

Special Programs & Support Services



Special Programs

Adelante Program/Latino Center

smc.edu/LatinoCenter

Counseling Complex

(Latino Center)

310-434-4459

The Latino Center's Adelante Program is a success-oriented program focusing on academic achievement, transfer, cultural awareness, and personal growth. The program offers courses each semester in various subjects — including English, math, and the social sciences — and courses are structured to include Latino perspectives and contributions to the subject at hand. Adelante courses highlight the Latino culture and experience and emphasize the verbal, written, and critical thinking skills essential to college success. Most Adelante courses transfer to the UC and CSU systems.

To help students stay on track as they work toward their education goals, the Adelante Program offers a support network that includes one-on-one bilingual counseling and opportunities to develop supportive relationships with faculty, staff, and fellow students. Other benefits the program provides include:

- Priority enrollment in Adelante classes;
- Ongoing follow-up and contact with academic counselors and counseling aides;
- Free tutoring in math and English;
- Participation in classes with a large Latino enrollment;
- Being part of a network of Latino students and faculty;
- Experienced faculty interested in promoting Latino student success; and
- Eligibility for specially designated Latino Center Scholarships.

To join the Adelante Program, students must attend an information session and meet with a Latino Center counselor. For more information, please visit the Adelante Program website or call the Latino Center.

African American Collegian Center/ Black Collegians Program

smc.edu/blackcollegians

Counseling Complex

(African American Collegian Center)

310-434-4232

The African American Collegian Center has the mission of promoting, encouraging, and increasing student academic achievement, retention, transfer admission, and graduation. The center's counseling staff, aides, and office assistants are available to assist students in finding the resources they need to succeed in achieving their educational and personal goals. At the African American Collegian Center, students can learn about campus and community activities and resources, and find comprehensive support services that enhance their educational experience, including:

- Academic, vocational, career, and personal counseling;
- Scholarships; and

- Tutoring in English and math.

The African American Collegian Center also coordinates the Black Collegians Program, which offers a variety of mentoring and support services that promote academic excellence and guide students through the transfer process. The Black Collegians Program also offers courses that have a multicultural focus and are taught by outstanding faculty.

For more information, please visit the Black Collegians Program website (smc.edu/blackcollegians), or drop by the African American Collegian Center.

Air Force ROTC

Program Overview

afrotc.com

Loyola Marymount University AFROTC

310-338-2770

lmu.edu/afrotc

Fax 310-338-7734

Air Force ROTC Detachment 040

University Hall

One LMU Drive, Suite 3110

Los Angeles, CA 90045-8240

E-mail: det040@lmu.edu

UCLA AFROTC

310-825-1742

afrotc.ucla.edu

Fax 310-825-3055

Air Force ROTC Detachment 055

220 Westwood Plaza

Student Activities Center Suite 218

Los Angeles, CA 90095-1611

E-mail: tjcooper@ucla.edu

Santa Monica College students interested in obtaining a commission as a second lieutenant in the United States Air Force may begin the process by participating in the first two years of the Air Force Reserve Officer Training Corps (AFROTC) program through arrangements with Loyola Marymount University (LMU) and the University of California at Los Angeles (UCLA). Requirements to receive a commission include — but are not limited to — completing AFROTC classes for freshmen and sophomores, transferring to a four-year college or university, and earning a Bachelor's degree.

Academic hours earned in AFROTC classes can usually be counted as elective credit toward graduation.

AFROTC offers a variety of multi-year scholarships, many of which pay full tuition and fees. AFROTC cadets on scholarship also receive a tax-free monthly stipend. For more information, please visit any of the AFROTC websites listed above, or call or send an email or a fax to either of the AFROTC detachments listed.

Athletics Counseling

smc.edu/athletics

Pavilion, 2nd Floor

310-434-4311

Santa Monica College provides an excellent environment for students to begin their journey into higher education and compete at a high level in a chosen sport. SMC offers a variety of support programs for athletic pursuits, including special counseling for athletes interested in pursuing careers in athletics. The SMC coaching staff, academic counselors, and administration are committed to assisting student athletes to excel both in the classroom and on the field of play.

Black Collegians Program/ African American Collegian Center

smc.edu/blackcollegians

Counseling Complex

(African American Collegian Center) 310-434-4232

The Black Collegians Program is an academic-transfer program that promotes academic excellence and guides African American students and students of African descent through the transfer process. Students are assisted in examining their options for transfer and in completing an education plan that will lead to transferring to the institution of their choice. The program works with students to help them become academically competitive and enable them to set and achieve education goals and understand their personal relationship to the greater community.

Some of the special benefits that students receive from the Black Collegians Program include a personal counselor who will support and guide students throughout their stay at SMC; a special “College Success” course that will help students strengthen skills to enhance academic success; innovative academic and personal growth forums; tutoring in math; priority registration; a mentor who will advise and direct; access to a network of supportive peers, teachers, and staff members; and scholarships for qualified students. The program also provides special sections of classes with curriculum designed to enhance awareness of the contributions that people of African descent have made to the global society. At the end of each academic year, students are recognized for their scholarly achievement. To inquire about becoming involved in the program, please see the Black Collegians website, or visit us in the African American Collegian Center.

CalWORKs

smc.edu/calworks

**Admissions/Student Services
Complex 104G-P**

310-434-4082

California Work Opportunities and Responsibilities to Kids (CalWORKs) at Santa Monica College works in collaboration with the Los Angeles County Department of Social Services (DPSS) and Greater Avenues to Independence (GAIN) to assist students who receive Temporary Aid for Needy Families (TANF) with services aimed at helping individuals move toward self-sufficiency.

CalWORKs offers:

- Individual academic, career, and transfer counseling;
- Employment assistance, including on-campus work-study assignments, resumé writing, job-search skills, and interview preparation;
- Childcare referrals and assistance; and
- Coordination with DPSS, including completing SIP/Referral forms, progress reports, educational plans, as well as training verification.

For more information, please visit our webpage or stop by the CalWORKs office.

Career Technical Education (CTE)

smc.edu/cte

Career Technical Education (CE) programs at Santa Monica College offer industry-linked programs and courses that

prepare students for entry-level and middle-skill employment opportunities, typically within one to four semesters. The courses are led by educators with extensive expertise in their field, with many CTE instructors and trainers also holding active positions outside of SMC.

CTE programs leading to Associate degrees, Certificates of Achievement, and Department Certificates are offered in a wide variety of fields, including:

- Business
- Communication and Media Studies
- Computer Science and Information Systems
- Cosmetology
- Design Technology
- Early Childhood Education
- Fashion Design and Merchandising
- Health Sciences
- Photography
- Sustainable Technologies
- Technical Theatre

Students who successfully complete a CTE program leave SMC with a wide range of knowledge — theoretical, hands-on, applied, and experiential — and a strong relationship with employers. For more information and a detailed list of CTE programs and their requirements, please visit our webpage.

Center for Environmental & Urban Studies

smc.edu/ceus

1744 Pearl St., Santa Monica

310-434-3909

The Center for Environmental and Urban Studies (CEUS) was established to provide SMC students and faculty with a space to facilitate meaningful exploration of key environmental and urban issues and solutions. The facility is a living laboratory for sustainability, featuring many innovative green building materials and practices. The Center provides ecotours, a library for books and videos, a library for seeds, useful sustainability resources, demonstration gardens, and a variety of other services and activities related to environmental and urban studies.

Students interested in obtaining environmental degrees, taking environmental courses, or building their transfer applications are encouraged to visit the CEUS and find out more about sustainability at SMC. The CEUS also provides internships and Federal Work-Study student staff positions focused on environmental research and advocacy.

The CEUS is home to student environmental clubs and committees working on campus sustainability initiatives and research. The Center also sponsors the Environmental Issues Lecture Series presented each semester. The lectures, which are free and open to the public, offer the opportunity to meet and engage in dialogue with experts in the field.

The CEUS is also headquarters for Sustainable Works (sustainableworks.org), a nonprofit offering special programs that show individuals and businesses how they can adopt sustainable practices that improve quality of life, reduce impacts on the environment, and decrease costs.

For more information, please see our website, or call or visit us at 1744 Pearl Street, Santa Monica.

Center for Students with Disabilities (DSPS)smc.edu/disabledstudent

Admissions/Student Services

Complex 101

310-434-4265

Fax 310-434-4272

High Tech Training Center

Admissions/Student Services

Complex 103

310-434-4267

Learning Disabilities Program

Math Complex 75 & 76

310-434-4684

Acquired Brain Injury/Pathfinders

310-434-4442

The Center for Students with Disabilities is designed to assist students with disabilities so that the students may have access to all programs and activities on campus. Our primary goal is to encourage and promote independence in students so they may achieve their full potential. The Center offers a number of specialized programs to help students with their academic, vocational, and career planning goals. We have academic counselors available to answer questions, help solve problems, and authorize accommodation services to mitigate students' disability-related educational limitations. Students with disabilities are encouraged to meet with a counselor and become familiar with the services available to them.

