

MINUTES



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

MAY 8, 2006

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
Business Building Room 111

Public Meeting
Board Room
Business Building Room 117

*The minutes may be accessed on the
Santa Monica College website:
<http://www.smc.edu/admin/trustees/meetings/>*

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 8, 2006

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, May 8, 2006.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order
- B Roll Call

II. CLOSED SESSION *(Scheduled for 5:30 p.m.)*

- Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representative: Robert Sammis, Vice President-Planning and Development
Employee Organization: Santa Monica College Faculty Association
- Conference with Legal Counsel- Existing Litigation (Government Code Section 54956.9)
Case SS014193, SMCCD vs. Craig Walter
- Real Property (Government Code Section 54956.8)
1681 – 26th Street, Santa Monica
2909 Exposition Blvd., Santa Monica
APN: 4458-022-019 adjacent to Civic Center, Malibu
23802 and 23833 Stuart Ranch Road, Malibu

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS *(Continued)*

- C Pledge of Allegiance
- #1 Approval of Minutes: April 10, 2006 (Regular meeting)

IV. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award
- Introduction of newly-elected Associated Students Officers and Student Trustee
- Update on Compton College
- Advertising and the Millennial Generation

V. PRESENTATIONS AND BOARD DISCUSSION

- Recognition of Belinda Phillips, outgoing Student Trustee
- Board of Governors Meeting
- Budget Update
- JPA Meeting

VI. ACADEMIC SENATE REPORT

VII. COMMUNICATIONS OR PUBLIC COMMENTS

VIII. **CONSENT AGENDA** (All items considered in one motion unless pulled for discussion or questions)

Grants and Contracts

- #2 Contracts and Consultants
 - A Consultants for Title V Grant
 - B Continuing and Community Education, Summer 2006
 - C Santa Monica Preschool Collaborative
 - D Agreements for Arts, Media and Entertainment Careers Standards Project
 - E Contract for Digital File Imaging
 - F KCRW Contracts and Consultants
 - G Professional Services Agreement for Personnel Commission Staff Position

Human Resources

- #3 Academic Personnel
- #4 Classified Personnel – Regular
- #5 Classified Personnel – Limited Term
- #6 Classified Personnel – Non Merit

Facilities and Fiscal

- #7 Facilities
 - A Change Orders No. 10 and 16 – New Music and Performing Arts Theater
 - B Change Order No. 5 – Liberal Arts, North Building
 - C Amendment to Agreement for Architectural Services – John Adams Middle School Field Renovation
 - D Amendment to Agreement for Architectural Services – Drescher Hall Elevator
 - E Amendment to Agreement for Architectural Services – Corsair Field Renovation
 - F Agreement for Architectural Services – Bundy Traffic Signal and North Driveway
- #8 Claim for Damages
- #9 Budget Augmentations
- #10 Budget Transfers
- #11 Commercial Warrant Register
- #12 Payroll Warrant Register
- #13 Auxiliary Payment and Purchase Orders
- #14 Direct Payments
- #15 Purchasing
 - A Award of Purchase Orders

IX. **CONSENT AGENDA – Pulled Items**

X. **MAJOR ITEMS OF BUSINESS**

- #16 Classified Employees Week
- #17 Annual Authorization of Privileges for Student Trustee
- #18 2006-2007 Sabbaticals
- #19 Change Order No 10 – Theatre Arts Renovation
- #20 Approval of Payment for Architectural Services – New Music and Performing Arts Center (Madison Theater)
- #21 Property at Pico Boulevard and 14th Street
- #22 Selection of Personnel Commissioner
- #23 2005-2006 Quarterly Budget Report
- #24 Receipt of Personnel Commission Proposed 2006-2007 Budget

XI. **INFORMATION**

- D Members of the Citizens' Bond Oversight Committee
- E Report from Citizens' Bond Oversight Committee

XII. **BOARD REPORTS AND COMMENTS**

- XIII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, June 12, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

May 8, 2006

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALL

Dr. Nancy Greenstein, Chair - Present
Dr. Susan Aminoff, Vice-Chair - Present
Carole Currey - Present
Dr. Dorothy Ehrhart-Morrison - Present
Dr. Margaret Quiñones - Present
Rob Rader - Present
Herbert Roney - Present
Belinda Phillips, Student Trustee - Present

III. CLOSED SESSION

- Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representative: Robert Sammis, Vice President-Planning and Development
Employee Organization: Santa Monica College Faculty Association
- Conference with Legal Counsel- Existing Litigation (Government Code Section 54956.9)
Case SS014193, SMCCD vs. Craig Walter
- Real Property (Government Code Section 54956.8)
1681 – 26th Street, Santa Monica
2909 Exposition Blvd., Santa Monica
APN: 4458-022-019 adjacent to Civic Center, Malibu
23802 and 23833 Stuart Ranch Road, Malibu

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:17 p.m.C. PLEDGE OF ALLEGIANCE – Belinda Phillips, Student Trustee

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

May 8, 2006

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**RECOMMENDATION NO. I APPROVAL OF MINUTES**

RECOMMENDATION: Approval of the minutes from the following meeting of the Santa Monica Community College District Board of Trustees:

April 10, 2006 (Regular Meeting)

MOTION MADE BY: Carole Currey
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

IV. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award: Katharine Muller presented May's Classified Staff Recognition Award to Herbert McNeely, Parking Security Officer at the college for 16 years.
- Student Trustee Belinda Phillips and Associated Students President Sadia Afolabi introduced the newly-elected A.S. Board of Directors.
- Compton Community College has requested that SMC provide instructional services to enable the offering of its scheduled Summer 2006 intersessions. (Pending an appeal hearing now scheduled for June 2006, the accreditation of Compton Community College may be revoked by the Accrediting Commission.) Discussions on the Compton request continue, and a decision is expected later this month.
- Executive Assistant to the President Don Girard and consultants Will and Gregg Lewis made a presentation on SMC's advertising campaigns.

V. PRESENTATIONS AND BOARD DISCUSSION

- The Board recognized outgoing Student Trustee Belinda Phillips for her year of service. Newly-elected Student Trustee Lillian Cavalieri. will be installed as student trustee on June 12th.
- Dr. Margaret Quiñones, member of the Board of Governors, reported on the Board of Governors meeting May 1-2, 2006, and reported on equalization.
- Reagan Romali provided a budget update with a first glimpse at the 2006-07 tentative budget.
- New officers were elected at the Malibu JPA meeting. Nancy Greenstein, Chair; Ken Kearsley, Vice-Chair.
- Two bills are being considered in the legislature related to underfunded districts with different funding methodologies being proposed.

VI. ACADEMIC SENATE REPORT

Richard Tahvildaran-Jesswein

VII. COMMUNICATIONS OR PUBLIC COMMENTS

Nehasi Lee
John Kennedy
Sandi Burnett
Vicki Drake
Peter Morse
Michael Strathearn
Hari Vishwanadha
Sheila Mason
Joseph Ramirez
Howard Stahl
Joyce Johnson

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 8, 2006

CONSENT AGENDA

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda Recommendations #2-#15.

Recommendations pulled for questions and returned to the Consent Agenda: #7

Action on Consent Agenda

MOTION MADE BY: Carole Currey
 SECONDED BY: Herbert Roney
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

2-A CONSULTANTS FOR TITLE V GRANT

Provider: Jemma Blake-Judd

Amount: \$350

Term of Contract: April 21, 2006

Funding Source: Title V Grant

Summary: Ms. Blake-Judd led a workshop on Student Learning Outcome models used at Mt. San Antonio College with an emphasis on assessment. The workshop was informational and hands-on, with feedback being given to the participants (SMC SLO Task Force and other interested faculty) on their SLO drafts.

This workshop was part of the professional development component of the Title V grant. All faculty were invited to submit proposals that would contribute to their professional development while meeting the objectives of the Title V grant for first year students.

This workshop to look at student learning outcomes was designed to improve learning strategies, particularly for students on probation. Our work as a Hispanic Serving Institution is to provide life opportunities through education to students who historically have been at risk. In a large part our success will be tied to our commitment to the improvement of our classroom instruction.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 **CONTRACTS AND CONSULTANTS** *(continued)*

2-A CONSULTANTS FOR TITLE V GRANT *(continued)*

Provider: Joseph L. White, Professor in the Social Science Department at University of California, Irvine

Amount: \$3,500

Term of Contract: May 11, 2006

Funding Source: Title V Grant, First Year Institute

Summary: Mr. White will lead an all day workshop on the topic “ The Browning of America: Implications for Diversity in Higher Education.” This will be an interactive presentation that will address what the college should look like in the 21st century as we move toward the browning of America and how can the college be a more inclusive, inviting and welcoming place within the institution and community beyond it walls.

