICES, INC. for KCRW's use of two radio transmitters for broadcast capability for the period of January 1, 2005 through December 31, 2009. Total annual fee not to exceed \$16,800.

Funding Source: KCRW Donations

Comment: KCRW raises funds for all operating and capital expenses of the station.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	December 6, 2004

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 9 CONTRACTS AND CONSULTANTS (continued)

Requested Action: Approval

9-C AGREEMENT FOR MARKETING AND RECRUITMENT

Marketing and Recruitment Services for Spring and Summer, 2005:

Provider	Service	Amount
Sergio Ortiz	Media services	Increase of \$4,000, for a total not to exceed \$6,500, plus expenses.

Funding Source: SMC Marketing Budget/General Fund

Comment: The increase of \$4,000 is needed for expansion of media services for spring and additional services for summer, 2005.

RECOMMENDATION NO. 10 CLAIM FOR DAMAGES

Requested Action: Approval

Reject the following claim and refer the claim to the District's claims management firm

<u>Claimant</u>	<u>Date Filed</u>	<u>Amount of Claim</u>
Jo Anne Vandegriff	11/30/04	\$1,000,000,000

Comment: Ms. Vandegriff alleges emotional pain and suffering arising from being subjected to an offensive radio broadcast during laboratory hours for her Theatre Arts 26 class.

BOARD OF TRUSTEES**Action**

Santa Monica Community College District

December 6, 2004

CONSENT AGENDA: BUSINESS AND ADMINISTRATION**RECOMMENDATION NO. 11 FACILITIES***Requested Action: Approval***11-A AGREEMENT FOR CONSULTING SERVICES – CAPITAL OUTLAY PROGRAMS**

Agreement with CCS GROUP for the period of December 1, 2004 through June 30, 2005 to assist the District in preparing capital outlay projects for submittal to the Chancellor's Office for state funding and the annual Five Year Construction Plan as part of the District's Facilities Master Plan and Space Inventory. Fees not to exceed \$185,000, plus reimbursable expenses.

Funding Source: Measure U

Comment: The CCS Group has extensive experience in working with the Chancellor's Office Facilities Planning Unit in obtaining state matching funds for local bond projects. Due to the severe increase in the cost of construction the District must aggressively seek state funding for all qualified projects to supplement our local bond funds. Two important future projects that will need this additional funding are the Student Services/Administration Complex and the Science Building addition.

11-B CHANGE ORDER NO. 1 – RENOVATION OF WEST BUILDING, BUNDY CAMPUS

Change Order No. 1 BERNARDS BROTHERS CONSTRUCTION COMPANY. on the RENOVATION OF WEST BUILDING, BUNDY CAMPUS project.

Original Contract Amount	\$ 14,979,000
Change Order No. 1	6,900
Revised Contract Amount	\$14,985,900

Funding Source: Measure U

Comment: Change Order No. 3 provides for labor and materials to fill in existing openings in masonry walls to match surrounding walls and provide structural reinforcement.

BOARD OF TRUSTEES

Action

Santa Monica Community College District

December 6, 2004

CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 11 FACILITIES *(continued)*

11-C CHANGE ORDER NO. 3 – KINESIOLOGY/DANCE AND ATHLETICS OFFICES

Change Order No. 3 G.B. COOKE, INC. on the KINESIOLOGY/DANCE AND ATHLETICS OFFICES project.

Original Contract Amount	\$ 2,220,000
Change Order No. 1	31,599
Change Order No. 2	58,631
Change Order No. 3	4,895
Revised Contract Amount	\$2,315,125

Funding Source: Measure U

Comment: Change Order No. 3 provides for owner-requested campus standard door hardware at existing basement doors.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	December 6, 2004

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 12 APPOINTMENT OF INTERIM SUPERINTENDENT/PRESIDENT

It is recommended that the Board of Trustees announce the retirement/resignation of Superintendent/President Piedad. F. Robertson, effective January 31, 2005.

It is further recommended that the Board of Trustees appoint Dr. Thomas J. Donner as Interim Superintendent/President with terms of the contract, as follows:

Period: Beginning January 1, 2005 until either the position of Superintendent/President is filled or December 31, 2005, whichever is shorter

Salary: \$178,846 annually

Comment: The Board of Trustees discussed the appointment of an Interim Superintendent/President in closed session.