The Learning Disabilities Program provides educational assessment, study strategies training, appropriate accommodations, and other support for students with learning disabilities. The High Tech Training Center provides training in the use of adapted computer technology for word processing, Internet access, and other applications integral to academic success and compensatory strategies. The Acquired Brain Injury program provides educational opportunities for students by matching their current abilities with appropriate support services and beneficial instruction. The Pathfinders program offers services to students following a stroke. We also accommodate students who are deaf or hard of hearing and hearing with a variety of support services.

Various classes offered by staff of the Center for Students with Disabilities are listed in SMC's Schedule of Classes. Listings under the heading "Counseling–Disabled Student Services" include classes on independent living skills, career planning, job search skills, adapted computer technology, social awareness, and learning and study skills. Listings under the heading "Counseling–Adult Education" include a class for students with developmental disabilities (Counseling 912, Developing Occupational Skills) and a class for students with acquired brain injuries (Counseling 910, ABI Connections).

The Center for Students with Disabilities assists in determining appropriate academic adjustments for qualified students with disabilities. The procedure for requesting such an adjustment is outlined under the heading "Academic Adjustments for Students with Disabilities," and can be found in the section following this catalog's Table of Contents.

Community Education & Professional Developmentcommed.smc.edu

SMC Community Education

Bundy Campus, Room 112

3171 S. Bundy Dr., Los Angeles

310-434-3400

SMC Community Education — offered by SMC's Noncredit (Adult Education) Programs — meets the lifelong learning needs of the community by providing a choice of more than 450 classes each semester to individuals who wish to enhance their careers or explore their personal interests. Our fee-based professional certificate and continuing education programs and seminars — offered as SMC Extension courses — are designed to promote career development, professional training, and certification. Our low-cost, not-for-credit Community Education courses respond to the interests of the community, enriching lives through hands-on workshops and lively classes in art, writing, dance, and many other areas, with special classes for children and teens. Classes on a wide range of topics are also offered online. For more information, please call the SMC Community Education office or visit our website.

Corsair Intercollegiate Athleticssmc.edu/athletics

Pavilion, 2nd Floor

310-434-4311

Santa Monica College has a proud tradition of championship teams and student-athlete alumni who have gone on to successful careers at the four-year college and professional team levels. SMC is a member of the California Community College Commission on Athletics and competes against many local colleges in the Western States Conference. The College sponsors a broad-based athletics program of 8 men's and 10 women's teams that have accumulated 83 Conference and 13 State championship titles. Men's teams include: Basketball, Cross Country, Football, Soccer, Swimming and Diving, Track and Field, Volleyball, and Water Polo. Women's teams include: Basketball, Beach Volleyball, Cross Country, Soccer, Softball, Swimming and Diving, Tennis, Track and Field, Volleyball, and Water Polo.

To enhance athletics and fitness options for students, SMC established the Core Performance Center (CPC), featuring dance and exercise studios, fully equipped workout rooms, showers and dressing rooms, and a climbing wall.

Distance Educationsmc.edu/OnlineEd

Media Center

310-434-3760

Santa Monica College is committed to providing education programs and services to students who are at sites distant from the SMC campus and to students who need to choose alternatives to the fixed schedule, place, program, and structure of traditional classroom-based education.

The Santa Monica College Office of Distance Education offers classes for transfer, certificates, and skill building through a virtual campus at smc.edu/OnlineEd.

Enrollment, registration, payment, academic counseling, books, and library resources are available to students through the main smc.edu website.

For course offerings, technology requirements, admission and registration procedures, student services, and other information, please visit the main smc.edu website.

Students can access Canvas user guides, explore technical requirements, and take a self-paced tour of the Canvas platform at smc.edu/OnlineEd

DREAM Programsmc.edu/dream

Admissions/Student Services

Complex 104

310-434-4892

The Santa Monica College DREAM Program provides support services to DREAMers (undocumented, AB540, and DACA recipients). The program works to increase the personal growth, development, and retention of DREAM students through academic, career, and personal counseling; assistance in applying for the California Dream Act/ Financial Aid and scholarships; and providing workshops of special interest to DREAMers and their families. Please email DREAM@smc.edu for more information, or to schedule an appointment with a DREAM counselor.

DSPS

See Center for Students with Disabilities, above, for information on the programs and services SMC offers students.

English as a Second Language (ESL)Credit Program: smc.edu/eslCorner of 16th St. & Pearl St.,
Santa Monica

310-434-4260

Fax 310-434-2387

Santa Monica College offers four programs for English-language learners:

1. A credit program offering classes in the ESL Department designed to prepare students for the reading, writing, listening, speaking, and study skills needed for college success and career enhancement; (see smc.edu/esl for details).
2. A fee-based intensive English program designed for students who do not meet the TOEFL requirement to enroll in regular college classes (see smc.edu/international for information);
3. A noncredit (adult education) program that offers free ESL classes for adults in the community (call 310-434-3403 or 310-434-4115); and
4. A fee-based ESL program offering workshops, courses, occupational training, and English for special-purpose courses at business and industry sites (see smc.edu/workforcedevelopment for information).

Extended Opportunity Program and Services (EOPS) & Cooperative Agencies Resources for Education (CARE)smc.edu/eops

Admissions/Student Services

Complex 104G-P

310-434-4268

Extended Opportunity Program and Services (EOPS) and Cooperative Agencies Resources for Education (CARE) are state-funded support programs to help students achieve their education goals. EOPS/CARE is designed for students who have historically experienced economic and educational disadvantages, and who desire to pursue a degree or certificate program on a full-time basis.

EOPS offers comprehensive support services, including academic, career, and personal counseling; supplemental textbook vouchers; free tutoring; priority enrollment; and

student success workshops. Eligibility for EOPS is based on economic guidelines provided by the State of California.

EOPS offers additional assistance to single parents through the CARE program, which offers support services for meal assistance, school supplies, and transportation to single parents who are EOPS-eligible, head of a household, and receiving CalWORKs/TANF cash aid.

For an application or to obtain more information, please call or drop by the EOPS/CARE office, or visit the EOPS website.

First Year Experience (FYE) Programsmc.edu/FYE

Cayton Center 110 (next to Cafeteria)

310-434-8101

The First Year Experience (FYE) program helps students make the transition from high school to college, sort out career and education goals, and create a plan of action to reach those goals.

FYE familiarizes students with the SMC campus and resources and programs. FYE also introduces students to a support network of students, faculty, and staff.

Other FYE benefits during a student's first year at SMC include:

- Academic advising and options for a faster path to transfer;
- Career counseling;
- Enrollment assistance;
- Guaranteed enrollment in English and math classes;
- Early registration for other classes; and
- Summer Transition programs.

To find out more about the First Year Experience program, stop by the Welcome Center or visit the FYE website (smc.edu/FYE).

Guardian Scholars Programsmc.edu/guardianscholars

Admissions/Student Services

Complex 104G-P

310-434-4491

The Guardian Scholars Program aims to expand community support and college and career pathways for foster youth by offering special support services to current and former foster youth enrolled at Santa Monica College. The program is part of a collaborative initiative that partners SMC with UCLA and Loyola Marymount University, in conjunction with the California College Pathways Initiative.

Students are eligible to join Guardian Scholars if they are:

1. A current or former foster youth,
2. Between the ages of 18 and 24, and
3. Enrolled in nine (9) or more semester units at SMC.

The benefits of participating in the GSP include:

- Individual academic, transfer, career, and wellness counseling services;
- Assistance with financial aid and the California Chaffee Grant;
- Enrollment assistance;
- Textbook assistance;

- Free tutoring and academic support services;
- Access to a variety of academic workshops;
- Referrals to psychological and personal counseling services;
- Referrals to specific community agencies for housing and medical assistance, and for scholarship opportunities;
- Meal assistance;
- Access to Food Pantry; and
- Transportation assistance;.

For more information about SMC's Guardian Scholars Program, please call 310-434-4449 or stop by the Guardian Scholars office, located inside the EOPS/CARE Office.

Honors Societies

Santa Monica College has active on-campus chapters of several honors societies, which encourage and offer recognition of outstanding accomplishments and scholastic achievement.

