

# Special Programs and Support Services



# Special Programs

**SPECIAL NOTE:** Due to the COVID-19 pandemic, the SMC campuses are closed for onsite activities until further notice. Special programs and student support services are offered ONLY online during fall 2020 and until further notice. Information in this section is subject to change — possibly many times during this uncertain period — so students should visit the relevant website(s) for up-to-date details.

## Adelante Program/Latino Center

[smc.edu/LatinoCenter](http://smc.edu/LatinoCenter)

Student Services Center S201                   **310-434-4459**

The Latino Center's Adelante Program is a success-oriented program focusing on academic achievement, transfer, cultural awareness, and personal growth. The program offers courses each semester in various subjects — including English, math, and the social sciences — and courses are structured to include Latino perspectives and contributions to the subject at hand. Adelante courses highlight the Latino culture and experience and emphasize the verbal, written, and critical thinking skills essential to college success. Most Adelante courses transfer to the UC and CSU systems.

To help students stay on track as they work toward their education goals, the Adelante Program offers a support network that includes one-on-one bilingual counseling and opportunities to develop supportive relationships with faculty, staff, and fellow students. Other benefits the program provides include:

- Priority enrollment in Adelante classes;
- Ongoing follow-up and contact with academic counselors and counseling aides;
- Free tutoring in math and English;
- Participation in classes with a large Latino enrollment;
- Being part of a network of Latino students and faculty;
- Experienced faculty interested in promoting Latino student success; and
- Eligibility for specially designated Latino Center Scholarships.

To join the Adelante Program, students must attend an information session and meet with a Latino Center counselor. For more information, students should visit the Adelante Program website or call the Latino Center.

## Air Force ROTC

**Program Overview**

Loyola Marymount University AFROTC

[lmu.edu/afrotc](http://lmu.edu/afrotc)

**Air Force ROTC Detachment 040**

University Hall

One LMU Drive, Suite 3110

Los Angeles, CA 90045-8240

Email: [det040@lmu.edu](mailto:det040@lmu.edu)

**UCLA AFROTC**

[afrotc.ucla.edu](http://afrotc.ucla.edu)

**Air Force ROTC Detachment 055**

220 Westwood Plaza

[afrotc.com](http://afrotc.com)

**310-338-2770**

**310-825-1742**

## Student Activities Center Suite 218

Los Angeles, CA 90095-1611

Email: [tjcooper@ucla.edu](mailto:tjcooper@ucla.edu)

Santa Monica College students interested in obtaining a commission as a second lieutenant in the United States Air Force may begin the process by participating in the first two years of the Air Force Reserve Officer Training Corps (AFROTC) program through arrangements with Loyola Marymount University (LMU) and the University of California at Los Angeles (UCLA). Requirements to receive a commission include — but are not limited to — completing AFROTC classes for freshmen and sophomores, transferring to a four-year college or university, and earning a Bachelor degree.

Academic hours earned in AFROTC classes can usually be counted as elective credit toward graduation.

AFROTC offers a variety of multi-year scholarships, many of which pay full tuition and fees. AFROTC cadets on scholarship also receive a tax-free monthly stipend. For more information, students should visit any of the AFROTC websites listed above, or call or send an email to either of the AFROTC detachments listed.

## Black Collegians Program

[smc.edu/blackcollegians](http://smc.edu/blackcollegians)

Student Services Center S201

**310-434-4232**

The Black Collegians Program is an academic-transfer program that promotes academic excellence and guides African American students and students of African descent through the transfer process. Students are assisted in examining their options for transfer and in completing an education plan that will lead to transferring to the institution of their choice. The program works with students to help them become academically competitive and enable them to set and achieve education goals and understand their personal relationship to the greater community.

Some of the special benefits that students receive from the Black Collegians Program include a personal counselor who will support and guide students throughout their stay at SMC; a special "College Success" course that will help students strengthen skills to enhance academic success; innovative academic and personal growth forums; tutoring in math; priority registration; a mentor who will advise and direct; access to a network of supportive peers, teachers, and staff members; and scholarships for qualified students. The program also provides special sections of classes with curriculum designed to enhance awareness of the contributions that people of African descent have made to the global society. At the end of each academic year, students are recognized for their scholarly achievement. Students who would like to become involved in the program should see the Black Collegians website.

## CalWORKs

[smc.edu/calworks](http://smc.edu/calworks)

Student Services Center S238

**310-434-4082**

California Work Opportunities and Responsibilities to Kids (CalWORKs) at Santa Monica College works in collaboration with the Los Angeles County Department of Social Services (DPSS) and Greater Avenues to Independence (GAIN) to assist students who receive Temporary Aid for Needy

Families (TANF) with services aimed at helping individuals move toward self-sufficiency.

#### **CalWORKs offers:**

- Individual academic, career, and transfer counseling;
  - Employment assistance, including on-campus work-study assignments, resumé writing, job-search skills, and interview preparation;
  - Childcare referrals and assistance; and
  - Coordination with DPSS, including completing SIP/Referral forms, progress reports, educational plans, as well as training verification.

For more information, students should visit our webpage or stop by the CalWORKs office.

## **Career Education (CE)**

[smc.edu/ce](http://smc.edu/ce)

Career Education (CE) programs at Santa Monica College offer industry-linked programs and services that prepare students for entry-level professional employment opportunities, typically within one to four semesters. The courses are led by educators with extensive expertise in their field, with many CE instructors and trainers also holding active positions outside of SMC.

CTE programs leading to Associate degrees, Certificates of Achievement, and Department Certificates are offered in a wide variety of fields, including:

- Business
  - Communication and Media Studies
  - Computer Science and Information Systems
  - Cosmetology
  - Design Technology
  - Early Childhood Education
  - Fashion Design and Merchandising
  - Health Sciences
  - Office Technology
  - Photography
  - Sustainable Technologies
  - Theatre Arts

Students who successfully complete a CE program leave SMC with a wide range of knowledge — theoretical, hands-on, applied, and experiential — and a strong relationship with employers. For more information and a detailed list of CE programs and their requirements, students should visit the CE webpage.

## **Center for Environmental and Urban Studies (CEUS)**

[smc.edu/ceus](http://smc.edu/ceus)

**1744 Pearl St., Santa Monica**

The Center for Environmental and Urban Studies (CEUS) was established to provide SMC students and faculty with a space to facilitate meaningful exploration of key environmental and urban issues and solutions. The facility is a living laboratory for sustainability, featuring many innovative green building materials and practices. The Center provides ecotours, a library for books and videos, a library for seeds, useful sustainability resources, demonstration gardens, and a variety of other services and activities related to environmental and urban studies.

Students interested in obtaining environmental degrees, taking environmental courses, or building their transfer applications and resumes through applied learning opportunities are encouraged to visit the CEUS and find out more about sustainability at SMC. The CEUS also provides internships and Federal Work-Study student staff positions focused on environmental research and advocacy.