MOTION MADE BY: Herbert Roney
 SECONDED BY: Annette Shamey
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Pope)

RECOMMENDATION NO. 13 ADMINISTRATIVE REASSIGNMENTS

No recommendation was presented at the meeting for the Board of Trustees to consider administrative reassignments.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	December 6, 2004

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 14 **ACCEPTANCE OF LOS ANGELES COUNTY
CANVASS CERTIFICATE, NOVEMBER 2, 2004
ELECTION**

It is recommended that the Board of Trustees accept the official Canvass Certificate and the official Statement of Votes Cast by precinct for the Santa Monica Community College District Special Election conducted with the Primary Election held on November 2, 2004.

MOTION MADE BY: Carole Currey
 SECONDED BY: Nancy Greenstein
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Pope)

**Los Angeles County
Registrar-Recorder/County Clerk**

Certificate of the canvass of the election returns

I, CONNY B. McCORMACK, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure(s) in the

SANTA MONICA COMMUNITY COLLEGE DISTRICT

at the General Election, held on the 2nd day of November, 2004.

I, FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said City or District, and the whole number of votes cast for each candidate and/or measure(s) in said City or District in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 29th day of November, 2004.



CONNIE B. McCORMACK
Registrar-Recorder/County Clerk
County of Los Angeles

SANTA MONICA COMM COLL SPC
MEASURE S

YES

NO

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRA- TION	BALLOTS CAST	YES	NO
MALIBU	4050002A	485	221	157
MALIBU	4050004A	391	176	138
MALIBU	40500051A	494	228	184
MALIBU	40500056A	292	142	107
MALIBU	40500057A	562	242	236
MALIBU	40500059A	558	238	220
MALIBU	40500060A	887	253	185
MALIBU	40500062A	773	245	167
MALIBU	40500063A	871	397	150
MALIBU	40500064A	799	190	159
MALIBU	40500068A	996	263	193
MALIBU	4050001A	403	116	116
MALIBU HEIGHTS	4050003A	1305	336	231
MALIBU HEIGHTS	4050012A	294	74	65
SANTA MONICA	6250001A	763	217	215
SANTA MONICA	6250002A	770	201	213
SANTA MONICA	6250003A	849	223	223
SANTA MONICA	6250006A	869	276	169
SANTA MONICA	6250007A	755	184	132
SANTA MONICA	6250008A	707	179	132
SANTA MONICA	6250010A	857	239	169
SANTA MONICA	6250015A	986	260	220
SANTA MONICA	6250016A	787	233	154
SANTA MONICA	6250017A	820	243	206
SANTA MONICA	6250018A	952	337	170
SANTA MONICA	6250020A	1043	309	166
SANTA MONICA	6250021A	918	323	160
SANTA MONICA	6250029A	872	185	182
SANTA MONICA	6250031A	1043	253	196
SANTA MONICA	6250032A	911	279	150
SANTA MONICA	6250034A	1090	339	177
SANTA MONICA	6250035A	955	333	187
SANTA MONICA	6250036A	960	298	151
SANTA MONICA	6250038A	1120	291	172
SANTA MONICA	6250041A	924	280	198
SANTA MONICA	6250043A	946	282	166
SANTA MONICA	6250045A	989	285	181
SANTA MONICA	6250046A	894	289	151

SANTA MONICA COMM COLL SPC MEASURE S

YES

NO

FINAL OFFICIAL STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST	YES	NO
SANTA MONICA 6250048A	906	576	302	162
SANTA MONICA 6250050A	893	579	305	162
SANTA MONICA 6250051A	902	556	238	153
SANTA MONICA 6250052B	969	613	307	165
SANTA MONICA 6250053B	949	242	175	175
SANTA MONICA 6250055A	947	613	298	179
SANTA MONICA 6250058A	713	381	163	75
SANTA MONICA 6250060A	582	318	162	115
SANTA MONICA 6250061A	1227	708	330	245
SANTA MONICA 6250062A	1072	628	330	139
SANTA MONICA 6250063A	995	571	265	182
SANTA MONICA 6250065A	767	456	225	130
SANTA MONICA 6250067A	855	633	329	183
SANTA MONICA 6250068A	598	349	175	112
SANTA MONICA 6250069A	956	674	230	237
SANTA MONICA 6250070A	947	608	235	269
SANTA MONICA 6250071A	1017	366	142	142
SANTA MONICA 6250072A	938	577	264	211
SANTA MONICA 6250075A	990	664	233	280
SANTA MONICA 6250076A	947	589	240	268
SANTA MONICA 6250078A	1002	644	297	252
SANTA MONICA 6250081A	782	553	295	139
SANTA MONICA 6250083A	835	538	222	228
SANTA MONICA 6250085A	1014	613	271	252
SANTA MONICA 6250087A	832	506	198	233
SANTA MONICA 6250089A	842	559	199	290
SANTA MONICA 6250092A	884	597	311	188
SANTA MONICA 6250093A	850	561	304	116
SANTA MONICA 6250094A	915	661	305	205
SANTA MONICA 6250095A	993	639	239	182
SANTA MONICA 6250098B	794	520	238	169
SANTA MONICA 6250104A	984	578	302	123
SANTA MONICA 6250106A	919	605	329	156
SANTA MONICA 6250107A	736	518	232	155
SANTA MONICA 6250109A	945	662	334	185
SANTA MONICA 6250110A	969	616	317	171
SANTA MONICA 6250113A	778	505	208	165
SANTA MONICA 6250120A	777	526	215	162