This workshop was part of the professional development component of the Title V grant. All faculty were invited to submit proposals that would contribute to their professional development while meeting the objectives of the Title V grant for first year students.

This proposal linked to changes in the classroom and is tied to cultural sensitivity in the classroom. The day’s events (consisting of a cultural sensitive workshop and teaching exercises) speaks to the core of the Title V grant – that is, exploring new ways of approaching ethnic minorities in the classroom and will help faculty to understand the reality of minorities entering institutions of higher education.

For the past 42 years, Dr. White has enjoyed a distinguished career in the field of psychology and mental health as a teacher, administrator, clinical supervisor, writer, consultant, and practicing psychologist. He is currently Professor Emeritus of Psychology and Psychiatry at the University of California, Irvine, where he spent most of his career as a teacher, supervising psychologist, mentor, and Director of ethnic studies and cross-cultural programs.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 CONTRACTS AND CONSULTANTS *(continued)*

2-B CONTINUING AND COMMUNITY EDUCATION, SUMMER 2006

1. Seminars/courses for Santa Monica College Continuing and Community Education for Summer 2006

Funding Source: All costs will be covered by registration fees charged.

 2. Off-campus Continuing and Community Education classes for Summer 2006; payment per class session is authorized as stated on the list.

Funding Source: 2005-06 Budget/Continuing and Community Education
- Comment: The lists of seminars/courses and facilities are on file in the Office of Continuing and Community Education.

2-C SANTA MONICA PRESCHOOL COLLABORATIVE

Agreement between Santa Monica Malibu Unified School District (SMMUSD), Santa Monica Community College (SMC) and Easter Seals Southern California to continue the Santa Monica Preschool Collaborative for 2005-2006. Under the Memorandum of Understanding, the District is responsible for providing one (1) instructor, and reimbursement of the cost of one (1) site supervisor, for an amount not to exceed \$100,000.

Funding Source: 2005-2006 Budget/Child Care Center

Comment: This is the same as the 2004-2005 agreement. The Santa Monica Preschool Collaborative is a group made possible by Easter Seals of Southern California, Santa Monica Community College District, and Santa Monica-Malibu Unified School District. The mission of the Collaborative is to provide child care and development services to approximately 108 Santa Monica area children ages two through five years.

There are three preschools, both are at maximum enrollment and have waiting lists:

- John Adams Child Development Center -
 - 60 total children enrolled, 18 are children of SMC students

- Lincoln Child Development Center-
 - 25 total children enrolled, 3 are children of SMC students

- Washington West Elementary School
 - 25 total children enrolled, 9 are children of SMC students

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 **CONTRACTS AND CONSULTANTS** *(continued)*

2-D AGREEMENTS FOR ARTS, MEDIA AND ENTERTAINMENT CAREER STANDARDS PROJECT

Year Two, 2005-2006

- 1) Contract with the California Department of Education for Santa Monica College to serve as the organizing entity for the development of career content standards for the Arts, Media and Entertainment industry sector in the amount of \$30,000, June 30, 2006 has been extended to September 30, 2006.

Budget:		
1000	Academic Salaries	In Kind
2000	Classified Salaries	In Kind
3000	Benefits	In Kind
4000	Books and Supplies	0
5000	Services	28,847
	Indirect	1,153
	Total	\$30,000

- 2) Increase consultant contract with Kathleen Milnes to provide consultant services for the California Department of Education Arts, Media and Entertainment Career Standards Project, for an amount not to exceed \$22,347 to be extended to September 30, 2006.
- 3) Contract with the California Arts Project, under the Foundation for California State Universities at San Bernardino in the amount of \$6,500 (reduced from \$16,503) to coordinate and deliver workshops to high schools in California on the implementation of the new Arts, Media and Entertainment Curriculum, to be extended to September 30, 2006.

Year Three, 2006

- 4) Contract with the California Department of Education for Santa Monica College to serve as the organizing entity for the development of career content standards for the Arts, Media and Entertainment industry sector in the amount of \$50,000 for the period January 1, 2006 through December 31, 2006.

Budget:		
1000	Academic Salaries	In Kind
2000	Classified Salaries	In Kind
3000	Benefits	In Kind
4000	Books and Supplies	2,077
5000	Services	46,000
	Indirect	1,923
	Total	\$50,000

- 5) Contract with Kathleen Milnes to provide consultant services for the California Department of Education Arts, Media and Entertainment Career Standards Project, for an amount not to exceed \$25,000 for the period of January 1, through December 31, 2006.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 CONTRACTS AND CONSULTANTS (continued)

2-D AGREEMENTS FOR ARTS, MEDIA AND ENTERTAINMENT CAREER STANDARDS PROJECT
(continued)

- 6) Contract with Hanes Enterprises to provide consultant services for the California Department of Education Arts, Media and Entertainment Career Standards Project, for an amount not to exceed \$2,000 for the period of January 1, through December 31, 2006.

Funding Source: California Department of Education Arts, Media and Entertainment Career Standards Project

Comment: This project will result in the development of public secondary school Curriculum content standards for the Arts, Media and Entertainment Industry sector.

2-E CONTRACT FOR DIGITAL FILE IMAGING

Provider: ViaTRON Systems, Inc.
Service Fee: \$19,732 plus expenses
Term of Contract: May 1, 2006 through June 30, 2006
Funding Source: District Budget/Human Resources
Comment: This service will provide the opportunity to convert inactive personnel paper into digital format which will provide for easier access of files and additional storage space.

2-F KCRW CONTRACTS AND CONSULTANTS

Provider: Jason Moskovitz
Fees: Amend fee to increase from \$750 per month to \$840 per month
Effective dates: February 1, 2006 through June 30, 2006
Service: Promotional support services

Provider: Vy Pham
Fees: Amend fee to increase from \$1,500 per month to \$1,590 per month
Effective dates: February 1, 2006 through June 30, 2006
Service: Promotional support services

Funding Source: KCRW Donations

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 **CONTRACTS AND CONSULTANTS** *(continued)*

2-G PROFESSIONAL SERVICES AGREEMENT FOR PERSONNEL COMMISSION STAFF POSITION

Provider: CPS Human Resource Services

Service Fee: Total amount not to exceed \$15,000, plus reimbursement of related expenses such as travel, advertising, long-distance telephone, printing, postage and delivery charges. The total amount of \$15,000 includes a fixed amount of \$10,000 for customized professional services in conjunction with the recruitment/selection of a single vacancy for the Personnel Analyst classification and \$95 per hour for outreach calls and other professional services as requested.

Term of Contract: May 9, 2006 through July 31, 2006

Funding Source: Funds for this agreement will be paid from salary savings and obligated from the fiscal year 2005-06 budgeted funds for the Personnel Commission.

Comment: These services will provide the Personnel Commission with an unbiased recruitment for the classification of Personnel Analyst. The services will include the development an ideal profile for recruitment materials, screening of applications, development of selection process and selection instruments and identification of pool of best qualified candidates in accordance with the Rules and Regulations of the Classified Service (Merit Rules). Personnel Commission Chair Karen Bancroft will be the authorized designee for this agreement.

 The Personnel Commission has recruited for the classification of Personnel Analyst twice in the last year and has not been successful in filling the position. This is a key position in the recruitment process, and it is imperative that it be staffed in order for the Personnel Commission to fill classified positions.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 3 **ACADEMIC PERSONNEL**

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATE

ELECTIONS

ADMINISTRATIVE

Lee-Lewis, Sherri	Acting Associate Vice President, Human Resources	05/01/06
Peters, Hazel	Project Manager, Nursing Skills Lab	05/01/06 - 06/30/06

TEMPORARY HOURLY FACULTY

(List on file in the Office of Human Resources - Academic)

LEAVE OF ABSENCE WITH PAY

REDUCTION IN ASSIGNMENT

Dworsky, Amy	Counselor, Counseling Services	08/28/06 - 6/12/07
Comment: Request to reduce assignment to 55% for 2006-07 academic year.		