- **Alpha Gamma Sigma:** Membership in Alpha Gamma Sigma is one of the highest honors a student may attain. A student is eligible for initial membership in Alpha Gamma Sigma the semester after achieving a cumulative grade point average (GPA) of at least 3.00 in a program of at least 12 units (exclusive of physical education). All life members of the California Scholarship Federation who graduated with a minimum GPA of 3.50 are eligible for temporary membership their first semester at Santa Monica College. Permanent membership in Alpha Gamma Sigma is restricted to students who have completed at least 60 units, have a cumulative GPA of at least 3.50, and have been a certified member for at least one term, OR who have completed at least 60 units, have a cumulative GPA of at least 3.25, and have been a certified member for at least two terms.
- **Alpha Mu Gamma:** Alpha Mu Gamma is a national honorary foreign language society that encourages interest and scholarship in foreign languages and promotes international communication, enlightenment, and sympathetic understanding of other peoples and cultures. Membership requirements are a grade of A (4.0) during two unrepeatable semesters of studying the same language and an overall grade point average of 2.0 or higher in two semesters of college-level courses. Candidates from countries where English is a foreign language may meet membership requirements in their native language by submitting transcripts showing the classes they completed in secondary school in their homeland and achieving an overall grade point average of 2.0 or higher in one semester of college-level courses in the United States.
- **Phi Theta Kappa:** Phi Theta Kappa was chartered at SMC in Fall 2001 to recognize and encourage scholarship among students at two-year colleges. To achieve this purpose, Phi Theta Kappa provides opportunities for: leadership development, scholarship, service, an intellectual climate that fosters the exchange of ideas and ideals, lively fellowship

for scholars, and stimulating interest in continuing academic excellence. An invitation to membership in Phi Theta Kappa is extended to full-time students who achieve a 3.0 grade point average.

- **Psi Beta:** Psi Beta is a national honors society that encourages professional development, psychological literacy, and dedication to the field of psychology among students in two-year colleges. Membership requirements include a grade of B (3.0) or higher in a college psychology class and a cumulative grade point average of 3.25 or higher after completing 12 units of college coursework. See psibeta.org or send email to psychsmc@gmail.com for additional details.
- **Sigma Chi Eta:** To encourage community college students to explore options in the field of communication, including transfer to four-year colleges or universities or entry into the workforce, the National Communication Association (NCA) established the honors society Sigma Chi Eta. Membership requirements include completing 12 units of college coursework with a grade point average (GPA) of 3.0 or higher in all courses taken, and completing at least 9 units of communication studies coursework with a minimum GPA of 3.25 for all communication studies courses. See natcom.org or send email to inbox@natcom.org for additional details.

International Education Center

smc.edu/international

Next to Liberal Arts/Counseling Complex 310-434-4217

E-mail: intled@smc.edu

SMC's International Education Center provides a wide range of services to more than 3,000 students who come from more than 100 nations around the world to attend Santa Monica College. Services include:

- Assistance with nonimmigration F-1 student status;
- Academic counseling and orientation;
- Assistance in applying to, enrolling in, and selecting appropriate courses at Santa Monica College;
- Preparation for transfer from Santa Monica College to a four-year college or university; and
- Not-for-credit Intensive English Program;
- Assistance in housing; and
- Social events on the SMC campus.

The International Education Center includes International Admissions; the Office of the Dean, International Education; International Programs; and the International Education Counseling Center.

International Admissions is responsible for processing all international student applications, registration, and non-immigration matters.

The Office of the Dean, International Education, oversees international programs and the recruitment, admission, counseling, and retention of international students.

International Programs oversees special international programs, the Intensive English Program, Study Abroad Programs, and Special Programs.

International Education Counseling Center

The International Education Counseling Center (located at 1734 Pearl Street; 310-434-4218) offers academic advising and counseling for new and continuing international students. This office also assists international students with housing information, including an up-to-date bulletin of housing options. Counselors are available to assist students with their SMC requirements, academic issues, and information on transferring to other colleges or universities. Students can seek assistance from a counselor throughout the year on a walk-in basis. At selected times of the academic year, students may also make an appointment to meet with a counselor.

Intensive English Program

The Intensive English Program provides 20 hours per week of not-for-credit content-based English instruction in reading, writing, and speaking at the beginning, intermediate, and advanced levels. The Intensive English Program is designed to prepare students to enter the undergraduate program by improving their English proficiency through extensive reading, writing, listening, and speaking classes.

Study Abroad Program

The International Education Center is also home to SMC's study abroad programs (see Study Abroad Programs, below, for details). The faculty-led programs — offered at various times of year — are designed to immerse students in an exciting and engaging academic program abroad while they earn SMC credit, further their own intercultural awareness, and foster a more global perspective. Please email studyabroad@smc.edu or visit smc.edu/studyabroad for information about these exciting programs.

For more information about the International Education Center or any of its programs — including the Intensive English Program — please see our website or call or drop by the International Education Center.

Internship Program

smc.edu/internship
Counseling Village

310-434-4337

The Internship Program at Santa Monica College makes it possible for students to enhance their classroom learning by working in on- and off-campus internships/jobs, and earn college credit for their work experience. The program is a joint effort of SMC and the community to give students the chance to acquire the knowledge, skills, and attitudes necessary to progress in their careers by combining work-based learning and experience with classroom instruction. To qualify, a student must be considered "continuing" from the previous semester. A continuing student is one who completed at least six units the previous spring or fall semester.

Internship-related courses are offered on a pass/no pass basis. SMC students may enroll in internship courses for a maximum of 4 (four) units per semester. Up to 8 (eight) units of internship credit may be applied as elective credit toward a certificate or an Associate degree. Students earn credit based on the number of hours of work experience. Each unit of credit requires a student to work a minimum of 60 hours of unpaid (volunteer) work per semester or 75 hours of paid work throughout the semester.

SMC's Career Services Center hosts an Internship Fair each Spring semester, offering students the opportunity to meet potential employers and ask questions about the internships being offered. Visit our website (smc.edu/internship) to find out when the next Internship Fair will be held.

For further information, drop by or call the Internship Program office, or visit the Internship Program website.

Latino Center

smc.edu/LatinoCenter
Counseling Complex

310-434-4459

The Latino Center promotes student success by providing a support network of comprehensive bilingual services, including:

- Academic, career, and personal counseling;
- Education planning;
- Free tutoring in math and English;
- Financial aid and scholarship information; and
- Transfer planning.

The Latino Center offers the Adelante Program, an academic support program that assists students in meeting their transfer goals and promotes student success. See Adelante Program, above, for details.

All students are encouraged to visit the Latino Center and explore what it has to offer. To find out more, please drop by or call the Latino Center, or visit our website.

Mentor Program in the Arts

The Mentor Program in the Arts is a special program that gives exceptionally talented students in the performing and applied arts an opportunity to further develop and refine their abilities. Mentor programs exist in art and music. The selection process is unique for each area. In some departments, a candidate's portfolio is reviewed by a faculty committee. Other departments require an audition. A student who wishes to be a part of the Mentor Program in the Arts must demonstrate exceptional abilities and commitment. The program of study is tailored to the goals of the individual student and will often culminate in an event such as a one-person show of the student's work or a public performance.

Noncredit (Adult Education) Programs

Bundy Campus, Room 112

3171 S. Bundy Dr., Los Angeles

310-434-3403 or

310-434-4115

E-mail: jauregui_luis@smc.edu, gonzalez_nataly@smc.edu, carter_dione@smc.edu

SMC Noncredit (Adult Education) Programs offers noncredit courses and student support services to adult learners in the areas of:

- English as a second language (ESL) for individuals who wish to develop their English reading, writing, and conversational skills before gaining employment or entering college programs that earn credit;
- Courses and activities for older adults at SMC Emeritus; and

- Short-term vocational and workforce preparation courses and certificates for students seeking entry-level employment.

Courses are offered on a noncredit basis, which means that no credit units are granted. Progress indicators — the non-credit equivalent of grades — may be awarded in certain noncredit courses, such as short-term courses for vocational and workforce preparation.

Most noncredit courses are offered on an “open-entry/exit” basis, which means that students can register for open classes at any time during the semester. Some non-credit certificate courses/programs, such as short-term vocational and workforce preparation, may have a more structured timeframe in which students are required to attend certain days/hours.

Future noncredit courses may be offered in adult basic and/or secondary education, in addition to programs and services for students with disabilities. The programs — combined with noncredit student support services — provide students with free enrollment and flexible course offerings leading to career development, college preparation, and/or lifelong learning.

Online Classes

smc.edu/OnlineEd

Media Center

310-434-3760

Santa Monica College is committed to providing educational programs and services to students who are at sites away from the SMC campus and to students who need to choose alternatives to the fixed schedule, place, program, and structure of traditional classroom-based education. For details about SMC’s online classes, please see Distance Education (above) or visit smc.edu/OnlineEd.