The CEUS is home to student environmental clubs and committees working on campus sustainability initiatives and research. From time to time, the Center also sponsors lectures, which are free and open to the public, and offer the opportunity to meet and engage in dialogue with experts in the field.

The CEUS is also headquarters for Sustainable Works ([sustainableworks.org](http://sustainableworks.org)), a nonprofit offering special programs that show individuals and businesses how they can adopt sustainable practices that improve quality of life, reduce impacts on the environment, and decrease costs.

For more information, students should see the CEUS website.

**Center for Students with Disabilities (DSPS)**

[smc.edu/disabledstudent](http://smc.edu/disabledstudent)

**Student Services Center S155**

310-434-4265

High Tech Training Center

**Student Services Center S159**

310-434-4267

## **Learning Disabilities Program**

**Student Services Center S370**      **310-434-4684**  
**Acquired Brain Injury/Pathfinders**      **310-434-4442**

The Center for Students with Disabilities is designed to assist students with disabilities so that the students may have access to all programs and activities on campus. The Center's primary goal is to encourage and promote independence in students so they may achieve their full potential. The Center offers a number of specialized programs to help students with their academic, vocational, and career planning goals. Academic counselors available to answer questions, help solve problems, and authorize accommodation services to mitigate students' disability-related educational limitations. Students with disabilities are encouraged to meet with a counselor and become familiar with the services available to them.

The Learning Disabilities Program provides educational assessment, study strategies training, appropriate accommodations, and other support for students with learning disabilities. The High Tech Training Center provides training in the use of adapted computer technology for word processing, Internet access, and other applications integral to academic success and compensatory strategies. The Acquired Brain Injury program provides educational opportunities for students by matching their current abilities with appropriate support services and beneficial instruction. The Pathfinders program offers services to students following a stroke. We also accommodate students who are deaf or hard of hearing with a variety of support services.

Various classes offered by staff of the Center for Students with Disabilities are listed in SMC's Schedule of Classes. Listings under the heading "Counseling-Disabled Student Services" include classes on independent living skills, career planning, job search skills, adapted computer technology, social awareness, and learning and study skills.

Listings under the heading "Counseling—Adult Education" include a class for students with developmental disabilities (Counseling 912, Developing Occupational Skills) and a class for students with acquired brain injuries (Counseling 910, ABI Connections).

The Center for Students with Disabilities assists in determining appropriate academic adjustments for qualified students with disabilities. The procedure for requesting such an adjustment is outlined under the heading "Academic Adjustments for Students with Disabilities," and can be found in the section following this catalog's Table of Contents.

## **Community Education and Professional Development**

[commed.smc.edu](http://commed.smc.edu)

**SMC Community Education**

**Emeritus Campus, Room 410**

**1227 Second St., Santa Monica**

**310-434-3400**

SMC Community Education — offered by SMC's Noncredit (Adult Education) Programs — meets the lifelong learning needs of the community by providing a choice of dozens of classes each semester to individuals who wish to explore their personal interests or enhance professional skills. Our low-cost, not-for-credit courses respond to the interests of the community, enriching lives through hands-on workshops and lively classes in art, writing, dance, and many other areas. Classes on a wide range of topics are also offered online. More information is available by calling the SMC Community Education office or visiting the Community Education website.

## **Cooperative Agencies Resources for Education (CARE)**

[smc.edu/eops](http://smc.edu/eops)

**Student Services Center S238**

**310-434-4449**

The Cooperative Agencies Resources for Education (CARE) program is a state-funded counseling and retention program that offers educational and other support to help students achieve their education goals.

CARE program services include academic counseling, parenting workshops, and financial assistance for students who are dependents and who are receiving TANF cash aid and attending SMC as full-time students.

For an application or to obtain more information, students should call EOPS or visit the EOPS website.

## **Corsair Intercollegiate Athletics**

[smc.edu/athletics](http://smc.edu/athletics)

**Corsair Gym, 2nd Floor**

**310-434-4311**

Santa Monica College has a proud tradition of championship teams and student-athlete alumni who have gone on to successful careers at the four-year college and professional team levels. SMC is a member of the California Community College Commission on Athletics and competes against many local colleges in the Western States Conference. The College sponsors a broad-based athletics program of 8 men's and 10 women's teams that have accumulated 83 Conference and 13 State championship titles. Men's teams include: Basketball, Cross Country, Football, Soccer, Swimming and Diving, Track and Field, Volleyball, and

Water Polo. Women's teams include: Basketball, Beach Volleyball, Cross Country, Soccer, Softball, Swimming and Diving, Tennis, Track and Field, Volleyball, and Water Polo.

To enhance athletics and fitness options for students, SMC established the Core Performance Center (CPC), featuring dance and exercise studios, fully equipped workout rooms, showers and dressing rooms, and a climbing wall.

## **Distance Education/Online Classes**

[smc.edu/OnlineEd](http://smc.edu/OnlineEd)

**Student Services Center S355**

**310-434-3760**

Santa Monica College is committed to providing education programs and services to students who are at sites distant from the SMC campus and to students who need to choose alternatives to the fixed schedule, place, program, and structure of traditional classroom-based education.

The Santa Monica College Office of Distance Education offers classes for transfer, certificates, and skill building through a virtual campus at [smc.edu/OnlineEd](http://smc.edu/OnlineEd).

Enrollment, registration, payment, academic counseling, books, and library resources are available to students through the main [smc.edu](http://smc.edu) website.

For course offerings, technology requirements, admission and registration procedures, student services, and other information, students should visit the main [smc.edu](http://smc.edu) website.

Students can access Canvas user guides, explore technical requirements, and take a self-paced tour of the Canvas platform at [smc.edu/OnlineEd](http://smc.edu/OnlineEd).

## **DREAM Program**

[smc.edu/dream](http://smc.edu/dream)

**Student Services Center S238**

**310-434-4892**

The Santa Monica College DREAM Program provides support services to DREAMers (undocumented, AB540, and DACA recipients). The program works to increase the personal growth, development, and retention of DREAM students through academic, career, and personal counseling; assistance in applying for the California Dream Act/Financial Aid and scholarships; and providing workshops of special interest to DREAMers and their families. Students should email [DREAM@smc.edu](mailto:DREAM@smc.edu) for more information, or to schedule an appointment with a DREAM counselor.

## **DSPS (See Center for Students with Disabilities)**

## **Education and Early Childhood Counseling**

[smc.edu/ECE](http://smc.edu/ECE)

**Bundy Campus, Room 317**

**3171 S. Bundy Dr., Los Angeles**

**310-434-8109**

The Education and Early Childhood program provides academic and professional preparation, as well as transfer assistance, for students interested in teaching careers (infant through grade 12) or related work with children and families. Students receive individualized academic support, counseling, and professional growth advisement, including assistance with permit applications for students seeking employment in early childhood education.