SEPARTIONS

RETIREMENT

Crane, Heidi	Instructor, Communications	06/13/06
Donner, Thomas J.	Deputy Superintendent	07/01/06
Russell, Richard	Instructor, Psychology	06/13/06
Vaughn, Catherine L.	Instructor, Cosmetology	06/13/06

The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 **CLASSIFIED PERSONNEL – REGULAR**

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROBATIONARY

Hearns, Douglas, Department Secretary II, Personnel Commission

05/08/06

WORKING OUT OF CLASSIFICATION

Coston, Joann

03/21/06 - 06/30/06

Fr: Lead Bookstore Operation Assistant, Bookstore, 12 mos, 40 hrs

To: Acting Assistant Bookstore Manager, Bookstore, 12 mos, 40 hrs

ADVANCE STEP PLACEMENT

(The employees listed have met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Willoughby, Debra, Financial Aid Cust. Serv. Clerk, Fin. Aid

Step C

01/31/06

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL – LIMITED TERM

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Beauregard, Stacy, Instructional Assistant-ESL, ESL	03/27/06 - 06/30/06
Cummings, Kahlil, Accompanist-Percussion, KD	08/15/05 - 12/21/05
Ellis, Stephen, Vocational Instr Assist-Cosmetology, Cosmetology	04/03/06 - 06/30/06
Evenhuis, John, Instructional Assistant-ESL, ESL	03/27/06 - 06/30/06
Hearns, Douglas, Department Secretary I, Health Science	04/03/06 - 05/07/06
Kain, Amber, Switchboard Operator, Telecommunications	04/03/06 - 06/30/06
Lewis, Carolyn, Sign Language Interpreter Trainee, Disabled Stu	04/03/06 - 06/30/06
Mosher, Judith, Instructional Assistant-Math, Mathematics	02/21/06 - 06/13/06
Newman, Jeremy, Cash Receipts Clerk, Bursar's Office	04/10/06 - 06/30/06
Ramirez, America, Department Secretary I, Community Relations	03/13/06 - 06/30/06
Santos, Emmanuel, Personnel Analyst, Personnel Commission	04/19/06 - 06/30/06
Williams, Donnie, Vocational Instr Assist-Cosmetology, Cosmetology	04/05/06 - 06/30/06

LIMITED TERM

Brown, Carla, Registration Info/Clerk, Program Development	04/03/06 - 06/30/06
Duran, Mia, Counseling Aide, Student Life/Pico Partners	04/17/06 - 06/30/06
Gutierrez, Veronica, Counseling Aide, Title V	04/17/06 - 06/30/06
Jackson, Jesse, Registration Info/Clerk, Admissions	04/26/06 - 06/30/06
Jackson, Sherilynn, Registration Info/Clerk, Program Development	03/20/06 - 06/30/06
Johnson, Glenda, Counseling Aide, Student Life/Pico Partners	04/17/06 - 06/30/06
Johnson, Mariel, Counseling Aide, Title V	04/03/06 - 06/30/06
Thwin, Ei Thandar, Counseling Aide, Counseling	04/04/06 - 06/30/06

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 **CLASSIFIED PERSONNEL - NON MERIT**

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$7.00/hr	2
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College Student Assistant \$7.00/hr	18
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College Work-Study Student Assistant \$7.00/hr	15
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SPECIAL SERVICES

Art Model \$14.00/hr	1
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Community Services Specialist II \$38.00/hr	4
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List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 FACILITIES

7-A REVISED CHANGE ORDERS 10 and 16 – NEW MUSIC AND PERFORMING ARTS THEATER (MADISON)

Revised Change Order No. 10 – FTR INTERNATIONAL, INC. on the Renovation portion of the project in the revised amount of \$8,960 and Revised Change Order No. 16 – FTR INTERNATIONAL, INC. on the Renovation portion of the project in the revised amount of \$61,724.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1–19	<u>446,919</u>
Contract Amount – Change Orders 1–19	\$31,226,919
Delete Previous Change Order No. 10	(14,159)
Revised Change Order 10	8,960
Delete Previous Change Order No. 16	(88,024)
Revised Change Order No. 16	<u>61,724</u>
Revised Contract Amount	\$31,195,420
Original Contract Time	670 days
Current Contract Time	670 days

Funding Source: Measure S, U

Comment: Change Order No. 10 was previously approved by the Board of Trustees on November 7, 2005 for the amount of \$14,159. Revised Change Order 10 has been reduced from \$14,159 to \$8,960 due to a resolution of a disputed item in the District’s favor.

Change Order No. 16 was previously approved by the Board of Trustees on March 13, 2006 for the amount of \$88,024. Revised Change Order 16 has been reduced from \$88,024 to \$61,724 due to resolution of a disputed item in the District’s favor.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 FACILITIES (continued)

7-B CHANGE ORDER NO. 5 – LIBERAL ARTS, NORTH BUILDING

Change Order No. 5 – PINNER CONSTRUCTION COMPANY on the Liberal Arts North Building Project in the amount of \$8,049.

Original Contract Amount	\$9,951,000
Previously approved Change Orders 1 – 4	27,005
Change Order No. 5	<u>8,049</u>
Revised Contract Amount	\$9,986,054
Original Contract Time	425 days
Current Revised Contract Time	425 days

Funding Source: Measure U

Comment: Change Order No. 5 provides for additional reinforcing steel to address field installation problems and revisions to the acoustical ceiling tiles to comply with LEED requirements.

7-C AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – JOHN ADAMS MIDDLE SCHOOL FIELD RENOVATION

Amend the agreement with CALDWELL ARCHITECTS for the John Adams Middle School Field Renovation:

Original Contract Amount	\$35,000
Amendment #1	<u>72,000</u>
Revised Contract Amount	\$107,000

Funding Source: Measure S

Comment: The original scope was for the South Field only. After meeting with the Santa Monica-Malibu Unified School District, City of Santa Monica, and community user groups it was determined that in its current configuration the south field could not be made into a full sized competition soccer field without changing the configuration of the north field and the softball field. The new layout will have two full size competition soccer fields and the softball field. New lighting and fencing are also necessary.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

7-D AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – DRESCHER HALL ELEVATOR

Amend the agreement with CALDWELL ARCHITECTS for the Drescher Hall Elevator Renovation:

Original Contract Amount	\$40,000
Amendment #1	<u>19,000</u>
Revised Contract Amount	\$59,000

Funding Source: Measure S

Comment: Upon investigation by the elevator engineer it has been determined that the existing elevator needs a major upgrade. Therefore the project is being revised to include a new elevator and the upgrade to the existing elevator.

7-E AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – CORSAIR FIELD RENOVATION

Amend the agreement with CALDWELL ARCHITECTS for the Corsair Field Renovation:

Original Contract Amount	\$35,000
Amendment #1	<u>7,500</u>
Revised Contract Amount	\$42,500

Funding Source: Measure S

Comment: This amendment covers preliminary studies to see if underground parking is feasible under Corsair Field. Those preliminary studies confirmed that underground replacement parking is technically possible and led to the decision to proceed with a full feasibility study.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 7 **FACILITIES** *(continued)*

7-F AGREEMENT FOR ARCHITECTURAL AND ENGINEERING SERVICES – BUNDY TRAFFIC SIGNAL AND NORTH DRIVEWAY

Agreement with tBP ARCHITECTURE for architectural and engineering services associated with the Bundy Traffic Signal and North Driveway project for an amount not to exceed \$300,000 plus reimbursable expenses.

Funding Source: Measure U

Comment: The District has reached an agreement with the City of Los Angeles to approve a traffic signal at Bundy Drive to provide protected left hand turns into the property. As a condition of approval the City has requested the college move its entry on Bundy to the north side of the property. This agreement provides for the necessary signal and roadway design. tBP Architecture previously designed the Bundy West Building Renovation and the site work.

These special engineering services are necessary to satisfy the requirements of the Department of Transportation and the City of Los Angeles to get the project completed on a timely basis.

