

# CASTLEBRANCH REQUIRED DOCUMENTS INSTRUCTIONS AND WHERE TO PURCHASE

## **“Healthcare Provider” CPR card and First Aid Card**

All students must maintain current CPR certification throughout the Nursing Program to participate in hospital clinical practice. Students may not participate in clinical practice unless this information is on file. Please be reminded that community CPR does not meet the requirement; it **MUST be American Heart Association CPR for “Healthcare Providers: Basic Life Support.”** CPR is valid for two years if completed through the American Heart Association.

- Complete after DEC 26 (for Fall) or after JUNE 26 (for Spring).
- If First Aid training (valid for 2 years) was included in your CPR Training, a separate card is issued.
- No online component will be accepted for CPR or First Aid.

## **Malpractice Insurance**

All students must purchase malpractice insurance at the beginning of the program and it must be purchased each year. Students may not participate in clinical practice unless this information is on file. Purchase malpractice insurance after JAN 2nd or JULY 2nd.

- Purchase from SMC Auxiliary Services- 1738 Pearl Street (310) 434-4255
- Upload a copy of the “yellow receipt” or “white credit card receipt” from the Auxiliary Office to the program on the designated date.

## **2-step TB Skin Test or CXR or Blood Test**

All students must have a 2-Step TB skin test each year. Students may not participate in clinical practice unless this information is on file. If you have a positive TB skin test, you must get a chest x-ray with proof of positive skin test or a blood test.

**IMPORTANT:** Students who have had a positive TB test in the past and received a chest x-ray, may not need another CXR for entry. Whether or not another CXR is needed is determined by your primary care physician. A current letter is required if the CXR is waived. The letter must state why the CXR is not medically necessary.

SMC Health Services Center Information: Select services can only be rendered to currently enrolled students and who have paid current semester health fees. Refer to the information on SMC Health Services Center General Information handout.

## **Health Insurance Coverage**

Due to the requirements of our clinical partners, all students must provide proof of Health Insurance coverage. Students may not participate in clinical practice unless this information is on file.

Please keep your policy current as proof of insurance may be verified before each clinical rotation or at random. Failure to maintain health insurance coverage may lead to removal from your clinical site resulting in withdrawal from the Nursing Program.

## **Current Seasonal Influenza Vaccination**

**Attention:** Conditionally Admitted Nursing program students: Proof of Seasonal Influenza Vaccination for influenza season is required. All students must maintain a yearly Seasonal Influenza Vaccination.

This vaccination is required by clinical agencies prior to start of clinical rotations. Students may not participate in clinical practice unless this information is on file.

## **Breathe Safe Environmental Fit Test**

All students must maintain current Breathe Safe Environmental (Respiratory Fit Testing & Training) throughout the Nursing Program to participate in hospital clinical practice. Students may not participate in clinical practice unless this information is on file.

Conditionally Admitted Nursing program students:

- Fit Test scheduling will occur close to the beginning of the each Fall or Spring semester.
- Check your SMC email for communication from the Health Science office.
- Retain this form until you have received your card.
- Submit and upload on day you complete Fit Test.