Pico Promise Program

smc.edu/picopromise

Counseling Annex

310-434-4926

The Pico Promise Program is a collaboration between Santa Monica College and the City of Santa Monica. The program meets the needs of the underserved, under-represented youth who live in close proximity to the College. Pico Promise motivates and assists young adults to attend SMC and work toward their career and education goals. Each student in the program works one-on-one with a counselor. The program provides students with assistance in:

- Early enrollment;
- Setting academic, career, and personal goals;
- Assistance with financial aid.

Each student is also provided with additional opportunities, such as:

- Textbook vouchers;
- Wellness counseling services; and
- Career counseling services.

Students are eligible to participate in Pico Promise if they are 17 to 24 years of age, are a former student at a high school in the Santa Monica-Malibu Unified School District, and have a strong desire to refocus their lives with a positive outlook on their future. Program participants are encouraged to serve as role models for other young adults,

inviting them to consider the opportunities and benefits that a college education can offer. Applications for the program are available in the Pico Promise office. To apply, visit the Pico Promise desk in the Counseling Annex.

Santa Monica College Promise Program

smc.edu/freetuition

Cayton Center 110 (next to Cafeteria)

310-434-8101

The Santa Monica College Promise program offers free enrollment and other benefits to California residents who graduated from high school in 2018, have submitted a FAFSA or California Dream Act application, and are headed to SMC in Fall 2018 or Spring 2019 as first-year, full-time students (12 or more units). SMC Promise helps cover a student’s fees for:

- Enrollment;
- Health Services;
- SMC student ID card; and
- Associated Students Activities, which provides free “Any Line, Any Time” rides on the Big Blue Bus, access to the AS computer lab in Cayton Center, student discounts at selected events and vendors, and more.

SMC Promise also offers significant textbook vouchers and other benefits to qualifying students.

To find out more about the SMC Promise program, students should stop by the Welcome Center or visit the SMC Promise website (smc.edu/freetuition).

Scholars Program

smc.edu/scholars

24-hour recorded information

310-434-4059

Counseling Village

310-434-4371

E-mail: scholars@smc.edu

The Scholars Program at Santa Monica College is an enriched, highly demanding honors program that prepares students with outstanding scholastic achievements for transfer to a four-year college or university. Students who successfully complete the Scholars Program are guaranteed priority consideration for admission as a junior to the University of California, Los Angeles (UCLA), UC Irvine, Loyola Marymount University, Mills College, Occidental College, and Chapman College. In addition, Scholars receive priority SMC registration, special counseling, study skills workshops, assistance with exploring majors and careers, special invitations to a variety of programs at SMC and the colleges and universities participating in the Scholars Program, and other benefits. Students entering SMC with a B (3.0) or higher GPA may be eligible for the Scholars Program and should contact the Scholars Program Office for information. To earn the transfer priority, a student in the Scholars Program must meet requirements that include: (1) maintaining a 3.0 or higher GPA, (2) completing required Scholars classes, and (3) completing general education and pre-major course requirements. For more information, please contact the Scholars Office or visit our website.

SMC Emeritus/Noncredit Older Adult Program

smc.edu/emeritus

1227 Second St., Santa Monica

310-434-4306

E-mail: emeritus@smc.edu, silverman_scott@smc.edu

SMC Emeritus is a unique noncredit program at Santa Monica College for adults age 55 and up. Established in 1975, the model program's curriculum includes courses designed to serve the interests and needs of adults who are now in or preparing for retirement, those dedicated to lifelong learning, and those seeking continued personal growth through creative use of their time. SMC Emeritus classes are offered primarily during the day at the SMC Emeritus Campus near the popular Third Street Promenade, and throughout the community — including Malibu — in easily accessible locations. There are no fees for the noncredit courses. Registration and enrollment are by mail, walk-in, or Internet. Registration forms are included in the SMC Emeritus schedule of classes and may also be downloaded from the SMC Emeritus website. SMC Emeritus also operates an art gallery and hosts opening receptions for its exhibitions of works by students and members of the community. For more information, please call the SMC Emeritus office or visit our website.

SMC Outreach & Recruitment

smc.edu/newstudents

310-434-4189

1724 Pearl St.

Fax 310-434-3634

The SMC Outreach and Recruitment office partners SMC counselors with local area schools, community agencies, and out-of-state students. The counselors encourage higher education as a future academic goal, and invite students to explore the idea of attending Santa Monica College.

SMC Outreach counselors help smooth the transition for students from high school to college by familiarizing them with SMC's academic and support programs, as well as admissions and enrollment procedures.

The counselors conduct application workshops for high school seniors to expedite the admission and enrollment processes. SMC counselors also represent SMC at local and national college fairs, career days, and other special events each year. These services are also available to out-of-state students through SMC Outreach and Recruitment-sponsored webinars, cyber-counseling, and personalized counseling appointments in their local area each semester.

The SMC Outreach and Recruitment program offers group tours of the SMC campus, information sessions, and individual counseling appointments during the week, as well as group assessment testing. Please call 310-434-4189 to make arrangements.

For more information, go to smc.edu and click on the "New Students" link, or call or drop by SMC's Office of Outreach and Recruitment.

STEM Program

smc.edu/stem

Drescher Hall 301

310-434-3988

E-mail: stem@smc.edu

Santa Monica College's STEM Initiatives foster the student skills necessary to excel in science, technology, engineering, and math courses. STEM is an academic support program designed to help traditionally under-represented students

who are interested in STEM careers successfully complete their studies at SMC, transfer to a four-year research-oriented baccalaureate program, and enter the STEM workforce.

Any student interested in STEM can take advantage of the following STEM-focused services and activities:

- Supplemental Instruction (SI);
- Peer tutoring and coaching;
- Faculty-led workshops and events;
- Specialized STEM Courses;
- STEM Cool Careers Panels, STEM Days on the Quad, and STEM student clubs.

STEM students are also encouraged to apply to the Science and Research Initiative Program (SRI), a cohort-based experience that includes STEM Skills Week and other Summer Bridge Programming.

For more information, please see our webpage or stop by the office.

Student Employment Program

smc.edu/studentemployment

Drescher Hall 150

310-434-4343

The Student Employment Program — offered through the Career Services Center and processed through the Financial Aid Office — assists SMC students seeking part-time jobs at Santa Monica College, and offers students information on the skills and characteristics of a successful employee. On-campus jobs are available in many departments and programs on SMC's Main and satellite campuses.

Students may be employed at SMC under two special budget programs: Student Help (SH) and Federal Work-Study (FWS). SH pays students to work on campus through department and program budgets. FWS is a Financial Aid award that pays a student wages for employment. The award is funded through the Federal Work-Study Program, a Federal financial aid program that requires that the student apply for Federal financial aid, meet specific eligibility requirements, and be awarded FWS funds by the Financial Aid Office.

To be employed as a student worker at Santa Monica College, a student must have a valid Social Security (SS) Card with the correct spelling of the student's name. F-1 students will be given a form letter to request an SS card from the Social Security Office.

For more information, please visit the Student Employment website or stop by the Career Services Center. [For additional student employment options, please see the Career Services Center listing elsewhere in this section.]

Study Abroad Programs

smc.edu/studyabroad

International Education Center

(next to Counseling Complex)

310-434-4342

Santa Monica College is committed to promoting global citizenship. To support that goal, SMC's International Education Center offers several Study Abroad opportunities led by SMC faculty members. Tailored to make the most of a destination's resources, the Study Abroad programs take students to another country and immerse them

in an exciting and engaging learning program. Each program gives students the opportunity to earn SMC credit as they expand their own intercultural awareness and foster a more global experience. Students who successfully complete a minimum of three semester units while attending a Study Abroad program will fulfill SMC's Global Citizenship graduation requirement for the Associate degree. Please call the International Education Center or see our website for details.

Supplemental Instruction Program

smc.edu/si

Drescher Hall 302

310-434-4121

The Supplemental Instruction (SI) Program provides academic assistance to SMC students enrolled in specific courses through free out-of-class sessions. During SI sessions, SI leaders present interactive group activities that engage students to help them learn course concepts, prepare for exams, and develop effective study skills. SI sessions are held in Fall and Spring semesters.

PLEASE NOTE: SI sessions are NOT tutoring sessions like the ones offered at various on-campus tutoring labs, and SI leaders do NOT tutor or assist students with homework problems.

Please see our website for details and the SI session schedule.