RECOMMENDATION NO. 8 **CLAIMS FOR DAMAGES**

Requested Action: Approval/Ratification

Reject the following claims and refer the claims to the District’s claims management firm:

<u>Claimant</u>	<u>Date Filed</u>	<u>Amount of Claim</u>
Joseph Baskharoun	04/28/06	\$2,369.81

Comment: Mr. Baskharoun alleges his vehicle was hit and damaged by a District vehicle on April 24, 2006.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 BUDGET AUGMENTATION

The 2005-2006 Adopted Restricted General Fund Budget will be amended to reflect the following budget augmentations

9-A BOARD FINANCIAL ASSISTANCE PROGRAM (BFAP)

Granting Agency:	State of California	
Appropriated Funding:	\$1,168	
Matching Funds:	not applicable	
Performance Period:	July 1, 2005 – June 30, 2006	
Summary	The District qualifies for an additional \$1,168 in BFAP funding.	
Budget Augmentation:	Income:	
	8000 State Income	\$1,168
	Expenditures:	
	5000 Student Aid	\$1,168

9-B EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)

Granting Agency:	State of California	
Appropriated Funding:	\$4,626	
Matching Funds:	not applicable	
Performance Period:	July 1, 2005 – June 30, 2006	
Summary	The District qualifies for an additional \$4,626 in EOPS funding.	
Budget Augmentation:	Income:	
	8000 State Income	\$4,626
	Expenditures:	
	7000 Student Aid	\$4,626

9-C STATE CALWORKS

Granting Agency:	California Community College Chancellor's Office	
Appropriated Funding:	\$22,000 Augmentation (brings the total from \$405,181 to \$427,181)	
Matching Funds:	Matching not required for this augmentation	
Performance Period:	July 1, 2005 – June 30, 2006	
Summary	Additional funding is being approved by Chancellor's Office to provide additional child care opportunities for CalWORKS students.	
Budget Augmentation:	Income:	
	8000 State Income	\$22,000
	Expenditures:	
	7000 Indirect Costs	\$22,000

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period of: March 24, 2006-April 21, 2006

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-40,500
2000	Classified/Student Salaries	5,678
3000	Benefits	0
4000	Supplies	6,736
5000	Contract Svcs/Operating Exp	19,086
6000	Sites/Bldgs/Equipment	9,000
7000	Student Payments	0
Net Total:		0

10-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period of: March 24, 2006-April 21, 2006

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	84,258
2000	Classified/Student Salaries	-89,767
3000	Benefits	1,953
4000	Supplies	-23,218
5000	Contract Svcs/Operating Exp	37,419
6000	Sites/Bldgs/Equipment	-10,646
7000	Student Payments	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for the budget adjustments that in the past would be done with an annual adjustment. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 8, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 **COMMERCIAL WARRANT REGISTER**

April 1 – April 30, 2006 2030 – 2068 \$4,867,848.09

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 **PAYROLL WARRANT REGISTER**

April 1 – April 30., 2006 CIC – C2C \$7,158,728.45

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 **AUXILIARY PAYMENTS & PURCHASE ORDERS**

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

	Payments	Purchase Orders
April 1 – April 30, 2006	\$1,113,264	\$26,656

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 14 **DIRECT, BENEFIT & STUDENT GRANT PAYMENTS**

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

April 1 – April 30, 2006	D001287– D001435	\$228,898.15
	B000536 – B000601	\$1,199,038.27
	ST00050 – ST00055	\$1,025.00

D – Direct Payments
B – Benefit Payments (health insurance, retirement, etc.)
ST – Student Grant Payments

RECOMMENDATION NO. 15 **PURCHASING**

15-A AWARD OF PURCHASE ORDERS

Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists on file in the Purchasing Department

April 1 – April 30, 2006 \$190,785.75

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 16

SUBJECT: **CLASSIFIED EMPLOYEES WEEK**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in recognition and observation of Classified Employees Week, May 22-26, 2006.

WHEREAS, classified employees provide valuable services to the College and students of the Santa Monica Community College District; and

WHEREAS, classified employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified employees play a vital role in providing for the welfare and safety of Santa Monica Community College District's students; and

WHEREAS, classified employees employed by the Santa Monica Community College District strive for excellence in all areas relative to their workplace,

THEREFORE BE IT RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the contribution of the classified employees to quality education in the state of California and in the Santa Monica Community College District and declares the week of May 22-26, 2006 as Classified Employees Week in the Santa Monica Community College District.

COMMENT: There are a number of activities being planned during this week to recognize classified employees.

MOTION MADE BY: Carole Currey
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17

SUBJECT: **ANNUAL AUTHORIZATION OF PRIVILEGES FOR STUDENT TRUSTEE**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the continuation of privileges for the student trustee in accordance with Board Policy 1412 and Education Code Section 72023.5.

1. The student trustee may make and second motions.
2. The Student Trustee is entitled to an advisory vote which shall be cast before the rest of the Board of Trustees and be recorded as such in the official minutes.
3. The student trustee may receive compensation up to the amount prescribed by Education Code Section 72425 and Board Policy. The term of compensation for the student trustee shall run from June through May.

SUMMARY: Education Code Section 72023.5 states that Board action to determine the privileges of the student trustee is required each year by May 15th for the succeeding year.

Rights and responsibilities dealing with term, closed sessions and conference attendance are included in Board Policy.

MOTION MADE BY: Carole Currey
SECONDED BY: Rob Rader
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: **2006-2007 SABBATICALS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve one-semester sabbaticals for the following full-time faculty for 2006-2007:

- Cary Childress, Design Technology (Spring 2007): Professor Childress will complete a formal study/creative project to 1) return to the classroom and complete three web page design classes; 2) use these new skills in web page design to design and implement a program website for the Interior Architectural Design Program that includes outreach and recruitment information, as well as examples of student work; and 3) produce an entry-to-exit student tracking mechanism that will be used to assess the program services and results.
- Georgia Farber, Health Sciences/Counseling (Spring 2007): Professor Farber will use her sabbatical to increase her knowledge of best practices stress reduction programs and techniques and use these new skills to develop two stress reduction courses. This sabbatical will benefit the students she counsels in the Disabled Students Center, the future nurses in her Health Science courses, as well as other SMC students, who have difficulty coping with the multiple stressors in their lives that can negatively impact their educational pursuits.
- Oriana Kim-Rajab, Life Sciences (Fall 2006): Professor Kim-Rajab will take a Professional Development/Independent Research sabbatical to increase her knowledge of Problem-Based Learning, a student-centered teaching strategy used extensively at the graduate school level, but with beneficial applications at the undergraduate level as well, particularly in the sciences. The long-term outcome of this sabbatical is to introduce PBL in SMC's biology curriculum with the goal of increasing student success in the sciences.
- Bill Lancaster, Design Technology (Spring 2007): Professor Lancaster will use his Creative Project sabbatical to develop a new functional typeface design that will be shared with the campus community upon completion. Through this sabbatical, he will further his personal knowledge of typography and type design, which he can then disseminate to his students.
- Lyle Nichols, Life Sciences (Fall 2006): Professor Nichols' Independent Research/Field Study sabbatical has two distinct, yet interdependent, purposes, including 1) to conduct independent research on the effects of climate change on protected natural habitats for use in his biology classes at SMC; and 2) to increase his mastery of digital photography and digital photo enhancements. Professor Nichols will photographically document the effect of climate change by comparing photographs of specific areas taken over time.
- Vicki Rothman, Counseling (Fall 2006): Professor Rothman will examine the reasons why students are undecided about their academic majors and develop a program to help students reduce their indecision. This project will include developing new methods for identifying first-time students who are undecided about their majors and creating strategies for helping these students select a major leading to a career.

- Esau Tovar, Counseling (Spring 2007): Professor Tovar's Independent Research sabbatical will determine how and to what degree students' perceptions of mattering and marginality, specifically related to student enrollment at SMC, affects their ability to succeed at SMC. Based upon his findings, he will present recommendations for strengthening SMC's supportive learning environment to relevant constituencies, such as instructional and counseling faculty, administrators, and front-line staff.
- Paul Wissmann, Life Sciences (Fall 2006): Professor Wissmann will utilize his sabbatical to pursue several professionally beneficial projects, which will expand and enhance teaching and learning in the sciences, including 1) to create a media resource library for the Life Sciences Department that sorts and condenses existing learning materials and thus facilitates faculty use of these materials in their classrooms; 2) to expand the Science of Life Exhibition in the new Science Complex; and 3) to explore the possibility of perfecting the art of plastination at SMC, which would enable instructors to create an identical, non-toxic, plastic replica of any biological specimen for use in their classes.

Comment: The Joint Academic Senate Sabbaticals/Fellowships Committee is recommending that the Board of Trustees approve the sabbaticals listed above. The collective bargaining contract with the Faculty Association requires the District to fund the equivalent of eight semesters of sabbaticals each academic year.

MOTION MADE BY:	Carole Currey
SECONDED BY:	Herbert Roney
STUDENT ADVISORY:	Aye
AYES:	6
NOES:	0
ABSENT:	1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: **CHANGE ORDER NO. 10A – THEATRE ARTS RENOVATION**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve Change Order No. 10A – TURNER CONSTRUCTION COMPANY on the Theater Arts Renovation Project in the amount of \$456,261.