## **English as a Second Language (ESL)**

Credit Program: [smc.edu/esl](http://smc.edu/esl)

Corner of 16th St. & Pearl St.,  
Santa Monica 310-434-4260

Santa Monica College offers four programs for English-language learners:

1. A credit program offering classes in the ESL Department designed to prepare students for the reading, writing, listening, speaking, and study skills needed for college success and career enhancement; (see [smc.edu/esl](http://smc.edu/esl) for details).
2. A fee-based intensive English program designed for students who do not meet the TOEFL requirement to enroll in regular college classes (see [smc.edu/international](http://smc.edu/international) for information);
3. A noncredit (adult education) program that offers free noncredit ESL and citizenship preparation classes for adults in the community (call 310-434-3399); and
4. A fee-based ESL program offering workshops, courses, occupational training, and English for special-purpose courses at business and industry sites (see [smc.edu/workforcedevelopment](http://smc.edu/workforcedevelopment) for information).

## **Extended Opportunity Program and Services (EOPS)**

[smc.edu/eops](http://smc.edu/eops)

Student Services Center S238 310-434-4268

Extended Opportunity Program and Services (EOPS) is a state-funded support program to help students achieve their education goals. EOPS is designed for students who have historically experienced economic and educational disadvantages, and who desire to pursue a degree or certificate program on a full-time basis.

EOPS offers comprehensive support services, including academic counseling; supplemental textbook vouchers; free tutoring; priority enrollment; and student success workshops. Eligibility for EOPS is based on economic guidelines provided by the State of California.

For an application or to obtain more information, students should visit the EOPS website or call the EOPS office.

## **Guardian Scholars Program**

[smc.edu/guardianscholars](http://smc.edu/guardianscholars)

Student Services Center S238 310-434-4491

SMC's Guardian Scholars Program aims to expand community support and college and career pathways for foster youth by offering special support services targeted to current and former foster youth, former wards of the court, or probation youth enrolled at Santa Monica College.

Students are eligible to join Guardian Scholars if they are:

1. A current or former foster youth,
2. Between the ages of 18 and 24, and
3. Enrolled in nine (9) or more semester units at SMC.

The benefits of participating in the GSP include:

- Individual academic, transfer, career, and wellness counseling services;

- Assistance with financial aid and the California Chaffee Grant;
- Enrollment assistance;
- Textbook assistance;
- Free tutoring and academic support services;
- Access to a variety of academic workshops;
- Referrals to psychological and personal counseling services;
- Referrals to specific community agencies for housing and medical assistance, and for scholarship opportunities;
- Meal assistance;
- Access to Food Pantry; and
- Transportation assistance;

Students should see the Guardian Scholars website for more information about the program.

## **Health Sciences Counseling**

[smc.edu/ncs](http://smc.edu/ncs)

Nursing: [smc.edu/nursing](http://smc.edu/nursing)

Respiratory Therapy: [smc.edu/respiratorytherapy](http://smc.edu/respiratorytherapy)

Bundy Campus, 3rd Floor

3171 S. Bundy Dr., Los Angeles

310-434-3450

The Health Sciences Counseling program provides SMC Nursing and Respiratory Therapy students with academic counseling, educational planning services, and other health science-specific educational and counseling services.

## **Honors Societies**

Santa Monica College has active on-campus chapters of several honors societies, which encourage and offer recognition of outstanding accomplishments and scholastic achievement.

- **Alpha Gamma Sigma:** Membership in Alpha Gamma Sigma is one of the highest honors a student may attain. A student is eligible for initial membership in Alpha Gamma Sigma the semester after achieving a cumulative grade point average (GPA) of at least 3.00 in a program of at least 12 units (exclusive of physical education). All life members of the California Scholarship Federation who graduated with a minimum GPA of 3.50 are eligible for temporary membership their first semester at Santa Monica College. Permanent membership in Alpha Gamma Sigma is restricted to students who have completed at least 60 units, have a cumulative GPA of at least 3.50, and have been a certified member for at least one term, OR who have completed at least 60 units, have a cumulative GPA of at least 3.25, and have been a certified member for at least two terms.

- **Alpha Mu Gamma:** Alpha Mu Gamma is a national honorary foreign language society that encourages interest and scholarship in foreign languages and promotes international communication, enlightenment, and sympathetic understanding of other peoples and cultures. Membership requirements are a grade of A (4.0) during two unrepeatable semesters of studying the same language and an

overall grade point average of 2.0 or higher in two semesters of college-level courses. Candidates from countries where English is a foreign language may meet membership requirements in their native language by submitting transcripts showing the classes they completed in secondary school in their homeland and achieving an overall grade point average of 2.0 or higher in one semester of college-level courses in the United States.

- **Phi Theta Kappa:** Phi Theta Kappa was chartered at SMC in Fall 2001 to recognize and encourage scholarship among students at two-year colleges. To achieve this purpose, Phi Theta Kappa provides opportunities for: leadership development, scholarship, service, an intellectual climate that fosters the exchange of ideas and ideals, lively fellowship for scholars, and stimulating interest in continuing academic excellence. An invitation to membership in Phi Theta Kappa is extended to full-time students who achieve a 3.0 grade point average.
- **Psi Beta:** Psi Beta is a national honors society that encourages professional development, psychological literacy, and dedication to the field of psychology among students in two-year colleges. Membership requirements include a grade of B (3.0) or higher in a college psychology class and a cumulative grade point average of 3.25 or higher after completing 12 units of college coursework. See [psibeta.org](http://psibeta.org) or send email to [psychsmc@gmail.com](mailto:psychsmc@gmail.com) for additional details.
- **Sigma Chi Eta:** To encourage community college students to explore options in the field of communication, including transfer to four-year colleges or universities or entry into the workforce, the National Communication Association (NCA) established the honors society Sigma Chi Eta. Membership requirements include completing 12 units of college coursework with a grade point average (GPA) of 3.0 or higher in all courses taken, and completing at least 9 units of communication studies coursework with a minimum GPA of 3.25 for all communication studies courses. See [natcom.org](http://natcom.org) or send email to [inbox@natcom.org](mailto:inbox@natcom.org) for additional details.

### **International Education Center (IEC)**

[smc.edu/international](http://smc.edu/international)

Student Services Center S332

310-434-4217

Email: [intled@smc.edu](mailto:intled@smc.edu)

SMC's International Education Center provides a wide range of services to more than 3,000 students who come from more than 100 nations around the world to attend Santa Monica College. Services include:

- Assistance with nonimmigration F-1 student status;
- Academic counseling and orientation;
- Assistance in applying to, enrolling in, and selecting appropriate courses at Santa Monica College;
- Preparation for transfer from Santa Monica College to a four-year college or university; and
- Not-for-credit Intensive English Program;
- Assistance in housing; and

- Social events on the SMC campus.