Teacher Academy at SMC

smc.edu/ece

Bundy Campus, 3rd Floor

310-434-8109

The Teacher Academy at Santa Monica College — a program of the SMC Education/Early Childhood Department — is a campus community for prospective educators of children from birth through 12th grade. The Teacher Academy was started in 1994 to foster a growing pool of future educators by offering courses, hands-on fieldwork experiences, mentorships, and a wide variety of support services and grants to help our students succeed as quality professionals in education.

Our program offers options for professional early childhood education certification — including Transitional Kindergarten (TK) Teacher certification — as well as professional development and transfer to four-year institutions to complete a PK-12 teacher credential. All options are designed to prepare students to work with linguistically and culturally diverse groups of children and families in schools, centers, and homes. Courses are offered during the day, in the evening, on weekends, and online.

To find out more about the Teacher Academy and its offerings, please visit our website or give us a call.

Transfer/Counseling Center

smc.edu/counseling

Counseling Complex

310-434-4210

Santa Monica College is a state leader in transferring students to four-year institutions, including all campuses within the UC and CSU systems, independent or private colleges in California, and out-of-state institutions. As a result of our transfer record, many students choose to attend Santa Monica College to complete their first two years of a four-year college plan.

College transfer services seek to make students more aware of their transfer choices and to assist with the transfer process. The Transfer/Counseling Center staff facilitates this process by helping students:

- Understand transfer admission requirements;
- Select courses that will transfer and fulfill graduation requirements;
- Complete the application process for their transfer school(s) of choice;
- File for financial aid; and
- Stay informed on important dates and deadlines.

In addition, the academic counseling staff at SMC facilitates the successful transfer of students to four-year colleges and universities by:

- Providing information and counseling on transferring to colleges and universities;
- Coordinating visits by campus representatives from more than 100 colleges and universities, including regular visits from UCLA, CSUN, USC, LMU, and UC Berkeley;
- Providing workshops each semester on transfer planning, filing a UC/CSU application, and completing the financial aid process;
- Arranging tours of California colleges and universities;
- Resolving transfer admission problems;
- Identifying general education classes needed to transfer; and
- Helping students select classes that meet requirements for a particular major.

The Transfer/Counseling Center also provides counseling services online at smc.edu/onlinecounseling for students enrolled in on-campus courses (students enrolled in online courses should consult smc.edu/OnlineEd for information).

Information about transfer-support services and activities is available in the Transfer/Counseling Center, can be found on the Counseling website, and is routinely published in SMC's student newspaper, The Corsair.

Veterans' Resource Center

smc.edu/vet

Liberal Arts 135

310-434-8205

SMC's Veterans' Resource Center provides assistance in matters pertaining to a student's transition from the military to college. The Veterans' Resource Center offers a variety of support services to veterans of military service. The Center offers a place where students who are veterans can feel comfortable, decompress, and take a break from the campus hubbub. A free textbook-lending library, a study space, and a computer-tutoring room are available.

Through the Veterans' Resource Center, veterans can find or make arrangements for academic, career, and transfer counseling, as well as financial aid, tutoring, and other services that aim to help students achieve their education goals. VA paperwork for veterans' dependents receiving benefits under Chapters 33 and 35 of the GI Bill is also processed through the Veterans' Resource Center.

For more information, please visit the Veterans' Resource Center website (smc.edu/vet), or drop by the Center.

Workforce & Economic Development (W&ED)

smc.edu/workforcedevelopment

Bundy Campus, Room 112C

3171 S. Bundy Dr., Los Angeles

310-434-4040

Contact: Patricia Ramos

SMC's Workforce and Economic Development Office offers a variety of services and training programs for area employers and residents. W&ED designs customized programs to help develop the skilled workforce that the region needs to increase its economic growth and compete successfully in today's global market.

W&ED works with public agencies and private employers to identify regional workforce needs. Based on these needs, the W&ED experts design and implement short-term training programs that focus on meeting an employer's needs for specific skills and skill levels. These programs provide pre-employment training in basic and job-specific skills for people preparing to enter or return to the workforce; post-employment training for partner businesses and industries to upgrade their employees' skill levels to meet current and projected needs; and concurrent employment training to update and expand the professional and managerial skills of employees to help area employers expand their growth and maintain a competitive edge.

To support these programs and their participants — both workers and employers — the Workforce and Economic Development Office seeks out and works to acquire public and private funding and other resources to help employers and workers cover their training costs. The Office also provides career counseling and career-path planning to help current workers move ahead or into new areas of interest, and help new workers — including those receiving public assistance — develop skills that lead to economic self-sufficiency and help them advance to earn increased levels of income.

The W&ED website offers useful tools to help students with their career goals. Students interested in Career Technical Education (CTE) will find an informative brochure they can download (go to smc.edu/CTEViewbook). Career Coach provides the opportunity to learn about employment prospects in the field, job opportunities, income potential, related degrees, and the education and training available at Santa Monica College (go to smc.edu/CareerCoach).

For additional information, please call our office or visit our website.

Support Services

Art Gallery

smc.edu/Barrett

Information 310-434-8204

1310 11th St., 1st Floor, Santa Monica

310-434-3434

The SMC Pete and Susan Barrett Art Gallery features exhibits of the best in contemporary art by local, national, and international artists, and hosts SMC's annual student and faculty art shows, as well as gallery talks, and SMC's popular Holiday Art Sale. Each exhibit has an opening reception where artists, students, and members of the

community can gather to enjoy and exchange ideas on the works presented. For details on upcoming art exhibitions, gallery receptions and talks, and other activities, please call the Gallery, visit our webpage, or browse the SMC Events webpage (smc.edu/eventsinfo) and click on the "Art Gallery" link.

Bookstore (see Campus Store)

Campus Police Services

smc.edu/police

1718 Pearl St., Santa Monica

310-434-4608

Emergency, After Hours, & Weekends

310-434-4300

SMC maintains a Campus Police Department with personnel available 24 hours a day to help keep SMC's campuses safe and secure.

To report an emergency or criminal activities on or near the campus, dial 4300 or 911 on the emergency telephones located throughout the campus and parking structures, or call 310-434-4300 from a cellphone or off-campus telephone. The **SMC Safety App** (download to your phone from the Apple App Store or Google Play) allows you to receive emergency notifications, communicate via text to report a variety of incidents, utilize the SafeWalk feature to have a friend watch you walk to your destination, or log on to find the many resources that SMC has to offer.

The Campus Police Department patrols each of the SMC campuses and provides students and staff with a number of services, including:

- Preparing and investigating crime and incident reports;
- Operating the campus "lost and found" service; and
- Providing student and staff escort services.

Please call or visit the SMCPD office for general information and NON-emergency police services. Office hours are Monday through Friday 7 a.m. to 6 p.m. (subject to change without notice).

Campus Store

bookstore.smc.edu

E-mail: bookstore@smc.edu

Main (next to Student Center)

310-434-4258

Airport Arts 123A

310-434-4637

Bundy (next to main entrance)

310-434-3480

Center for Media and Design (CMD)

310-434-3750

Performing Arts Center 105

310-434-3482

The SMC Campus Store sells new and used textbooks, school and office supplies, campus sweat- and T-shirts, and art materials. The Campus Store also stocks class schedules and the SMC catalog (which is updated annually).

The Campus Store provides the International Standard Book Number (ISBN), retail price, and/or other information (subject to change) about the required or recommended textbooks and supplemental materials for each course offered at SMC. Please go to bookstore.smc.edu and click on "Textbooks" for details. Students can browse through a catalog of items or search for a specific title, make purchases and rent textbooks on the spot, and have their order shipped directly to their home.

Students with disabilities may find some areas of the Campus Store inaccessible — please request assistance. A current booklist for classes is available through the Center for Students with Disabilities.

For up-to-date details on SMC Campus Store hours, refund and buyback policies, or other information, please visit the Campus Store's webpage or call.

Career Services Center

smc.edu/careercenter

smc.edu/jobs4u

Counseling Village

310-434-4337

The Career Services Center provides SMC students with a single, conveniently located source for career exploration, internships, and assistance in finding on- and off-campus jobs.

To help students plan their careers, we offer a special eight-week class (Counseling 12, Career Planning) that provides an opportunity for students to explore their interests, identify and clarify their core values, and evaluate their skills. To help students learn how to be successful at work, we offer an eight-week class (Counseling 16, Job Success Skills) that teaches the skills necessary for new employees to survive the initial months on the job, adapt to the company culture, and succeed in remaining employed.

The Career Services Center offers an Applied Learning Program that helps students get more out of their coursework by linking them to organizations and companies where new skills can be developed and practiced in a real-world setting.