Original Contract Amount	\$13,053,000
Previously approved Change Orders 1-9	744,697
Change Order No. 10A	<u>456,261</u>
Revised Contract Amount	\$14,253,958

Original Contract Time	425 days
Previous Time Extensions	<u>44 days</u>
Revised Contract Time	469 days
Time Extension this Change Order No. 10A	<u>0 days</u>
Current Revised Contract Time	469 days

FUNDING SOURCE: Measure U

COMMENT Change Order No. 10A provides for direct costs due to modifications and changes of the following: exterior glass, ductwork, loading dock, control booth windows, roof systems, roof drains, lighting control, walls, lighting fixtures, power transformer, door frames, fire alarm, shower tile, power outlets, railings.

The contractor claims that most of the additional costs are due to incomplete and inaccurate plans as provided by the architect. The District will be working separately with the architect to resolve these issues.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19 (continued)

SUBJECT: **CHANGE ORDER NO. 10B - THEATRE ARTS RENOVATION**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve Change Order No. 10B – TURNER CONSTRUCTION COMPANY on the Theater Arts Renovation Project in the amount of \$740,000.

Original Contract Amount	\$13,053,000
Previously approved Change Orders 1-10A	1,200,958
Change Order No. 10B	<u>740,000</u>
Revised Contract Amount	\$14,953,998

Original Contract Time	425 days
Previous Time Extensions	<u>44 days</u>
Revised Contract Time	469 days
Time Extension this Change Order No. 10B	<u>220 days</u>
Current Revised Contract Time	689 days

Funding Source: Measure U

Comment: Change Order No. 10B provides for resolution of outstanding claims made by the General Contractor which will result in timely completion of the project. The claims are additional compensable working days. This agreement resolves all outstanding and potential time extension claims which will limit the District's liability for additional contractor overhead cost. There are expected to be additional change order requests which will be limited to the direct costs of the materials and labor.

The contractor claims that most of the additional costs are due to incomplete and inaccurate plans as provided by the architect. The District will be working separately with the architect to resolve these issues.

MOTION MADE BY: Herbert Roney
SECONDED BY: Dorothy Ehrhart-Morrison
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: **APPROVAL OF PAYMENT FOR ARCHITECTURAL SERVICES – NEW MUSIC AND PERFORMING ARTS CENTER (MADISON THEATER)**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize payments to RENZO ZECCHETTO ARCHITECTS for architectural services associated with the NEW MUSIC AND PERFORMING ARTS CENTER (MADISON THEATER) project to reflect architectural fees based on ten (10) percent of the construction bid award of \$30,780,000, less \$2,865,000 for remodel costs, for a total base fee of \$2,791,500 plus reimbursable expenses. The total payment from the District Measure S is not to exceed \$1.58 million.

FUNDING SOURCE: SMC Foundation/Measure S

SUMMARY: The County of Los Angeles Department of Education needs an updated action by the Board of Trustees stating the amount of the contract so that payments can be made from bond funds. The original action of the District taken in 2001 did not state the amount of the bid award for construction since the bid did not get awarded until 2005. This updates the public action with a cap on expenses and an agreement not to have further adjustments for change orders.

MOTION MADE BY: Rob Rader
 SECONDED BY: Herbert Roney
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: **PROPERTY AT PICO BOULEVARD AND 14TH STREET**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees direct staff to enter into discussions with the YWCA of Santa Monica and the City of Santa Monica in consideration of a partnership to develop a project on the District-owned property located at Pico Boulevard and 14th Street that would serve the community through Santa Monica College and the YWCA.

SUMMARY: SMCCD bought the property located at Pico Boulevard and 14th Street six years ago planning to build a literacy center. These plans are outdated and a number of the proposed functions factored into other projects.

At the time the college purchased the property, the YWCA was also interested in it for its programs. At this time, it is believed that there are a number of uses that can serve both entities. The options may include provision of housing for the YWCA's program for individuals over 18 who have been in foster care. There may be opportunities in the scenarios to be developed for funding from the City's varied resources. A similar direction will be requested at the City Council meeting and the YWCA Board of Directors.

FISCAL: No fiscal implications at this time.

MOTION MADE BY: Herbert Roney
SECONDED BY: Dorothy Ehrhart-Morrison
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: **SELECTION OF PERSONNEL COMMISSIONER**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees commence the process of selecting a Personnel Commissioner following the guidelines provided by Administrative Regulation 3320, as follows. Approval of the appointment will be made at the Board of Trustees meeting on July 12, 2006.

AR 3320 Selection Process for District Appointments to the Personnel Commission

The Santa Monica Community College District Personnel Commission consists of five members, two of which are District positions appointed by the Board of Trustees.

Recruitment of Applicants

All candidates will be requested to provide evidence that they meet the standard of (1) registered voters, (2) residents within the District, and (3) shall be known adherents of the principle of the merit system, meaning a person who by nature of his/her prior public or private service has given evidence that he/she supports the concept of employment, continuance in employment, in service promotional opportunities, and other related matters on the basis of merit and fitness. A background check will be conducted on all applicants prior to the actual interview date.

A marketing effort will be implemented during the recruitment period to increase the number of applicants. At least three weeks will be spent on active recruitment in order to assure a strong pool of applicants. Advertising will include notification of the recruitment to the Santa Monica community, local press, industry, community groups and business organizations.

No member of the governing board of any college district or county board of education will be eligible for appointment as a member of the Commission nor will a Commissioner be an employee of the District during his/her terms of service.

Applications will be sent to the Board of Trustees. The Board may choose to appoint a subcommittee to review and recommend candidates for the Board to consider or bring the candidates directly to the Board

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: **2005-2006 QUARTERLY BUDGET REPORT**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION Acknowledge receipt of the 2005-2006 Quarterly Budget Report, as of March 31, 2006.

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor's Office.

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Carole Currey
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)



Fiscal Year 2005-2006
District:(780)SANTA MONICA Quarter Ended: (Q3) March 31, 2006

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

<u>Annual</u>		As of June 30 for fiscal year (FY) specified.			
		FY02-03	FY03-04	FY04-05	FY05-06
General Fund Revenues (Objects 8100, 8600, and 8800)		120,037,531	119,169,524	124,979,393	137,086,832
Other Financing Sources (Objects 8900)		269,125	16,292	51,833	45,000
General Fund Expenditures (Objects 1000-6000)		119,801,619	112,030,513	123,574,498	138,160,369
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)		1,152,881	1,070,764	1,139,434	1,386,023
Reserve for contingency	Unrestricted	0	0	0	3,204,784
Reserve for contingency	Total	0	0	0	3,204,784
General Fund Ending Balance	Unrestricted	767,374	6,834,088	5,586,996	0
General Fund Ending Balance	Total	767,374	7,843,889	5,586,996	0
Prior-Year Adjustments		1,094,683	0	-2,574,188	32,348
Attendance FTES		22,729	15,727	21,041	21,042
<u>Quarter</u>		For the same quarter to each fiscal year (FY) specified			
		FY02-03	FY03-04	FY04-05	FY05-06
General Fund Cash Balance (Excluding investments)		7,641,557	17,578,221	15,485,855	

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8000)	132,503,417	99,273,549	74.92
Other Financing Source (Objects 8900)	45,000	41,337	91.86
General Fund Expenditures (Objects 1000-6000)	133,329,918	86,923,755	65.19
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	1,219,684	638,188	52.32

III. Has the district settled any employee contracts during this quarter? Yes No **If yes, complete the following:** (If multi-year settlement, provide information for all years covered)

Salaries

Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	0		0		0	
Year 2	0		0		0	
Year 3	0		0		0	

* As specified in collective bargaining agreement.

Benefits

Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1	0	0	0
Year 2	0	0	0
Year 3	0	0	0

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter(include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) Yes No
If yes, list events and their financial ramifications.(Include additional pages of explanation if needed.)

V. Does the district have significant fiscal problems that must be addressed this year? Yes No
Next year? Yes No If yes, what are the problems and what actions will be taken?
(Include additional pages of explanation if needed.)