The International Education Center includes International Admissions; the Office of the Dean, International Education; International Programs; and the International Education Counseling Center.

International Admissions is responsible for processing all international student applications, registration, and nonimmigration matters.

The Office of the Dean, International Education, oversees international programs and the recruitment, admission, counseling, and retention of international students.

International Programs oversees special international programs, the Intensive English Program, Study Abroad Programs, and Special Programs.

### **International Education Counseling Center**

The International Education Counseling Center (310-434-4218) offers academic advising and counseling for new and continuing international students. This office also assists international students with housing information, including an up-to-date bulletin of housing options. Counselors are available to assist students with their SMC requirements, academic issues, and information on transferring to other colleges or universities. Students can seek assistance from a counselor throughout the year on a walk-in basis. At selected times of the academic year, students may also make an appointment to meet with a counselor.

### **Intensive English Program**

The Intensive English Program provides 20 hours per week of not-for-credit content-based English instruction in reading, writing, and speaking at the beginning, intermediate, and advanced levels. The Intensive English Program is designed to prepare students to enter the undergraduate program by improving their English proficiency through extensive reading, writing, listening, and speaking classes.

### **Study Abroad Program**

The International Education Center is also home to SMC's study abroad programs (see Study Abroad Programs, below, for details). The faculty-led programs — offered at various times of year — are designed to immerse students in an exciting and engaging academic program abroad while they earn SMC credit, further their own intercultural awareness, and foster a more global perspective. Interested students should email [studyabroad@smc.edu](mailto:studyabroad@smc.edu) or visit [smc.edu/study-abroad](http://smc.edu/study-abroad) for information about these exciting programs.

For more information about the International Education Center or any of its programs — including the Intensive English Program — students should see the IEC or call the International Education Center.

### **Internship Program**

[smc.edu/internship](http://smc.edu/internship)

Student Services Center S221

310-434-4337

The Internship Program at Santa Monica College makes it possible for students to enhance their classroom learning by working in on- and off-campus internships/jobs, and earn college credit for their work experience. The program is a joint effort of SMC and the community to give students the chance to acquire the knowledge, skills, and attitudes nec-

essary to progress in their careers by combining work-based learning and experience with classroom instruction. To qualify, a student must be considered "continuing" from the previous semester. A continuing student is one who completed at least six units the previous spring or fall semester.

Internship-related courses are offered on a pass/no pass basis. SMC students may enroll in internship courses for a maximum of 4 (four) units per semester. Up to 8 (eight) units of internship credit may be applied as elective credit toward a certificate or an Associate degree. Students earn credit based on the number of hours of work experience. Each unit of credit requires a student to work a minimum of 60 hours of unpaid (volunteer) work per semester or 75 hours of paid work throughout the semester.

SMC's Career Services Center hosts an Internship Fair each Spring semester, offering students the opportunity to meet potential employers and ask questions about the internships being offered. Visit our website ([smc.edu/internship](http://smc.edu/internship)) to find out when the next Internship Fair will be held.

For further information, call the Internship Program office or visit the Internship Program website.

### **Latino Center**

[smc.edu/LatinoCenter](http://smc.edu/LatinoCenter)

Student Services Center S201

**310-434-4459**

The Latino Center promotes student success by providing a support network of comprehensive bilingual services, including:

- Academic, career, and personal counseling;
- Education planning;
- Free tutoring in math and English;
- Financial aid and scholarship information; and
- Transfer planning.

The Latino Center offers the Adelante Program, an academic support program that assists students in meeting their transfer goals and promotes student success. See Adelante Program, above, for details.

All students are encouraged to visit the Latino Center website and explore what it has to offer.

### **Mentor Program in the Arts**

The Mentor Program in the Arts is a special program that gives exceptionally talented students in the performing and applied arts an opportunity to further develop and refine their abilities. Mentor programs exist in art and music. The selection process is unique for each area. In some departments, a candidate's portfolio is reviewed by a faculty committee. Other departments require an audition. A student who wishes to be a part of the Mentor Program in the Arts must demonstrate exceptional abilities and commitment. The program of study is tailored to the goals of the individual student and will often culminate in an event such as a one-person show of the student's work or a public performance.

### **Applied Music Program**

The Applied Music Program is a four-semester, by-audition program that prepares students for transfer as music majors to four-year universities and conservatories. Students

receive private lessons in their chosen area of study, including composition, classical or jazz voice, and classical or jazz instrumental. The core experience of the program is Concert Music Class, in which students practice their performance, observation, critical thinking, and constructive feedback skills in the context of required peer performances in a controlled, safe environment. Successful participants in the program who transfer may qualify for a scholarship. Auditions take place in fall and spring for admission in the following semester. For more information, call the Music Department at 310-434-4323 or visit our website ([smc.edu/music](http://smc.edu/music)).

### **Noncredit (Adult Education) Programs**

[smc.edu/noncredit](http://smc.edu/noncredit)

Bundy Campus, Room 112

3171 S. Bundy Dr., Los Angeles

**310-434-3399**

Email: [noncreditregistration@smc.edu](mailto:noncreditregistration@smc.edu)

SMC Noncredit (Adult Education) Programs offers free non-credit certificate programs and courses, along with student support services to adult learners in the areas of:

- Short-term vocational and workforce preparation courses and certificates for students seeking entry-level employment.
- English as a second language (ESL) courses for individuals who wish to develop their English reading, writing, and conversational skills before gaining employment or entering college programs that earn credit; and
- Citizenship preparation classes for adults seeking US citizenship.

The free short-term vocational certificates can be earned in as little as one semester, and the free noncredit ESL and citizenship preparation classes are repeatable and have open entry/open exit enrollment, giving students the freedom and flexibility they need.

### **Noncredit Program Counseling**

Noncredit Program Counseling services include dedicated counselors on the Bundy Campus to assist students with questions regarding assessment, career, and educational planning, as well as transitional services to credit programming and other counseling issues. The program also partners with community resources to assist students with their educational and workforce pursuits.

### **Online Program**

[smc.edu/online](http://smc.edu/online)

Santa Monica College is committed to providing educational programs, degrees, and certificates to students who are at sites away from the SMC campus and to students who need to choose alternatives to the fixed schedule, place, program, and structure of traditional classroom-based education. For details, students should visit [smc.edu/online](http://smc.edu/online).

### **Pico Partnership Program**

[smc.edu/picopartnership](http://smc.edu/picopartnership)

Student Services Center S238

**310-434-4926**

The Pico Partnership Program is a collaboration between Santa Monica College and the City of Santa Monica. The program meets the needs of the underserved, under-rep-

resented youth who live in close proximity to the College. Pico Partnership motivates and assists young adults to attend SMC and work toward their career and education goals. Each student in the program works one-on-one with a counselor. The program provides students with the following services:

- Early enrollment;
- Academic and transfer counseling;
- Assistance with financial aid;
- Textbook vouchers;
- Wellness counseling; and
- Career counseling.

