

Medical Coding and Billing Specialist AA Suggested Course Sequence

	Course	Units
Semester 1	OFTECH 1 : Keyboarding I	3
	OFTECH 5 : English Skills for the Office	3
	OFTECH 20 : Medical Vocabulary	3
	English 1 : Reading and Composition	3
	MATH 18 : Intermediate Algebra	3
Semester 2	OFTECH 23 : Medical Billing	3
	OFTECH 24 : Medical Coding/Billing I	3
	CIS 4 : Business Information Systems with Applications	3
	ANAT 1 : General Human Anatomy	3
	Counseling 20 : Student Success Seminar	3
Semester 3	CIS 30 : Microsoft Excel	3
	OFTECH 25 : Medical Coding/Billing II	3
	OFTECH 27 : Medical Office Procedures	3
	GE	3
	GE	3
Semester 4	OFTECH 26 : Medical Coding/Billing III	3
	OFTECH 28 : Electronic Health Records	3
	GE	3
	GE	3
	ELECTIVE	3