The District is in negotiations with the Faculty (Projected expense for 05-06 includes a 3.5% Faculty raise effective Spring 06). The District is also working on restoration of FTES to 2002-2003 level. The District projected reserves are below 2.8% of expenses. New revenue in 06-07 will be used to cover the operating deficit of 05-06

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UNRESTRICTED GENERAL FUND 01.0 EXPENDITURE BUDGET			
ACCOUNTS	2005-2006 ADOPTED BUDGET	March 31, 2006 ACTUAL EXPENDITURES	2005-2006 PROJECTED EXPENDITURES
INSTRUCTION	21,397,525	13,677,647	21,458,759
ACADEMIC MANAGERS	4,776,256	2,878,330	4,614,011
NON-INSTRUCTION	4,239,018	2,842,231	4,526,063
HOURLY INSTRUCTION	21,873,750	15,066,252	21,870,821
HOURLY NON INSTRUCTION	3,096,663	2,105,819	3,518,074
TOTAL ACADEMIC	55,383,212	36,570,279	55,987,728
CLASSIFIED REGULAR	17,356,839	10,599,550	16,811,646
CLASSIFIED MANAGERS	2,687,552	1,797,629	2,642,067
CLASS REG INSTRUCTION	2,364,771	1,343,992	2,267,309
CLASSIFIED HOURLY	1,524,487	1,177,044	1,627,277
CLASS HRLY INSTRUCTION	554,013	411,505	566,631
TOTAL CLASSIFIED	24,487,662	15,329,720	23,914,930
STRS	3,404,705	2,292,051	3,454,443
PERS	2,146,747	1,586,288	2,146,747
OASDHI/MEDICARE	1,908,983	1,545,223	2,506,493
H/W	10,445,000	5,106,874	9,445,000
RETIREE'S HW	-	1,053,302	1,053,302
SUI	525,657	307,910	525,657
WORKERS' COMP.	1,103,870	628,095	1,174,330
DISTRICT RETIREMENT	525,000	337,459	646,000
TOTAL BENEFITS	20,059,962	12,857,202	20,951,972
TOTAL SUPPLIES	1,109,898	571,533	1,109,898
CONTRACTS/SERVICES	7,986,203	6,213,206	8,833,486
INSURANCE	575,252	620,287	620,287
UTILITIES	2,967,290	2,035,525	2,967,290
TOTAL SERVICES*	11,528,745	8,869,018	12,421,063
BLDG & SITES	15,000	606	15,000
EQUIPMENT	96,025	70,544	96,025
LEASE PURCHASES	555,344	390,878	555,344
TOTAL CAPITAL	666,369	462,028	666,369
TOTAL EXPENSES	113,235,848	74,659,780	115,051,960
OTHER TRANSFR FOR FIN AID	400,000	175,919	400,000
OTHER OUTGOING TRANSFER	-	-	-
TOTAL EXPENSES & TRANSFERS	113,635,848	74,835,699	115,451,960

*Lottery revenues are used to fund services.

UNRESTRICTED GENERAL FUND 01.0 INCOME BUDGET			
ACCOUNTS	2005-2006 ADOPTED BUDGET	March 31, 2006 ACTUAL INCOME	2005-2006 PROJECTED INCOME
FEDERAL			
FIN AIDS ADM ALLOWANCES	140,000	116,744	140,000
OTHER FEDERAL REVENUE	-	-	-
TOTAL FEDERAL	140,000	116,744	140,000
STATE			
PRINCIPAL APPT.	57,053,649	43,044,592	58,643,082
EQUALIZATION	951,769	723,345	951,769
COLA	-	2,766,159	3,688,212
BASIC SKILLS APPT.	-	-	-
PRIOR YR APPT. ADJ.	-	542,725	542,725
HOMEOWNERS EXEMPT	94,454	47,654	94,454
STATE LOTTERY REV.	2,705,193	1,017,143	2,705,193
MANDATED COST RECOV.	-	278,903	278,903
PARTNERSHIP FOR EXCELLENCE	4,276,360	4,128,888	4,276,360
OTH STATE	1,071,096	815,982	1,071,096
TOTAL STATE	66,152,521	53,365,391	72,251,794
LOCAL			
PROP TAX SHIFT	11,222,832	2,608,156	6,756,950
SECURED TAX	6,879,210	4,572,997	6,879,210
SUPPLE. TAXES	175,345	290,972	290,972
UNSECURED TAX	374,714	380,949	380,949
PRIOR YRS TAXES	805,621	341,289	805,621
INTENSIVE ESL	591,600	636,831	636,831
RENTS	55,000	37,400	55,000
INTEREST	300,000	33,343	300,000
ENROLLMENT FEES	10,168,030	9,351,712	9,770,068
STUDENT RECORDS	250,000	95,314	250,000
NON RES TUITION	12,954,640	12,630,392	12,954,640
OTHER STUDENT FEES & CHARGES	190,000	170,214	190,000
F1 APPLICATION FEES	61,000	61,215	61,215
OTHER LOCAL	500,000	344,429	500,000
I. D. CARD SERVICE CHARGE	400,000	393,697	400,000
LIBRARY CARDS	3,000	340	3,000
LIBRARY FINES	16,000	9,867	16,000
PARKING FINES	350,000	186,622	350,000
SALE OF EQUIP AND SUPPLIES	150	-	150
TOTAL LOCAL	45,297,142	32,145,739	40,600,606
TOTAL INCOME	111,589,663	85,627,874	112,992,400
TRANSFER IN	45,000	41,337	45,000
TOTAL INCOME AND TRANSFER IN	111,634,663	85,669,211	113,037,400

UNRESTRICTED GENERAL FUND 01.0 FUND BALANCE ANALYSIS			
ACCOUNTS	2005-2006 ADOPTED BUDGET	March 31, 2006 ACTUAL FUND BALANCE	2005-2006 PROJECTED FUND BALANCE
TOTAL INCOME AND TRANSFERS	111,634,663	85,669,211	113,037,400
TOTAL EXPENDITURES AND TRANSFERS	113,635,848	74,835,699	115,451,960
OPERATING SURPLUS/(DEFICIT)	(2,001,185)	10,833,512	(2,414,560)
BEGINNING BALANCE	5,586,996	5,586,996	5,586,996
ADJUSTMENT TO BEGINNING BALANCE	-	32,348	32,348
CONTINGENCY RESERVE/ENDING FUND BALANCE	3,585,811	16,452,856	3,204,784
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS**	3.16%	21.99%	2.78%
**Chancellor's Office recommended ratio is 5%.			

RESTRICTED GENERAL FUND 01.3 EXPENDITURE BUDGET			
ACCOUNTS	2005-2006 ADOPTED BUDGET	March 31, 2006 ACTUAL EXPENDITURES	2005-2006 PROJECTED EXPENDITURES
INSTRUCTION	9,800	-	69,666
MANAGEMENT	724,193	553,551	829,143
NON-INSTRUCTION	1,077,131	668,916	1,052,550
HOURLY INSTRUCTION	73,100	33,106	169,302
HOURLY NON INSTRUCTION	1,051,859	941,798	1,296,630
TOTAL ACADEMIC	2,936,083	2,197,371	3,417,291
CLASSIFIED REGULAR	1,931,446	1,094,884	1,875,611
CLASSIFIED MANAGERS	53,581	192,042	323,794
CLASS REG INSTRUCTION	38,271	11,486	52,178
CLASSIFIED HOURLY	1,272,363	791,090	1,415,805
CLASS HRLY INSTRUCTION	323,380	145,110	323,380
TOTAL CLASSIFIED	3,619,041	2,234,612	3,990,768
BENEFITS HOLDING ACCOUNT FOR ALL BENE	1,645,840	-	927,660
STRS	-	159,371	159,371
PERS	-	123,089	123,089
OASDHI	-	136,867	136,867
H/W	-	330,860	330,860
SUI	-	17,537	17,537
WORKERS' COMP.	-	48,525	48,525
DISTRICT RETIREMENT	-	25,102	25,102
TOTAL BENEFITS	1,645,840	841,351	1,769,011
TOTAL SUPPLIES	1,602,394	555,690	1,653,971
CONTRACTS/SERVICES	5,139,821	3,483,834	6,607,032
INSURANCE	1,607,574	1,458,724	1,632,574
UTILITIES	221,500	134,228	222,700
TOTAL SERVICES	6,968,895	5,076,786	8,462,306
BLDG & SITES	1,587,851	546,360	1,707,851
EQUIPMENT	1,733,966	811,805	2,107,211
TOTAL CAPITAL	3,321,817	1,358,165	3,815,062
TOTAL EXPENSES	20,094,070	12,263,975	23,108,409
OTHER OUTGO - FINANCIAL AIDS	721,374	420,932	819,800
OTHER OUTGO - TRANSFERS	98,310	41,337	166,223
TOTAL OTHER OUTGO	819,684	462,269	986,023
TOTAL EXPENSES & OTHER OUTGO	20,913,754	12,726,243	24,094,432