Students are eligible to participate in Pico Partnership if they are 17 to 24 years of age, formerly attended Santa Monica High School or Olympic High School, demonstrate financial need, and have a strong desire to refocus their lives with a positive outlook on their future. Program participants are encouraged to serve as role models for other young adults, inviting them to consider the opportunities and benefits that a college education can offer. To find out how to join the program, students should see the Pico Partnership website.

### **Santa Monica College Promise Program (SMC Promise)**

[smc.edu/freetuition](http://smc.edu/freetuition)

Student Services Center S110                   **310-434-8101**

The Santa Monica College Promise program offers free enrollment and other benefits to California residents who graduated from high school in 2020, have submitted a FAFSA or California Dream Act application, and are headed to SMC in fall 2020 or spring 2021 as first-year, full-time students (12 or more units). SMC Promise helps cover a student's fees for:

- Enrollment;
- Health Services;
- SMC student ID card;
- Student Representation; and
- Associated Students Activities, which provides free "Any Line, Any Time" rides on the Big Blue Bus, access to the AS computer lab in Cayton Center, student discounts at selected events and vendors, and more.

SMC Promise also offers significant textbook vouchers and other benefits to qualifying students.

To find out more about the SMC Promise program, students should visit the SMC Promise website ([smc.edu/freetuition](http://smc.edu/freetuition)).

### **Scholars Program**

[smc.edu/scholars](http://smc.edu/scholars)

Student Services Center S287                   **310-434-4371**

Email: [scholars@smc.edu](mailto:scholars@smc.edu)

The Scholars Program is a distinctive academic community within the larger Santa Monica College campus. Scholars' students are a talented group of highly motivated individuals whose goals demand specialized and intense academic preparation and study. The program aims to prepare students for transfer to the colleges and universities of

their choice. Through special transfer agreements with top four-year colleges and universities, Scholars students get priority consideration for admission to the UCLA College of Letters and Science (TAP), UC Irvine, and Loyola Marymount University (LMU), to name a few.

The Scholars Program philosophy is to promote mastery of subject matter demonstrated through writing, research, critical thinking, and analysis. Scholars courses are taught by faculty who are highly recommended by their respective departments and their students. The Scholars Program coursework provides students with the educational background essential to university-level work.

### **SMC Emeritus/Noncredit Older Adult Program**

[smc.edu/emeritus](http://smc.edu/emeritus)

1227 Second St., Santa Monica                   **310-434-4306**

Email: [emeritus@smc.edu](mailto:emeritus@smc.edu), [silverman\\_scott@smc.edu](mailto:silverman_scott@smc.edu)

SMC Emeritus is a unique noncredit program at Santa Monica College for adults age 55 and up. Established in 1975, the model program's curriculum includes courses designed to serve the interests and needs of adults who are now in or preparing for retirement, those dedicated to lifelong learning, and those seeking continued personal growth through creative use of their time. SMC Emeritus classes — except during the COVID-19 pandemic, when all classes are online —are offered primarily during the day at the SMC Emeritus Campus near the popular Third Street Promenade, and throughout the community — including Malibu — in easily accessible locations. There are no fees for the noncredit courses. Registration and enrollment are by mail, walk-in, or Internet. Registration forms are included in the SMC Emeritus schedule of classes and may also be downloaded from the SMC Emeritus website. SMC Emeritus also operates an art gallery ([smc.edu/emeritusgallery](http://smc.edu/emeritusgallery)) and hosts opening receptions for its exhibitions of works by students and members of the community. More information is available by calling the SMC Emeritus office or visiting the Emeritus website.

### **STEM Program**

[smc.edu/stem](http://smc.edu/stem)

Drescher Hall 301                                   **310-434-3988**

Email: [stem@smc.edu](mailto:stem@smc.edu)

Santa Monica College's STEM Initiatives foster the student skills necessary to excel in science, technology, engineering, and math courses. STEM is an academic support program designed to help traditionally under-represented students who are interested in STEM careers successfully complete their studies at SMC, transfer to a four-year research-oriented baccalaureate program, and enter the STEM workforce.

Any student interested in STEM can take advantage of the following STEM-focused services and activities:

- Supplemental Instruction (SI);
- Peer tutoring and coaching;
- Faculty-led workshops and events;
- Specialized STEM Courses;
- STEM Cool Careers Panels, STEM Days on the Quad, and STEM student clubs.

STEM students are also encouraged to apply to the Science and Research Initiative Program (SRI), a cohort-based experience that includes STEM Skills Week and other Summer Bridge Programming.

For more information, students should see the STEM Program webpage or call the office.

### **Student Employment Program**

[smc.edu/studentemployment](http://smc.edu/studentemployment)

Student Services Center S133

**310-434-4343**

The Student Employment Program — offered through the Career Services Center and processed through the Financial Aid Office — assists SMC students seeking part-time jobs at Santa Monica College, and offers students information on the skills and characteristics of a successful employee. On-campus jobs are available in many departments and programs on SMC's Main and satellite campuses.

Students may be employed at SMC under two special budget programs: Student Help (SH) and Federal Work-Study (FWS). SH pays students to work on campus through department and program budgets. FWS is a Financial Aid award that pays a student wages for employment. The award is funded through the Federal Work-Study Program, a Federal financial aid program that requires that the student apply for Federal financial aid, meet specific eligibility requirements, and be awarded FWS funds by the Financial Aid Office.

To be employed as a student worker at Santa Monica College, a student must have a valid Social Security (SS) Card with the correct spelling of the student's name. F-1 students will be given a form letter to request an SS card from the Social Security Office.

For more information, students should visit the Student Employment website or call the Career Services Center. For additional student employment options, students should see the Career Services Center listing in this section.

### **Study Abroad Programs**

[smc.edu/studyabroad](http://smc.edu/studyabroad)

International Education Center

Student Services Center S332

**310-434-4342**

Santa Monica College is committed to promoting global citizenship. To support that goal, SMC's International Education Center offers several Study Abroad opportunities led by SMC faculty members. Tailored to make the most of a destination's resources, the Study Abroad programs take students to another country and immerse them in an exciting and engaging learning program. Each program gives students the opportunity to earn SMC credit as they expand their own intercultural awareness and foster a more global experience. Students who successfully complete a minimum of three semester units while attending a Study Abroad program will fulfill SMC's Global Citizenship graduation requirement for the Associate degree. Students should see the International Education Center or call the office for details.

### **Supplemental Instruction (SI) Program**

[smc.edu/si](http://smc.edu/si)

Student Services Center S335

**310-434-4121**

The Supplemental Instruction (SI) Program provides academic assistance through free out-of-class sessions for SMC students enrolled in specific courses. During SI sessions, SI leaders present interactive group activities that engage students to help them learn course concepts, prepare for exams, and develop effective study skills. The sessions are voluntary, and help students develop a better understanding of course content, as well as more effective ways of studying.