The Career Services Center also operates SMC's Internship Program (see Internship Program, below, for details), which helps students find opportunities for internships and cooperative work experience in jobs related to their field of study. To find out about participating in SMC's Internship Program, please stop by or call the Career Services Center, or visit the Internship Program's website (smc.edu/internship).

The Career Services Center offers:

- Access to *bridges.com*, an online career-exploration programs;
- Workshops on career exploration, resume writing, interview techniques, how to get the most out of a job, and other pre- and post-employment issues;
- An extensive Career Resource Library that includes information on job descriptions, salaries, recommended preparation, and preferred skills;
- Hundreds of job listings, available online at smc.edu/jobs4u; and
- Job search assistance.

The Career Services Center also offers individual career counseling by appointment. For more information, passwords to our online programs, or to make an appointment, please call or visit the Career Services Center, or see our website.

Center for Wellness & Wellbeing

smc.edu/psychologicalservices

Liberal Arts 110

310-434-4503, 800-691-6003

SMC's Center for Wellness & Wellbeing offers short-term personal counseling to currently enrolled students who have paid the Health Services fee. Personal concerns sometimes interfere with study and concentration. These concerns may be feelings of anxiety, depression, or lack of self-confidence; interpersonal problems with family or friends; life stresses such as leaving home, death of a loved one, mid-life transitions; or other problems such as alcohol or drug use, eating habits, sexual issues, etc.

Licensed psychologists and interns/trainees help students resolve these problems or help them find appropriate resources in the community.

Topic-oriented workshops (e.g., Test Anxiety, Stress Management) are also offered to students.

For an appointment to seek individual psychological services, or to find out about upcoming workshops, please call the Center for Wellness & Wellbeing.

Child Care Services

smc.edu/child_care_services

Admissions/Student Services

Complex 104R

310-434-8526

E-mail: trickey_jenny@smc.edu

Santa Monica College offers several child care options for students while they attend classes at SMC.

CalWORKs Child Care Services

CalWORKs students may be eligible to receive free or low-cost child care while attending Santa Monica College. Students who qualify may select a licensed child care center, family day care, or an "exempt" (blood relative) provider to care for their children while they attend SMC classes.

Associated Students Child Care Fund

Single parents who have financial need, a minimum 6-unit enrollment, a minimum 2.0 GPA, and a child under 10 years of age — AND who are NOT receiving subsidized child care — may qualify to receive up to \$400 monthly toward their child care expenses.

Santa Monica Preschool Collaborative

Santa Monica-Malibu Unified School District offers a variety of subsidized preschool programs for children of low-income SMC students, and full-fee preschool for SMC students who do not meet the low-income criteria.

Students who have a need for child care services while attending classes at SMC should call, e-mail, or stop by the office of the Child Care Services Director (Jenny Trickey). Detailed information about the services available can be found on the Child Care Services webpage.

Computer Labs and Services

smc.edu/computerlabs

Santa Monica College has many computer-based services and on-campus computer labs for students. On-campus wireless access to the Internet is available at various indoor and outdoor areas on SMC's various campuses to all currently enrolled students with an SMC computer lab account and a correctly configured computing device.

Every SMC student receives a free college email account that offers a permanent email address (as long as Google is the service provider). **IMPORTANT: THIS EMAIL ADDRESS IS WHERE SANTA MONICA COLLEGE WILL SEND ALL OFFICIAL COMMUNICATIONS FROM THE COLLEGE TO A STUDENT.** To access communications from the College, a student can use any electronic device with Internet access. Students also have available various other Google services, including online storage space for documents. Students are strongly urged to read the Google Privacy Policy (smc.edu/google) before using the service.

Students using any SMC computer services are expected to abide by SMC's Responsible Computer Use Policy (see smc.edu/computer_policy for details). On-campus computers may be restricted to College-related work at any time. All files **MUST** be saved to either student-selected online storage services or onto student-provided removable media such as USB flash drives. Any files not saved properly are subject to loss, and the College is **NOT** responsible for any work lost while using College computer labs or services.

The following computer labs are open to ALL CURRENTLY ENROLLED students:

- The SMC Library Computer Commons (downstairs, near the Reference Desk, 1st Floor North) — Computers and wired and wireless network connections are available to access a variety of information resources, (310-434-4254); and
- The Bundy Learning Resource Center (LRC) — Bundy Campus, 3171 S. Bundy Dr., Room 116 (310-434-3440).
An additional computer lab is open to currently enrolled students WITH A VALID ASSOCIATED STUDENTS ACTIVITIES STICKER:
- The Cayton Associated Students Computer Lab — Cayton Center 209 (above the cafeteria) (310-434-4615).

The following computer labs, primarily for students enrolled in specific classes, make their equipment and software available to all enrolled SMC students, but **ONLY** at times when the labs are not in use for instruction or tutoring purposes (check with the lab for available hours):

- The Computer Science and Information Systems (CSIS) Lab — Business 231 (310-434-4783); and
- The Library Computer Lab — SMC Library (2nd Floor North) (310-434-4254).

SMC has more than 700 computers in specialized computer labs restricted to special programs or to students enrolled in specific classes. Special programs include those offered by SMC's Center for Students with Disabilities, SMC Emeritus program for older adults, and various counseling centers. Specialized labs are available to students enrolled in specific courses in many academic disciplines, including art, computer science, graphic design, English and other languages, entertainment technology, fashion design, life sciences, math, music, photography, and physical sciences.

Corsair Newspaper

thecorsaironline.com

Center for Media and Design 130

310-434-4340

The Corsair, Santa Monica College's student-run newspaper, has a print edition published every Wednesday during

the Fall and Spring semesters, as well as an online news site. The newspaper and its online edition have won numerous national, state, and local awards for writing, photography, graphic design, multimedia, and online content.

The Corsair welcomes all students to help create the newspaper, which is a lifeline of news and entertainment for the entire College community. Each week, students choose what news and issues to cover. Experience on the Corsair can lead to internships with major media companies.

Students who enroll in Journalism 16 become the staff that produces the print and online editions of the Corsair. Students in Journalism 22/Photo 14 become the photo staff of the paper. The Corsair staff also produces multimedia content such as videos for the online site, and manages all Corsair social media accounts. Students should note that it is recommended, but not required, that writers and editors first take Journalism 1 or Journalism 8, and that photographers take Photo 1 and Journalism 21/Photo 13 to prepare for the newspaper production classes.

Students whose schedules do not permit taking the staff classes can become Corsair "contributors." They will take on assignments or create their own in collaboration with Corsair editors, and will receive bylines and photo credits, but will not receive any units of credit for their efforts.

Students interested in working on the Corsair may contact one of the above professors or come into the Corsair office to meet the editors and learn more about the Corsair.

Counseling

smc.edu/counseling

Counseling Complex

310-434-4210

Comprehensive academic, transfer, and career counseling services are available to all Santa Monica College students in the Counseling Department (career counseling services are available in the Career Services Center). Highly trained and experienced counselors are available to assist students with a variety of issues related to student success. Students are encouraged to visit the Counseling Department at least once each semester to discuss their education goals. Counselors are able to provide students with professional guidance in the following areas:

- Reviewing student assessment test results and other information to determine appropriate course options;
- Exploring academic and personal goals, and identifying possible education options;
- Developing short-term and long-term education plans;
- Explaining the various certificate programs and Associate degrees available at SMC, and offering assistance in researching alternative college options if the student's desired program is not offered at SMC;
- Assisting with identification of transfer options and course requirements for University of California (UC), California State University (CSU), independent, and out-of-state institutions; and
- Providing referral information to other student support service programs on campus, as well as to other off-campus resources.

In addition to one-on-one counseling sessions, the Counseling Department also provides counseling services

online (go to smc.edu/oc) for students enrolled in on-campus courses (students enrolled in online courses should consult the information available at smc.edu/OnlineEd).

During the academic year, the Counseling Department holds a number of workshops that deal with such topics as study skills, time management, and the transfer process. The Counseling Department also offers a variety of courses providing a more in-depth study of the topics listed above. Students will find these courses listed under the "Counseling" heading in the Schedule of Classes.

The Counseling Department is located on the southeast corner of SMC's main campus. Drop-in counseling services for quick issues requiring a short consultation (five minutes or less) are available in the Counseling Department lobby, and students may make appointments for more extensive counseling services. For Counseling Department hours and other information, visit the Counseling website or call or drop by the Counseling Department .