RESTRICTED GENERAL FUND 01.3 INCOME BUDGET			
ACCOUNTS	2005-2006 ADOPTED BUDGET	March 31, 2006 ACTUAL INCOME	2005-2006 PROJECTED INCOME
FEDERAL			
TANF	-	66,845	87,954
VOCATIONAL ED.	463,604	315,250	463,604
ECONOMIC OPP. ACT/FWS	502,500	147,126	502,500
RADIO GRANTS	1,612,800	626,900	1,957,721
RADIO GRANTS C/O	80,360	188,881	191,916
TECH PREP	75,250	12,792	75,250
TECH PREP C/O	-	31,196	-
OTHER FEDERAL	1,898,830	1,041,349	2,824,367
TOTAL FEDERAL	4,633,344	2,430,339	6,103,312
STATE			
LOTTERY	293,108	293,108	307,108
ECONOMIC DEVELOPMENT-JDIF	300,000	204,000	300,000
CONSOLIDATED CONTRACT ED-STATE	-	12,009	725,074
BLOCK GRANT C/O	379,392	379,392	379,392
INSTR EQUIP LIBRARY MATL. C/O	385,882	385,811	385,882
INSTR.EQUIP/LIBRARY MATL.	501,992	383,117	501,992
TTIP C/O	102,568	102,568	102,568
TTIP	36,697	27,890	36,697
S.F.A.A. C/O	55,652	55,652	55,652
S.F.A.A.	688,705	523,415	688,705
EXTENDED OPP. PROG.	1,025,636	905,993	1,193,575
EOPS CARE	93,439	75,068	98,774
CAN C/O 04-05	725	725	725
DISABLED STUDENTS	1,113,008	938,397	1,234,732
NON-CREDIT MATRICULATION - C/O	-	20,157	-
NON-CREDIT MATRICULATION	17,683	19,316	25,416
MATRICULATION C/O	31,122	31,122	31,122
MATRICULATION	660,288	655,196	892,258
MATRICULATION-TRANSFER RELATED 05-06	61,000	95,500	95,500
STAFF/FAC DIVERSITY C/O	26,321	11,406	26,321
STAFF/FAC DIVERSITY	21,976	16,702	21,976
CALWORKS	380,181	288,937	405,181
STAFF DEVELOP. C/O	847	847	847
ENROLLMENT GROWTH C/O 04-05	5,887	5,887	13,868
ENROLLMENT GROWTH	58,823	58,823	58,823
TRANSFER AND ARTICULATION C/O 02-03	7,166	7,167	7,166
TANF	87,954	-	-
OTHER STATE	438,511	239,309	598,884
TOTAL STATE	6,774,563	5,737,514	8,188,238
LOCAL			
PICO PARTNERSHIP	184,372	74,239	184,372
HEALTH FEES	606,225	619,068	619,068
PARKING FEES	1,500,000	1,137,233	1,500,000
DONATIONS -KCRW	3,911,741	1,217,381	4,211,741
COMMUNITY SERVICES	675,000	534,374	675,000
COUNTY CALWORKS	81,144	43,038	81,144
CONSOLIDATED CONTRACT ED-LOCAL	-	80,500	296,730
OTHER LOCAL	2,547,365	1,771,989	2,234,827
TOTAL LOCAL	9,505,847	5,477,822	9,802,882
TOTAL INCOME	20,913,754	13,645,675	24,094,432
TRANSFERS	-	-	-
TOTAL INCOME AND TRANSFERS	20,913,754	13,645,675	24,094,432

RESTRICTED GENERAL FUND 01.3 FUND BALANCE ANALYSIS

ACCOUNTS	2005-2006 ADOPTED BUDGET	March 31, 2006 ACTUAL FUND BALANCE	2005-2006 PROJECTED FUND BALANCE
TOTAL INCOME AND TRANSFERS	20,913,754	13,645,675	24,094,432
TOTAL EXPENSES AND TRANSFERS	20,913,754	12,726,243	24,094,432
OPERATING SURPLUS/(DEFICIT)	-	919,431	0
BEGINNING BALANCE	-	-	-
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	919,431	0
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS**	0.00%	7.22%	0.00%

**AUXILIARY OPERATIONS
2005-2006
3rd Quarter Ending 03/31/06**

ACCOUNTS	2005-2006 ADOPTED BUDGET	2005-2006 ACTUALS	Projected To 06/30/06
BEGINNING BALANCE	2,567,446	2,567,446	2,567,446
ADJ. TO BEG. BALANCE		0	
ADJUSTED BEGINNING BAL.	2,567,446	2,567,446	2,567,446
INCOME			
GROSS SALES	7,600,700	6,487,774	7,636,110
LESS: COST OF GOODS	(5,593,595)	(5,341,837)	(5,447,392)
NET	2,007,105	1,145,937	2,188,718
VENDOR INCOME	634,000	484,124	645,499
AUXILIARY PROGRAM INCOME	201,816	170,888	440,062
NET INCOME	2,842,921	1,800,949	3,274,279
INTEREST	30,000	131,222	174,841
OTHER FUND TRANSFERS	0	0	0
TOTAL INCOME	2,872,921	1,932,171	3,449,120
TOTAL FUNDS AVAILABLE	5,440,367	4,499,617	6,016,566
EXPENDITURES			
STAFFING	1,021,084	764,432	1,021,084
FRINGE BENEFITS	207,642	138,847	207,642
OPERATING	2,126,250	1,062,969	2,406,250
COP'S	0	0	0
TOTAL EXPENDITURES	3,354,976	1,966,248	3,634,976
ENDING BALANCE	2,085,391	2,533,369	2,381,590

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 8, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: **RECEIPT OF PERSONNEL COMMISSION PROPOSED
2006-2007 BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the 2006-2007 proposed budget for the Santa Monica Community College District Personnel Commission. The Personnel Commission Budget will be discussed as part of the District's regular budget process.

SUMMARY: The budgeted amount for Consultants remains the same to reflect the desire of the Personnel Commission to continue to contract with the Hay Group for formal implementation and delivery of the classification and compensation study of the College's classified positions and salary survey results, including presentations at meetings with CSEA leadership and District Administration as necessary.

The amount budgeted for Legal Fees remains the same as that budgeted for fiscal year 2005-06. This amount will ensure that there is adequate funding to cover potential and unanticipated legal expenses.

The salary and benefits budget is estimated assuming full staffing using actual salaries and projected salaries.

The proposed budget will be presented for formal action at the next regular session meeting of the Personnel Commission in May. An invitation will be sent to the Board and District administration, and the leadership of CSEA to attend and present their views.

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Carole Currey
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Margaret Quiñones)

Personnel Commission Proposed Budget – Fiscal Year 2006–2007

Category/ Account #		Approved Budget FY 05-06	Proposed Budget FY 06-07	Proposed Changes
Salaries				
2380	Personnel Commissioners	\$ 4,250.00	\$ 7,500.00	\$ 3,250.00
2110	Managers	\$ 101,496.00	\$ 112,000.00	\$ 10,504.00
2120	Staff	\$ 313,575.00	\$ 319,418.00	\$ 5,843.00
2323	Clerical - Hourly/Student Help		\$ 5,000.00	\$ 5,000.00
	Subtotal Salaries	\$ 419,321.00	\$ 443,918.00	\$ 24,597.00
	Commissioners Benefits			
	Employee Benefits Est. @ 32%	\$ 134,182.72	\$ 142,053.76	\$ 7,871.04
	Total Salaries & Est. Benefits	\$ 553,503.72	\$ 585,971.76	\$ 32,468.04
Supplies & Periodicals				
4240	Periodicals	\$ 1,000.00	\$ 1,000.00	\$ -
4410	Software	\$ 600.00	\$ 600.00	\$ -
4550	Direct Supplies	\$ 5,650.00	\$ 5,650.00	\$ -
	Total Supplies & Periodicals	\$ 7,250.00	\$ 7,250.00	\$ -
Operating Expenses				
5110	Consultants	\$ 15,000.00	\$ 15,000.00	\$ -
5210	Mileage	\$ 100.00	\$ 300.00	\$ 200.00
5220	Conferences	\$ 3,700.00	\$ 3,700.00	\$ -
5241	Meeting Expenses		\$ 500.00	\$ 500.00
5310	Memberships	\$ 4,500.00	\$ 4,500.00	\$ -
5650	Equipment Repairs	\$ 400.00	\$ 400.00	\$ -
5730	Legal Fees	\$ 45,000.00	\$ 45,000.00	\$ -
5820	Off-Campus Printing	\$ 1,000.00	\$ 1,000.00	\$ -
5830	Advertising	\$ 7,000.00	\$ 7,000.00	\$ -
5850	Postage	\$ 300.00	\$ 300.00	\$ -
5890	Other	\$ 1,500.00	\$ 1,500.00	\$ -
	Total Operating Expenses	\$ 78,500.00	\$ 79,200.00	\$ 700.00
New Equipment				
6410	New Equipment	\$ 600.00	\$ 5,000.00	\$ 4,400.00
6520	Purchases/Leases	\$ 8,050.00	\$ -	\$ (8,050.00)
	Total New Equipment	\$ 8,650.00	\$ 5,000.00	\$ (3,650.00)
	Total M&O Budget	\$ 94,400.00	\$ 91,470.00	\$ (2,950.00)
	Total Budget with Anticipated Salary Changes	\$ 647,903.72	\$ 677,441.76	\$ 29,518.04