SI also offers peer-facilitated study sessions led by students who have successfully taken the course, and are prepared to share what they have learned about how to study the material. Students engage in interactive study groups, discuss course content, learn and integrate study skills, participate in learning activities, and take mock exams.

PLEASE NOTE: SI sessions are NOT tutoring sessions like the ones offered at various on-campus tutoring labs, and SI leaders do NOT tutor or assist students with homework problems.

Students should see the SI website for details.

### **Teacher Academy at SMC**

[smc.edu/ece](http://smc.edu/ece)

Bundy Campus, 3rd Floor

3171 S. Bundy Dr., Los Angeles

**310-434-8109**

The Teacher Academy at Santa Monica College — a program of the SMC Education/Early Childhood Department — is a campus community for prospective educators of children from birth through 12th grade. The Teacher Academy was started in 1994 to foster a growing pool of future educators by offering courses, hands-on fieldwork experiences, mentorships, and a wide variety of support services and grants to help our students succeed as quality professionals in education.

Our program offers options for professional early childhood education certification — including Transitional Kindergarten (TK) Teacher certification — as well as professional development and transfer to four-year institutions to complete a PK-12 teacher credential. All options are designed to prepare students to work with linguistically and culturally diverse groups of children and families in schools, centers, and homes. Courses are offered during the day, in the evening, on weekends, and online.

To find out more about the Teacher Academy and its offerings, students should visit our website or give us a call.

### **Veterans Resource Center (VRC)**

[smc.edu/vet](http://smc.edu/vet)

Cayton Center, Invictus Lower Level

**310-434-8205**

SMC's Veterans Resource Center provides assistance in matters pertaining to a student's transition from the military to college. The Veterans Resource Center offers a variety of support services to veterans of military service. The Center offers a place where student veterans and their families can feel comfortable, decompress, and take a break from the campus hubbub. A free textbook-lending library, study pods, computer lab, tutoring room, and a lounge are available to all student veterans and their family members.

Through the Veterans Resource Center, veterans can find or make arrangements for academic, career, and transfer counseling, as well as financial aid, tutoring, mental health

counseling, and other services that aim to help students achieve their education goals. VA paperwork for veterans' dependents receiving benefits under Chapters 33 and 35 of the GI Bill is also processed through the Veterans Resource Center.

For more information, visit the Veterans Resource Center website ([smc.edu/vet](http://smc.edu/vet)), or drop by the Center.

### **Workforce & Economic Development (W&ED)**

[smc.edu/workforcedevelopment](http://smc.edu/workforcedevelopment)

**Bundy Campus, Room 417**

**3171 S. Bundy Dr., Los Angeles**

**310-434-4199**

Santa Monica College's Office of Workforce & Economic Development (W&ED) works with government funding to consolidate, coordinate, and improve employment, training, and literacy throughout our community by developing programs for students and business and industry professionals to further their education and advance their careers.

W&ED understands that the growing pressure from international competition, the rapid change of technology, and the competitive position of the Los Angeles region and the state of California in the global marketplace are largely dependent on a highly skilled workforce. W&ED, as a department in a premier educational institution, knows its role in the development of a workforce that attracts new business to the region and supports the growth of existing business and emerging industries.

W&ED also has a commitment to provide Career Education (CE) programs that prepare students to enter or advance in their careers. W&ED manages a variety of grants providing support to SMC's Career Education faculty and programs. W&ED also helps support pathway development efforts by collaborating with K-12 partners to create robust Career Education pathways that provide career exploration and dual/concurrent enrollment opportunities to high school students.

SMC's Workforce and Economic Development Office offers a variety of services and training programs for area employers and residents. W&ED designs customized programs to help develop the skilled workforce that the region needs to increase its economic growth and compete successfully in today's global market.

The W&ED website offers useful tools to help students with their career goals. Students interested in Career Education (CE) will find resources they can download. One resource is Career Coach, which provides the opportunity to learn about employment prospects in the field, job opportunities, income potential, related degrees, and the education and training available at Santa Monica College

## **Support Services**

### **Art Galleries (See SMC Pete and Susan Barrett Art Gallery, SMC Emeritus/Noncredit Older Adult Program)**

### **Associated Students (See Office of Student Life and the Associated Students)**

### **Athletics Counseling**

[smc.edu/athletics](http://smc.edu/athletics)

**Corsair Gym, 2nd Floor, Room 215**

**310-434-4311**

Santa Monica College provides an excellent environment for students to begin their journey into higher education and compete at a high level in a chosen sport. SMC offers a variety of support programs for athletic pursuits, including special counseling for athletes interested in pursuing careers in athletics. The SMC coaching staff, academic counselors, and administration are committed to assisting student athletes to excel both in the classroom and on the field of play.

### **Bookstore (See Campus Store)**

### **Campus Police Services**

[smc.edu/police](http://smc.edu/police)

**1718 Pearl St., Santa Monica**

**310-434-4608**

**Emergency, After Hours, & Weekends**

**310-434-4300**

SMC maintains a Campus Police Department with personnel available 24 hours a day to help keep SMC's campuses safe and secure.

To report an emergency or criminal activities on or near the campus, dial 4300 or 911 on the emergency telephones located throughout the campus and parking structures, or call 310-434-4300 from a cellphone or off-campus telephone. The **SMC LiveSafe App** (download to your phone from the Apple App Store or Google Play) allows you to receive emergency notifications, communicate via text to report a variety of incidents, utilize the SafeWalk feature to have a friend watch you walk to your destination, or log on to find the many resources that SMC has to offer.

The Campus Police Department patrols each of the SMC campuses and provides students and staff with a number of services, including:

- Preparing and investigating crime and incident reports;
- Operating the campus "lost and found" service; and
- Providing student and staff escort services.

Please call the the SMCPD office for general information and NON-emergency police services. Office hours are Monday through Friday 7 a.m. to 6 p.m. (subject to change without notice).

### **Campus Store**

[bookstore.smc.edu](http://bookstore.smc.edu)

Email: [bookstore@smc.edu](mailto:bookstore@smc.edu)

**Main (next to Student Center)**

**310-434-4258**

**Airport Arts 123A**

**310-434-4637**

**Bundy (next to main entrance)**

**310-434-3480**

<b>Center for Media and Design (CMD)</b>	<b>310-434-3750</b>
<b>Performing Arts Center 105</b>	<b>310-434-3482</b>

The SMC Campus Store sells new and used textbooks, school and office supplies, campus sweat- and T-shirts, and art materials. The Campus Store also stocks class schedules and the SMC catalog (which is updated annually).

The Campus Store provides the International Standard Book Number (ISBN), retail price, and/or other information (subject to change) about the required or recommended textbooks and supplemental materials for each course offered at SMC. Students should go to [bookstore.smc.edu](http://bookstore.smc.edu) and click on "Textbooks" for details. Students can browse through a catalog of items or search for a specific title, make purchases and rent textbooks on the spot, and have their order shipped directly to their home.