Financial Aid & Scholarships

Financial Aid:

smc.edu/financialaid

Drescher Hall 150

310-434-4343

Scholarships:

smc.edu/scholarships

Drescher Hall 150

310-434-4290

Santa Monica College provides a variety of resources to assist and encourage students who need financial assistance. Federal and State grants, work-study, loans, and fee waivers are available through SMC's Financial Aid Office. Scholarships are offered for a wide range of achievements and activities through SMC's Scholarship Office, and many have no requirements for financial need. Together, Financial Aid and Scholarships annually provide over \$50 million of assistance to SMC students!

Students can apply for federal financial aid and a California College Promise Grant (CCPG) directly through the SMC Financial Aid website (smc.edu/financialaid). At this website, students can find links to federal and state agencies. Students can also find answers to their questions in the SMC Student Financial Aid Handbook. For specific questions, students can drop by the Financial Aid Office.

SMC's Scholarship Office provides information about scholarships to aid students — including high school students — entering or continuing at SMC, or transferring from SMC to a four-year college or university. Monetary awards in various amounts are given in recognition of academic excellence and potential for success. The Scholarship Office distributes more than \$450,000 in scholarship funds each year from the Santa Monica College Foundation (an endowment fund that provides proceeds for about 500 different scholarships), service clubs and local organizations, private individuals, and other organizations, foundations, and corporations. Information on the requirements for awards can be obtained from the Scholarship Office. Students must have completed 12 units with a GPA of 2.5 at Santa Monica College to be eligible to apply for scholarships. For more information, drop by the Scholarship Office or visit our website.

Food Services

Santa Monica College's food services are located on the ground floor of the Student Center. The food services area includes a food court, where a selection of meals, snacks, and beverages may be purchased at reasonable prices. Service is provided indoors, and seating is available inside and on outdoor patio areas. Vending machines can also be found at various locations on the campus.

Health Insurance

The Health Services fee SMC students pay at the time they enroll is NOT health insurance. The fee covers ONLY the services offered at the SMC Health Services Center (see Health Services Center, below, for details). Any expenses a student incurs for medical services outside the scope of those covered by the Health Services fee, however, are the sole responsibility of the student and not the Santa Monica Community College District.

SMC's Health Services Center provides health services and first aid to currently enrolled Santa Monica College students. SMC's Student Health Center's focus is on health promotion, illness prevention, treatment of acute illness, and health education to promote student success. All services are provided on a confidential basis.

International students should consult the International Education Center for information on health insurance, which they are required to have while attending SMC.

Health Services Center

smc.edu/healthcenter

Cayton Center 112 (next to Cafeteria)

310-434-4262

SMC's Health Services Center provides health services to currently enrolled Santa Monica College students, with referrals as needed. The focus of the Health Services Center is on health promotion, prevention of illness, treatment of acute illness, and health education.

The Health Services staff provides the following to all currently enrolled students who have paid the Health Services fee:

- Assessment and intervention by a Registered Nurse (RN) for short-term illness, health screening, and referrals to the available physician and/or other appropriate community agencies when necessary;
- First aid;
- Physician (MD) and Nurse Practitioner (RNP) assessment and intervention;
- Low-cost prescription medications prescribed by Health Services Physician or Nurse Practitioner;
- HIV testing;
- GYN screening and treatment;
- Blood pressure measurement;
- Tuberculin Mantoux skin test;
- Over-the-counter medications;
- Selected immunizations at cost; and
- Pamphlets and other educational information.

The Communicable Disease Center and the American College Health Association recommend the following

immunizations for college students: rubella (German measles), rubeola (measles), and tetanus. These immunizations — often required for students transferring to other institutions — are available in our office.

All campus accidents must be reported immediately to the Health Services Center.

For hours and other information, please call the Health Services Center or visit our website.

Library

smc.edu/library

Information 310-434-4334
Reference Service 310-434-4254

With more than 95,000 volumes and access to over 18,000 full-text periodicals, SMC's library is home to one of the largest collections of materials in the California Community College system. The library offers a comfortable, studious atmosphere, with professional librarians available to assist — in person, via chat, or by email — with research and study needs.

SMC's library provides more than 200 computers for student use to access a variety of information resources, including the library online catalog, full-text article databases, and Internet resources. These resources are also available to SMC students and staff from off-campus locations through the library's webpage.

The library also offers several courses specifically designed to introduce students to the research process and the variety of types of information resources available in print and online. These courses are strongly recommended for every SMC student, and are especially important for students planning to transfer to a four-year college or to a university. For descriptions of these courses, please see the "Library Studies" listings in the Schedule of Classes.

The library extends borrowing privileges to Santa Monica College's students, faculty, and staff. Residents of the Santa Monica Community College District may apply for a Community Patron Card (\$20 per year). SMC volunteers and high school students — as well as instructors at area schools and universities — may apply for a free Courtesy Card.

For library hours and other information, please visit our webpage.

Music Performance Groups

smc.edu/music

SMC Performing Arts Center 111 310-434-4323
1310 11th St., Santa Monica

SMC's music performance groups participate in a variety of events, including many concerts on campus, campus musicals and theatre productions, and many community events. Students may earn credit for their participation in music performance classes, including the Concert Chorale, Chamber Choir, Jazz Vocal Ensemble, Wind Ensemble, Piano Ensemble, Percussion Ensemble, Symphony Orchestra, Jazz Band, Opera Theater, and Musical Theatre. An Applied Music Program is also offered, with qualifications determined by audition. For information, please call the Music Department or visit our website.

Office of Student Life and the Associated Students (AS)

smc.edu/studentlife

Cayton Center 202

310-434-4250

Fax 310-434-4263

The Office of Student Life is the hub of student activities. The A.S. Board of Directors, A.S. Commissioners, Inter-Club Council (ICC), Associate Dean of Student Life, and student activities staff can all be found there, along with information on A.S. and club activities, use of campus public areas, campus student publicity, and other details.

The Associated Students (A.S.) — The student-directed organization of the SMC student body and its elected or appointed student officers promote the intellectual, social, and cultural welfare of students through proper, effective government. Students participating in A.S. Government gain first-hand experience with the governing process and build management and leadership skills.

A.S. Activities fees support a rich program of extracurricular activities including more than 70 student clubs to foster academic achievement, social interaction, and community involvement.

Students may participate in A.S. Government as elected officers serving one-year terms on the A.S. Board of Directors or as the Student Trustee. Students may also volunteer as A.S. Commissioners appointed by the Board of Directors to help carry out directors' goals and serve on committees.

Students elected to A.S. Government can represent the interests of their fellow students in how SMC operates, including instructional support systems, student services, financial support services, and planning. SMC's Board of Trustees grants and defines A.S. Government's legislative and fiscal authority.

Students in A.S. Government must maintain a minimum 2.0 GPA and be enrolled in at least eight (8) units per semester. For details, see the Associated Students website or ask the Office of Student Life for information.

Associated Students Activities

The A.S. Activities fee is optional. Students who choose to pay the A.S. Activities fee each semester enrich campus life with concerts, guest speakers, student clubs, and special events, and support SMC's transportation initiative. Students with an active A.S. Activities sticker also enjoy special privileges and benefits such as:

- Priority use of the Cayton Associated Students Computer Lab;
- Student club membership and support to start a club;
- FREE Scantrons and Blue Books for testing;
- Leadership opportunities (elected or appointed);
- FREE access to Big Blue Bus "Any Line, Any Time" service when combined with a current A.S. Activities sticker and swipe-activated SMC Student I.D.;
- And much more!

For all the details, visit the Associated Students website or ask the Office of Student Life for information.

Student Clubs

One of the best ways to get involved in campus life is to join one of SMC's more than 60 student clubs. The clubs reflect the wide range of interests SMC students have in areas such as academic achievement, science, sports, creative arts, business and industry, social awareness, and service. Club activities include field trips, business meetings, networking opportunities, guest lectures, and social events to enhance the educational and social experiences students have on campus and in the community. To find out about student clubs, see the Student Clubs website or visit the Office of Student Life.

California law forbids secret fraternities and sororities in public community colleges. All clubs at SMC — with the exception of the honor scholarship societies, which require specific qualifications (see Honors Societies, above, for details) — are open to all students.

Inter-Club Council (ICC)

The Inter-Club Council (ICC) promotes SMC's student clubs to attract and increase student participation in them, encourage the development of student leadership and service, and foster interaction among the clubs. The ICC sponsors Club Row, an annual spring festival that brings all of SMC's student clubs together to showcase their variety and give students the chance to find out first-hand what activities the clubs offer.

Photography Gallery

smc.edu/photo

Drescher Hall, 2nd Floor

310-434-4289

The SMC Photography Gallery is nationally recognized as a significant venue for photographic art. As part of the Westside's flourishing art movement, the gallery enjoys active support from the community. Each exhibit has an opening reception where artists, photographers, students, and members of the community can gather to enjoy and discuss images that have made an impact on the world of photography. For information on gallery hours, exhibits, and opening receptions, please call the gallery or browse the SMC Events webpage and click on the "Photo Gallery" link.

