

Essential Student Services

We are here to help you!

See smc.edu/student-support for additional programs and services.



STANDARD HOURS OF OPERATION (see department websites for latest hours)

Admissions & Records 	Serving students remotely only 310-434-4380 smc.edu/admissions Email: admissions@smc.edu QLess online line: go to smc.edu/admissions and click on "Contact Admissions & Join QLess Queue"	Mon Tue Wed Thu Fri	8:30 a.m. – 4:30 p.m. 8:30 a.m. – 6:00 p.m. 8:30 a.m. – 6:00 p.m. 8:30 a.m. – 4:00 p.m. 8:30 a.m. – 12:30 p.m.
Campus Store 	Serving students in-person by appointment 310-434-4258 smc.edu/bookstore Email: bookstore@smc.edu	Mon Tue Wed Thu Fri	8:00 a.m. – 5:00 p.m. 8:00 a.m. – 5:00 p.m. 8:00 a.m. – 5:00 p.m. 8:00 a.m. – 5:00 p.m. Closed
Cashier's Office 	Serving students remotely and in-person by appointment 310-434-4664 smc.edu/cashier Email: cashier@smc.edu	Mon Tue Wed Thu Fri	8:30 a.m. – 5:00 p.m. 8:30 a.m. – 5:00 p.m. 8:30 a.m. – 5:00 p.m. 8:30 a.m. – 5:00 p.m. Closed
Center for Students with Disabilities 	Serving students remotely and on-ground test proctoring by appointment only 310-434-4265 smc.edu/dsps Email: dsps@smc.edu Learning Disabilities email: ld@smc.edu	Mon Tue Wed Thu Fri	8:00 a.m. – 6:00 p.m. 8:00 a.m. – 6:00 p.m. 8:00 a.m. – 6:00 p.m. 8:00 a.m. – 6:00 p.m. 8:00 a.m. – 3:00 p.m.
Financial Aid & Scholarships 	Serving students remotely only 310-434-4343 smc.edu/financialaid Email: financialaid@smc.edu QLess online line: go to smc.edu/financialaid and click on "Speak with Financial Aid: Join QLess Line"	Mon Tue Wed Thu Fri	8:30 a.m. – 4:30 p.m. 8:30 a.m. – 5:30 p.m. 8:30 a.m. – 5:30 p.m. 8:30 a.m. – 4:30 p.m. 8:30 a.m. – 12:30 p.m.
General Counseling & Transfer Center 	Serving students remotely only Go to smc.edu/counseling and click on "How to Connect with a Counselor" for instructions specific to each counseling program.	Mon Tue Wed Thu Fri	8:30 a.m. – 6:00 p.m. 8:30 a.m. – 6:00 p.m. 8:30 a.m. – 4:30 p.m. 8:30 a.m. – 4:30 p.m. 9:30 a.m. – 1:30 p.m.
International Education Center 	Serving students remotely only 310-434-4217 or 310-434-4218 smc.edu/international Email: intled@smc.edu International Counseling Hours 310-434-4218 Go to smc.edu/international and click on "IEC Counseling" on the left navigation.	Mon Tue Wed Thu Fri Mon – Thu Fri	8:00 a.m. – 4:00 p.m. 8:00 a.m. – 4:00 p.m. 8:00 a.m. – 4:00 p.m. 8:00 a.m. – 4:00 p.m. 8:00 a.m. – 12:30 p.m. 9:00 a.m. – 5:30 p.m. 11:00 a.m. – 3:30 p.m.
Welcome Center / Outreach 	Serving students remotely only 310-434-8101 smc.edu/welcomecenter Email: welcomecenter@smc.edu Welcome Center Café: cccconfer.zoom.us/j/97809194555 Mon – Fri 3:00 p.m. – 4:00 p.m.	Mon Tue Wed Thu Fri	8:30 a.m. – 5:00 p.m. 8:30 a.m. – 5:00 p.m. 8:30 a.m. – 5:00 p.m. 8:30 a.m. – 5:00 p.m. 8:30 a.m. – 5:00 p.m.