Students with disabilities may find some areas of the Campus Store inaccessible, and should request assistance if needed. A current booklist for classes is available through the Center for Students with Disabilities.

For up-to-date details on SMC Campus Store hours, refund and buyback policies, or other information, students should visit the Campus Store's webpage or call.

### Career Services Center

[smc.edu/careercenter](http://smc.edu/careercenter)

[smc.edu/hiresmc](http://smc.edu/hiresmc)

<b>Student Services Center S221B</b>	<b>310-434-4337</b>
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The Career Services Center provides SMC students with a single, conveniently located source for career exploration, including choosing a college major and a career pathway through our new Areas of Interest; internships; and employment advisement in finding on- and off-campus jobs.

To help students plan their careers, we offer a special eight-week class (Counseling 12, Career Planning) that provides an opportunity for students to explore their interests, identify and clarify their core values, and evaluate their skills. To help students learn how to be successful at work, we offer an eight-week class (Counseling 16, Job Success Skills) that teaches the skills necessary for new employees to survive the initial months on the job, adapt to the company culture, and succeed in remaining employed.

The Career Services Center offers an Applied Learning Program that helps students get more out of their coursework by linking them to organizations and companies where new skills can be developed and practiced in a real-world setting.

The Career Services Center also operates SMC's Internship Program (see Internship Program, above, for details), which helps students find opportunities for internships and cooperative work experience in jobs related to their field of study. To find out about participating in SMC's Internship Program, students should call the Career Services Center, or visit the Internship Program's website ([smc.edu/internship](http://smc.edu/internship)).

The Career Services Center offers:

- Access to [choices360.com](http://choices360.com), an online career-exploration programs;
- Workshops on career exploration, resume writing, interview techniques, how to get the most out of a job, and other pre- and post-employment issues;

- Hundreds of job listings, available online at [smc.edu/hiresmc](http://smc.edu/hiresmc); and
- Job search assistance.

The Career Services Center also offers individual career counseling by appointment. For more information, passwords to our online programs, or to make an appointment, students should visit the Career Services Center website or call the office.

### Center for Wellness & Wellbeing

[smc.edu/wellness](http://smc.edu/wellness)

<b>Math Complex 75</b>	<b>310-434-4503, 800-691-6003</b>
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SMC's Center for Wellness & Wellbeing offers short-term personal counseling to currently enrolled students who have paid the Health Services fee. Personal concerns sometimes interfere with study and concentration. These concerns may be feelings of anxiety, depression, or lack of self-confidence; interpersonal problems with family or friends; life stresses such as leaving home, death of a loved one, mid-life transitions; or other problems such as alcohol or drug use, eating habits, sexual issues, etc.

Licensed psychologists and interns/trainees help students resolve these problems or help them find appropriate resources in the community.

Topic-oriented workshops (e.g., Test Anxiety, Stress Management) are also offered to students.

For in-the-moment mental health support, students can call 800-691-6003, the 24/7 emotional support line. For an appointment to seek individual psychological services, or to find out about upcoming workshops, students should call the Center for Wellness & Wellbeing.

### Child Care Services

[smc.edu/childcareservices](http://smc.edu/childcareservices)

Bundy Campus, Room 317

<b>3171 S. Bundy Dr., Los Angeles</b>	<b>310-434-8280</b>
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Email: [huff\\_gary@smc.edu](mailto:huff_gary@smc.edu)

Santa Monica College offers several child care options for students while they attend classes at SMC. There is no child care center on the SMC campus, but the programs listed below provide financial and other support to help students cover the costs of quality child care. Detailed information about the services available can be found at [smc.edu/childcareservices](http://smc.edu/childcareservices).

Students with a need for child care services while attending classes at SMC should send email or call to schedule an appointment with CCAMPIS Project Manager Gary Huff.

### Free Child Care/CCAMPIS Program

Free child care is available to full-time, Pell Grant-eligible SMC students who qualify for the Child Care Means Access for Parents in School (CCAMPIS) program authorized by the Higher Education Act and administered by the U.S. Department of Education. CCAMPIS covers 100% of the cost for part-time, full-time, and extended hours child care. Students who qualify may select a licensed and accredited child care center to care for their children while they attend SMC classes. A CCAMPIS application and FAQ are available at [smc.edu/freechildcare](http://smc.edu/freechildcare).

### **Associated Students Child Care Fund**

Single parents who have financial need, a minimum 6-unit enrollment, a minimum 2.0 GPA, and a child under 10 years of age — AND who are NOT receiving subsidized child care — may qualify to receive up to \$400 monthly toward their child care expenses.

### **Santa Monica Preschool Collaborative**

The Santa Monica-Malibu Unified School District offers a variety of subsidized preschool programs for children of low-income SMC students, and full-fee preschool for SMC students who do not meet the low-income criteria.

### **Santa Monica Early Childhood Lab School**

Santa Monica College and the City of Santa Monica are partnering to build the Early Childhood Lab School, an innovative early childhood laboratory school opening in the 2020-21 academic year. The Lab School will grow to serve up to 110 children annually, and give teachers in-training in SMC's Education and Early Childhood programs the hands-on experience they need to develop crucial expertise under the guidance of leading education professionals. Located at the corner of 4th Street and Civic Center Drive in Santa Monica, the Lab School will be operated by the nonprofit child-development center Growing Place. Information on Lab School developments is available at [smc.edu/labschool](http://smc.edu/labschool).

### **Computer Labs and Services**

[smc.edu/computerlabs](http://smc.edu/computerlabs)

Santa Monica College has many computer-based services and on-campus computer labs for students. On-campus wireless access to the Internet is available at various indoor and outdoor areas on SMC's various campuses to all currently enrolled students with an SMC computer lab account and a correctly configured computing device.

Every SMC student receives a free college email account that offers a permanent email address (as long as Google is the service provider). **IMPORTANT: THIS EMAIL ADDRESS IS WHERE SANTA MONICA COLLEGE WILL SEND ALL OFFICIAL COMMUNICATIONS FROM THE COLLEGE TO A STUDENT.** To access communications from the College, a student can use any electronic device with Internet access. Students also have available various other Google services, including online storage space for documents. Students are strongly urged to read the Google Privacy Policy ([smc.edu/google](http://smc.edu/google)) before using the service.

Students using any SMC computer services are expected to abide by SMC's Responsible Computer Use Policy (see [smc.edu/computer\\_policy](http://smc.edu/computer_policy) for details). On-campus computers may be restricted to College-related work at any time. All files MUST be saved to either student-selected online storage services or onto student-provided removable media such as USB flash drives. Any files not saved properly are subject to loss, and the College is NOT responsible for any work lost while using College computer labs or services.