SANTA MONICA COMM COLL SPC
MEASURE S

YES

NO

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST	YES	NO
SANTA MONICA 6250121A	900	494	249	152
SANTA MONICA 6250125A	733	442	199	150
SANTA MONICA 6250127A	882	501	277	191
SANTA MONICA 6250128A	876	534	248	211
TOPANGA 7100033A	1003	628	271	223
PRECINCT TOTAL VOTE	71045	44481	20871	14341
ABSENTEE TOTAL VOTE	0	18331	8801	5215
GRAND TOTAL VOTE	71045	59792	27472	19556

SANTA MONICA COMM COLL SPC
MEASURE S

YES

NO

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST	YES	NO
COUNTYWIDE	71045	44461	20671	14341
COUNTYWIDE	0	15331	6801	5215
TOTAL	71045	59792	27472	19556
30TH US CONGRESSIONAL	71045	44461	20671	14341
30TH US CONGRESSIONAL	0	15331	6801	5215
TOTAL	71045	59792	27472	19556
23RD STATE SENATE	71045	44461	20671	14341
23RD STATE SENATE	0	15331	6801	5215
TOTAL	71045	59792	27472	19556
41ST STATE ASSEMBLY	71045	44461	20671	14341
41ST STATE ASSEMBLY	0	15331	6801	5215
TOTAL	71045	59792	27472	19556
3RD SUPERVISORIAL	71045	44461	20671	14341

SANTA MONICA COMM COLL SPC
MEASURE S

YES

NO

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST	YES	NO
3RD SUPERVISORIAL ABSENTEE VOTE	0	15331	6801	5215
TOTAL	71045	59792	27472	19556
4TH BOARD OF EQUALIZATION	71045	44461	20871	14341
CITY OF MALIBU	8768	5209	2385	1876
CITY OF SANTA MONICA	59272	37370	17489	11830
CITY OF SANTA MONICA ABSENTEE VOTE	0	12192	5553	4028
TOTAL	59272	49562	23042	15858
UNINCORPORATED	3005	1882	797	635

BOARD OF TRUSTEES	Action
Santa Monica Community College District	December 6, 2004

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 15 **RESOLUTION APPOINTING A GENERAL OBLIGATION BOND CITIZENS' OVERSIGHT COMMITTEE WITH RESPECT TO MEASURE S**

WHEREAS, the issuance of not to exceed \$135,000,000 aggregate principal amount of general obligation bonds (the "Authorization") of the Santa Monica Community College District (the "District"), County of Los Angeles (the "County"), State of California, was authorized at an election (the "Election") held in said District on November 2, 2004, the proceeds of which are to be used for the acquisition, construction, improvement, equipping and furnishing of various capital facilities of the District; and

WHEREAS, the Registrar-Recorder/County Clerk of the County has certified to the effect that the official canvass of returns for the Election reflected that more than 55% of the votes cast on the District's bond measure submitted to the voters at the Election (the "Measure") were cast in favor of the Measure, and such result has been entered in the minutes of this Board of Trustees of the District (the "District Board"); and

WHEREAS, the District Board has previously appointed a Citizens' Oversight Committee with respect to the District's Election of 2002 (Measure U) General Obligation Bonds (the "Committee") in accordance with Section 15278 et seq. of the Education Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Santa Monica Community College District, as follows:

- The foregoing recitals are true and correct.
- The District Board hereby appoints the Committee to serve as the Citizens' Oversight Committee for the Election of 2004 General Obligation Bonds to serve in accordance with the provisions of Section 15278 et. seq. of the Education Code.
- This resolution shall take effect immediately upon its adoption.