Planetarium

smc.edu/planetarium

Drescher Hall 223 (near elevator)

Advance Ticket Sales

310-434-3005

SMC's John Drescher Planetarium features a computer-driven optical projection system coupled with an audiovisual system, which provides the planetarium with capabilities for multimedia presentations. The planetarium is used by SMC astronomy and science classes, local schools, community groups, and the general public.

On Friday evenings during the academic year, the planetarium presents two highly popular astronomy shows. "The Night Sky Show" at 7 p.m. is an interactive general interest, 50-minute introduction to the wonders and sights of the night sky. The show is updated weekly to reflect the ever-changing sky and the latest news in space exploration and astronomy, and questions from guests about their favorite constellations or other cosmic phenomena are welcomed. The Feature Show at 8 p.m. concentrates in more detail on

a specific topic such as the exploration of Mars or the quest for life beyond Earth, provides telescope viewing opportunities at various times of year, and brings guest experts to speak at the SMC campus.

For show dates and topics, ticket prices, or other information — or to arrange a special group presentation — please visit the planetarium's webpage and click on the "Public Shows" link, or see smc.edu/eventsinfo. Tickets may be purchased at the door on the night of the show. Planetarium shows and lectures often sell out quickly, however. Advance tickets may be purchased by phone at 310-434-3005, or in person at the SMC Events Box Office (SMC Main Campus).

SMC Student Email

Santa Monica College uses Google Gmail to communicate with students and to provide each SMC student with a FREE email account that offers a permanent email address (as long as Google is the email provider). Gmail accounts are very user friendly, can be reached from any computer or mobile device with Internet access, include online storage, and give students access to Google Docs and Calendar. Before setting up and starting to use a Gmail account, students should BE SURE TO READ THE GOOGLE PRIVACY POLICY (see the link at smc.edu/google). To set up a Gmail account, students should go to smc.edu/cc and log into Corsair Connect, then click on the SMC@Email icon in the upper left of the page, and follow the instructions. *Once the Gmail account is set up, students should be sure to check it frequently, as this will be where Santa Monica College will send all official communication from the College to students.*

SMC Student ID Card

The SMC student ID card provides SMC students with a photo ID, enhanced access features, and improved campus security. The card:

- Provides a convenient way to speed up checking out books and materials from the Library and the campus tutoring labs and learning resource centers;
- When combined with a current AS Activities sticker and swipe-activated, provides FREE access to Big Blue Bus "Any Line, Any Time" service; and
- When combined with a current AS Activities sticker, provides access to many other services at SMC, including the Cayton Associated Students Computer Lab (go to smc.edu/associated_students and click on the "Benefits" link for current details).

For further information, please stop by the Bursar's Office, located next to the Counseling Complex.

The Edye

thebroadstage.com

Information & Tickets

310-434-3200

SMC Performing Arts Center

1310 11th St., Santa Monica

The Edye is a small "black box" performance and rehearsal facility that opened in Fall 2007. The Edye is an ideal setting for intimate concerts and small productions offering audiences the experience of being up-close and personal with performance art. Many of the events held here are free, but ALL require advance reservations. Please see the

website or call the Information number for events listings and other details.

The Eli and Edythe Broad Stage (The Broad Stage)

thebroadstage.com

Information & Tickets

310-434-3200

SMC Performing Arts Center
1310 11th St., Santa Monica

The Eli and Edythe Broad Stage — known familiarly as The Broad Stage — opened in Fall 2008 to host a variety of top-rated music, dance, and other events, including fully staged commercial productions. The Broad Stage is a top entertainment destination for audiences throughout the region. Please see the website for the latest details on upcoming performances and ticket information.

Theatre Arts Productions

smc.edu/theatre

Theatre Arts Complex

310-434-4319

Students at Santa Monica College may participate in full-scale productions offered to the community and receive training in all aspects of theater productions, from intense classes specifically for the training of the actor (including acting classes in Modern Realism and various historical styles, vocal production for the stage, and stage movement) to training in the technical aspects of theater production (including stagecraft, costuming, make-up, sound, and lighting). Students also have the opportunity to audition for public performances and present public workshops in Musical Theatre, Historical Acting Styles, and Directing.

The College's facilities for educational theater — the Theatre Arts Complex — provides two theaters under one roof on SMC's main campus. With all its amenities, the Theatre Arts Complex is an ideal place to teach the art of theater and to perform stage productions for the community.

Advance tickets for stage productions at SMC may be purchased online (smc.edu/theatre), by phone at 310-434-4319, in person at the SMC Events Box Office (Theatre Arts Complex, SMC Main Campus), or through orders left in the dropbox at the Theatre Arts Department office, located in Room 117 of the Theatre Arts Complex (SMC Main Campus).

Tutoring Services

library.smc.edu/tutoring

Santa Monica College provides free tutoring services in selected subjects for all students through a number of on-campus tutoring centers. Specialized tutoring may also be arranged through the Center for Students with Disabilities (310-434-4265), EOPS/CARE (310-434-4268), the Scholars Program (310-434-4371), and the International Education Center (310-434-4217). For general tutoring information and the hours of the tutoring centers listed below, please visit the Tutoring Services webpage (library.smc.edu/tutoring).

Business and Computer Science Centers

smc.edu/tutoring/business

Business 150 & Business 231

310-434-4322

The Business and Computer Science Centers provide tutoring in accounting, business, and computer science. Students can make an appointment online

through Corsair Connect, or walk into the centers for drop-in scheduling and tutoring.

ESL Tutoring Center

library.smc.edu/tutoring

ESL 120 (at Pearl and 16th)

310-434-4260

The ESL Tutoring Center, located in the ESL Building (corner of Pearl and 16th), provides tutoring assistance to English-language learners at SMC. One-on-one tutoring by instructional assistants with expertise in TESL is provided in half-hour sessions. Appointments for ESL tutoring sessions may be made online through the ESL webpage (smc.edu/esl). Students may schedule up to two tutoring appointments each week. **Math Labs**

Math Lab

library.smc.edu/tutoring

Math Complex 84, Math Complex 72,

Bundy 116

310-434-4735

The Math Lab provides tutoring and other services to support students in all math classes offered at Santa Monica College. Tutoring is provided on a drop-in basis, as well as by appointment. Students may schedule tutoring appointments by coming in person to the Math Lab.

Modern Languages Tutoring Center

library.smc.edu/tutoring

Drescher Hall 219

310-434-4683

The Modern Language Tutoring Center provides tutoring for all languages taught at Santa Monica College. No appointments are necessary. The tutoring schedule is posted in the Modern Languages Tutoring Center and online.

Science Tutoring Center

library.smc.edu/tutoring

Science 245

310-434-4630

The Science Tutoring Center offers tutoring to support students in all science classes taught at Santa Monica College. Tutoring is provided on a drop-in basis (tutoring schedule is posted in the Science Tutoring Center and online), as well as by appointment. Tutoring appointments may be scheduled online through Corsair Connect, by calling, or by coming in person to the Science Tutoring Center.

Writing and Humanities Tutoring Center

smc.edu/tutoring/english_humanities

Drescher Hall 313

310-434-4682

The Writing & Humanities Tutoring Center offers writing assistance for students in all courses, and subject tutoring to support students in liberal arts classes, including economics, history, logic, philosophy, political science, psychology, and sociology. Writing assistance is available on a drop-in basis. Students may also request tutoring appointments by calling or coming in person to the Writing and Humanities Tutoring Center.

Welcome Center

smc.edu/welcomecenter

Cayton Center 110 (next to Cafeteria)

310-434-8101

The Welcome Center is a convenient "one-stop shop" where new students can find the information, services, and support they need to make a smooth transition to

SMC. During enrollment periods, the Welcome Center has academic counselors and trained student ambassadors on hand to answer questions and assist new students with admission and enrollment processes. At the Welcome Center, new students can:

- Get help to resolve any admission or enrollment issues;
- Get information about financial aid and help with filling out financial aid applications;
- Take part in one-on-one and small-group counseling sessions;
- Seek personalized academic counseling and develop short-term and long-term education plans; and
- Use computers to apply to SMC, enroll in classes, complete their online orientation, and/or work on their education plans.

The Welcome Center also offers the First Year Experience (FYE) program to help students make the transition from high school to college, sort out career and education goals, and create a plan of action to reach those goals. See First Year Experience (FYE) Program, above, for details.

For more information about the Welcome Center, please see our website, call us, or stop by for a visit.