BOARD OF TRUSTEES	INFORMATION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 8, 2006

INFORMATION ITEM D

MEMBERS OF THE CITIZENS' BOND OVERSIGHT COMMITTEE

The terms of the following members of the Citizens' Bond Oversight Committee (CBOC) are expiring effective July 1, 2006:

- Clarence Chapman, taxpayer organization
- *Paul Leoni, General Advisory Board
- *Ed Moosbrugger, Sunset Park Neighborhood
- *James Mount, local business community
- *Herb Reich, Malibu
- *Herb Rose, General Advisory Board
- *Pierce Watson, Pico Neighborhood

**Served two terms*

All but Clarence Chapman have served two terms. According to the CBOC bylaws, no member may serve more than two (2) consecutive terms. It turns out that this is a requirement of the Education Code and cannot be amended. Therefore, additional members will need to be appointed by the Board at its meeting in June or July, 2006.

The bylaws state that the committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees based on criteria established by Proposition 39, with at least:

Category

1. one representative of the local community*
2. one person active in a senior citizens' organization*
3. one person active in a bona fide taxpayers' organization**
4. one student who is currently enrolled at SMC*
5. one person active in the support and organization of the District***
6. additional appointees to represent the communities of Santa Monica and Malibu***

* Categories #1, #2, and #4 are represented by the remaining five members whose terms expire in 2007.

- Veronica Lopez, student
- Dr. Eleanor Meyer, local business community
- Linda Sullivan, local business community
- Irma Vargas, local business community
- Dr. Allen Weiss, senior citizens' organization

**Category #3 is represented by Clarence Chapman if reappointed.

***Representatives in categories #5 and #6 will need to be appointed by the Board in order to meet the requirements of Proposition 39.

BOARD OF TRUSTEES**INFORMATION**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

May 8, 2006

INFORMATION ITEM E**REPORT FROM CITIZENS' BOND OVERSIGHT COMMITTEE**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, April 19, 2006 in Drescher Hall Room 300-E (the Loft), Santa Monica College, 1900 Pico Boulevard, Santa Monica College.

1. CALL TO ORDER - 8:06 a.m.**2. ROLL CALL**

Linda Sullivan, Chair - Present
Paul Leoni, Vice-Chair – Absent (arrived 8:12 a.m.)
Clarence Chapman - Present
Veronica Lopez - Absent
Eleanore Meyer - Present
Ed Moosbrugger - Present
James Mount - Present
Herb Reich - Absent
Herb Rose - Present
Irma Vargas – Absent
Pierce Watson - Present
Allen Weiss – Absent (arrived at 8:12 a.m.)

Others Present:

Chui L. Tsang, Superintendent/President
Thomas Donner, Deputy Superintendent
Greg Brown, Director of Facilities and Planning
John Jalili, Committee Advisor
Randal Lawson, Executive Vice-President
Lisa Rose, Committee Coordinator
Bruce Smith, Public Information Officer
Charlie Yen, Director, Events and Contracts

3. APPROVAL OF MINUTES

Motion was made by James Mount and seconded by Herb Rose to approve the minutes of the Citizens' Bond Oversight Committee meeting of January 18, 2006. *Unanimously approved.*

4. TERMS OF CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS

Chair Linda Sullivan announced that the terms of several members of the committee will be expiring and asked if those members would like to continue serving. However, it was pointed out that some members had already served two two-year terms and it was believed that no member could serve more than two terms. The Chair requested clarification and follow up on the matter of the expiration of members' terms since certain members who have served two two-year terms indicated that they wish to be reappointed.*

5. REPORTS and DISCUSSION (reports received with agenda)

Measure U Construction Projects Timeline and Projects Expenditure Report

- Five Measure U projects are in progress – Theater Arts Renovation, (H), Liberal Arts North (I), Music Complex (J), Liberal Arts South (K), and North Quad Plaza (M). Theater Arts and Liberal Arts North are near completion and will be occupied in fall 2006. Liberal Arts South started in January and should be completed this time next year. The North Quad Plaza is in the planning stages. The Infrastructure and Safety (Q) includes moving the information processing department from the third floor of Drescher Hall to the first floor.
- Projects currently on hold because of timing and lack of funds are: Science Complex addition (P), 14th and Pico (T). The increased costs of construction will not allow all Measure U projects to be funded. The decision was made to continue with current projects as they were intended to be built and cut from the projects down the list. The college is still committed to building the Science Complex addition and will look for state funding. The project at 14th and Pico is on hold, and the college is looking at cooperative projects with other agencies. It is currently being used as a staging site for the construction projects on campus.
- Shuttle Replacement Parking (L): The college is looking at property options. The amount budgeted for parking in Measure U does not include enough for the acquisition of property. There are other alternatives to using Measure U funds, such as a Certificate of Participation (COP) or combining it with Measure S projects. The college has looked at renting space on a temporary basis, but facilities that have 400 spaces available during the daytime hours are very limited. The civic center parking is an option.
- The Student Services Building (O) is currently being reviewed by the State for funding.

Measure S Construction Projects Timeline and Projects Expenditure Report

- The Performing Arts Complex project is on schedule.
- Athletic Fields Phase I, Corsair Field project (I): Planning for Corsair Field and underground parking includes a feasibility study currently underway. This project will address the concerns of the college and the community to help correct a historical parking deficiency on the campus. A progress report, including plans for community input, will be made at the next meeting.
- Measure S includes \$25 million for Malibu Site acquisition and facility (6). The college is looking at two properties in Malibu (both in the Civic Center area).

6. PUBLIC COMMENTS

None

7. ANNOUNCEMENTS

- Dr. Chui L. Tsang, Superintendent/President, thanked everyone for being a part of this very important committee. He added that the district faces a number of challenges, needs to think strategically and prioritize the projects with the remaining bond funds. Parking continues to be a challenge and short-term, mid-term and long-term solutions need to be determined. There are transportation and parking issues created for students with classes at the off-campus sites which make it more difficult for students to complete their education.
- Chair Linda Sullivan announced that Joe Weichman has submitted his resignation from the Citizens' Bond Oversight Committee.

8. ADJOURNMENT – 9:14 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, July 19, 2006 at 8 a.m. in Business Building Room III, Santa Monica College.

***Follow up to the discussion about Committee members terms:**

The terms of the following members of the Citizens' Bond Oversight Committee (CBOC) are expiring effective July 1, 2006:

Clarence Chapman, taxpayer organization
*Paul Leoni, General Advisory Board
*Ed Moosbrugger, Sunset Park Neighborhood
*James Mount, local business community
*Herb Reich, Malibu
*Herb Rose, General Advisory Board
*Pierce Watson, Pico Neighborhood

**Served two terms*

All but Clarence Chapman have served two terms. According to the CBOC bylaws, no member may serve more than two (2) consecutive terms. It turns out that this is a requirement of the Education Code and cannot be amended. Therefore, additional members will need to be appointed by the Board at its meeting in June or July, 2006.

The bylaws state that the committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees based on criteria established by Proposition 39, with at least:

1. one representative of the local community
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

#1, #2, and #4 are represented by the five members whose terms expire in 2007.

#3 is represented by Clarence Chapman if he is reappointed.

#5 and #6 will need to be appointed by the Board in order to meet the requirements.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 8, 2006

XIII. ADJOURNMENT – 11:21 p.m.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, June 12, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.