MOTION MADE BY: Carole Currey
 SECONDED BY: Dina Cervantes
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Pope)

BOARD OF TRUSTEES

Santa Monica Community College District

INFORMATION

December 6, 2004

INFORMATION ITEM D**FIRST READING – BOARD POLICY
GENERAL DISTRICT, SECTION 2250, DISTRICT
PLANNING AND ADVISORY COUNCIL**

Proposed Board Policy Section 2250, District Planning and Advisory Council, is presented to the Board of Trustees for a first reading (review). The policy will be presented for a second reading and approval on January 10, 2005.

ARTICLE 2200: PARTICIPATORY GOVERNANCE**BP 2250 District Planning and Advisory Council**

The Board of Trustees establishes the District Planning and Advisory Council. The Board recognizes the Council as the body primarily responsible for making recommendations to the Superintendent/President on all matters that are not otherwise the primary responsibility of the Academic Senate (BP 2210), Classified Senate (BP 2220), Associated Students (BP 2230) or the Management Association (BP 2240) or within the scope of collective bargaining. Issues include, but are not limited to, District budget, facilities, human resources, instruction, student services and technology planning.

The District Planning and Advisory Council shall comprise representatives of the faculty (Academic Senate and Faculty Association), classified staff (Classified Senate and CSEA), students (Associated Students) and management (Administration/Management Association), who shall mutually agree upon the numbers, privileges, and obligations of Council members. The District Planning and Advisory Council shall establish its own procedures in conformity with the law.

Comment: This constitutes the first step in responding to the recommendation of the Accreditation Team regarding institutional planning and governance. Consensus was reached on this proposed policy by the Governance Structure Work Group at its meeting on November 30, 2004. The Work Group will continue to work on the detailed procedural matters.

PUBLIC COMMENTS

Richard Tahlvidaran-Jesswein
Robert Foster

BOARD OF TRUSTEES

Santa Monica Community College District

INFORMATION

December 6, 2004

INFORMATION ITEM E**SUBMITTAL OF GRANT****Title of Grant:** **Bridges to the Baccalaureate**

Date Submitted: November 15, 2004

Organization: National Institutes of Health (NIH)

Marching Funds: N/A

Performance Period: 2006-2009

Funding Granted: \$512,190 over three years

Summary The proposed grant, Bridges to the Science Baccalaureate: From SMC to UCLA, is a program designed to increase the number of minority students who transfer from Santa Monica College to the University of California, Los Angeles in the biomedical sciences. A key component of the program is involving students in performing basic or clinical research in laboratories affiliated with the UCLA School of Medicine and the West Los Angeles Veterans Association Hospital.

Participants will be recruited both from area high schools that serve minority populations and from the diverse student body of Santa Monica College, a minority-serving institution. During their first year of study, this cohort of students will receive advisement, mentoring, and tutoring to increase success in introductory science courses.

They will also attend monthly seminars devoted to discussion of principles and practice of research. At the end of the first year, they will participate in a summer program beginning with a three-week introduction to research methods and culminating in placement in a research setting. Students will choose between basic laboratory research in membrane biology, molecular biology or nephrology or clinical research evaluating the safety and efficacy of treatments for hypertension or renal disease.

They will continue with their research projects during the second year of academic preparation for transfer, fulfilling a Life Sciences Department requirement for an independent research project in the final course of the majors biology sequence. By the conclusion of the three-year grant period, two cohorts of students will complete the program and transfer to UCLA.

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	December 6, 2004

ADJOURNMENT: 9:10 p.m.

The meeting was adjourned in memory of **Stefania Smith**, retired administrative assistant; **Anni Freitag**, Tom Donner's mother-in-law; and **Esther Smicklas**, Pam O'Connor's mother.

There will be a special meeting of the Santa Monica Community College District Board of Trustees on Monday, December 20, 2004 at 5:30 p.m. in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California. This is the annual organizational meeting of the Board of Trustees. The agenda will include the following organizational functions:

- Installation of newly-elected trustees
- Election of Officers
- Seating of the Board of Trustees
- Election of Trustee Liaisons
- Authorized Signature Resolution
- Schedule of Meetings, 2005

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, January 10, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The next meeting of the SMCCD Board of Trustees will be February 7, 2005. The Board of Trustees Retreat will be held on January 28, 2005 and will focus on Board Ethics and the Brown Act. A consultant will be brought in to lead the workshop with the two new Board members to help them be familiarized with the role of trusteeship.