The following computer labs are open to ALL CURRENTLY ENROLLED students:

- The SMC Library Computer Commons (downstairs, near the Reference Desk, 1st Floor North) — Computers and wired and wireless network connections are available to access a variety of information resources, (310-434-4254); and

- The Bundy Learning Resource Center (LRC) — Bundy Campus, 3171 S. Bundy Dr., Room 116 (310-434-3440).

An additional computer lab is open to currently enrolled students WITH A VALID ASSOCIATED STUDENTS ACTIVITIES STICKER:

- The Cayton Associated Students Computer Lab — Cayton Center 209 (above the cafeteria) (310-434-4615).

The following computer labs, primarily for students enrolled in specific classes, make their equipment and software available to all enrolled SMC students, but ONLY at times when the labs are not in use for instruction or tutoring purposes (check with the lab for available hours):

- The Computer Science and Information Systems (CSIS) Lab — Business 231 (310-434-4783); and
- The Library Computer Lab — SMC Library (2nd Floor North (310-434-4254).

SMC has more than 700 computers in specialized computer labs restricted to special programs or to students enrolled in specific classes. Special programs include those offered by SMC's Center for Students with Disabilities, SMC Emeritus program for older adults, and various counseling centers. Specialized labs are available to students enrolled in specific courses in many academic disciplines, including art, computer science, graphic design, English and other languages, entertainment technology, fashion design, life sciences, math, music, photography, and physical sciences.

### **Corsair Newspaper**

[thecorsaironline.com](http://thecorsaironline.com)

Center for Media and Design 130

**310-434-4340**

The Corsair, Santa Monica College's student-run newspaper, has a print edition published every Wednesday during the Fall and Spring semesters, as well as an online news site. The newspaper and its online edition have won numerous national, state, and local awards for writing, photography, graphic design, multimedia, and online content.

The Corsair welcomes all students to help create the newspaper, which is a lifeline of news and entertainment for the entire College community. Each week, students choose what news and issues to cover. Experience on the Corsair can lead to internships with major media companies.

Students who enroll in Journalism 16 become the staff that produces the print and online editions of the Corsair. Students in Journalism 22/Photo 14 become the photo staff of the paper. The Corsair staff also produces multimedia content such as videos for the online site, and manages all Corsair social media accounts. Students should note that it is recommended, but not required, that writers and editors first take Journalism 1 or Journalism 8, and that photographers take Photo 1 and Journalism 21/Photo 13 to prepare for the newspaper production classes.

Students whose schedules do not permit taking the staff classes can become Corsair "contributors." They will take on assignments or create their own in collaboration with Corsair editors, and will receive bylines and photo credits, but will not receive any units of credit for their efforts.

Students interested in working on the Corsair may contact one of the above professors or come into the Corsair office to meet the editors and learn more about the Corsair.

## Counseling & Transfer Services

[smc.edu/counseling](http://smc.edu/counseling)

Student Services Center S256-E

**310-434-4210,  
310-434-4490**

Comprehensive academic, transfer, and career counseling services are available to all Santa Monica College students in General Counseling & Transfer Services (career counseling services are available in the Career Services Center). Highly trained and experienced counselors are available to assist students with a variety of issues related to student success. Students are encouraged to contact a counselor at least once each semester to discuss their education goals. Counselors are able to provide students with professional guidance in the following areas:

- Reviewing student information to determine appropriate course options;
- Exploring academic and personal goals, and identifying possible education options;
- Developing short-term and long-term education plans;
- Explaining the various certificate and degree programs available at SMC, and offering assistance in researching alternative college options if the student's desired program is not offered at SMC;
- Assisting with identification of transfer options and course requirements for University of California (UC), California State University (CSU), independent, and out-of-state institutions; and
- Providing referral information to other student support service programs on campus, as well as to other off-campus resources.

In addition to one-on-one counseling sessions, General Counseling & Transfer Services also provides counseling services online (go to [smc.edu/onlinecounseling](http://smc.edu/onlinecounseling) for students enrolled in on-campus courses (students enrolled in online courses should consult the information available at [smc.edu/OnlineEd](http://smc.edu/OnlineEd)). Video counseling is also available on a limited basis by pre-arrangement with Counseling & Transfer Services.

During the academic year, Counseling & Transfer Services holds a number of workshops that deal with such topics as study skills, time management, and the transfer process. Counseling & Transfer Services also offers a variety of courses providing a more in-depth study of the topics listed above. Students will find these courses listed under the "Counseling" heading in the Schedule of Classes.

Drop-in counseling services for quick issues requiring a short consultation (five minutes or less) are available, and students may make appointments for more extensive counseling services. For General Counseling & Transfer Services hours and other information, students should visit the website or call the office.

## Financial Aid and Scholarships

**Financial Aid:**

[smc.edu/financialaid](http://smc.edu/financialaid)

Student Services Center S133

**310-434-4343**

**Scholarships:**

[smc.edu/scholarships](http://smc.edu/scholarships)

Student Services Center S133

**310-434-4290**

Santa Monica College provides a variety of resources to assist and encourage students who need financial assistance. Federal and State grants, work-study, loans, and fee waivers are available through SMC's Financial Aid Office. Scholarships are offered for a wide range of achievements and activities through SMC's Scholarship Office, and many have no requirements for financial need. Together, Financial Aid and Scholarships annually provide over \$50 million of assistance to SMC students!

Students can apply for federal financial aid and a California College Promise Grant (CCPG) by selecting the [fafsa.gov](http://fafsa.gov) link through the SMC Financial Aid website ([smc.edu/financialaid](http://smc.edu/financialaid)). At this website, students can find links to federal and state agencies. Students can also find answers to their questions in the SMC Student Financial Aid Handbook. For specific questions, students can call the Financial Aid Office.

SMC's Scholarship Office provides information about scholarships to aid students — including high school students — entering or continuing at SMC, or transferring from SMC to a four-year college or university. Monetary awards in various amounts are given in recognition of academic excellence and potential for success. The Scholarship Office distributes more than \$450,000 in scholarship funds each year from the Santa Monica College Foundation (an endowment fund that provides proceeds for about 500 different scholarships), service clubs and local organizations, private individuals, and other organizations, foundations, and corporations. Information on the requirements for awards can be obtained from the Scholarship Office. Students must have completed 12 units with a GPA of 2.5 at Santa Monica College to be eligible to apply for scholarships. For more information, students should visit the Scholarship Office website or call the office.

## Food Services & Food Security Programs

Santa Monica College offers students a variety of food services and food security programs.

- **Food Services** — Santa Monica College's food services are located on the ground floor of the Student Center. The food services area includes a food court, where a selection of meals, snacks, and beverages may be purchased at reasonable prices. Service is provided indoors, and seating is available inside and on outdoor patio areas. Vending machines can also be found at various locations on the campus.
- **Food Security Programs** — Access to nutritious food is a challenge for many students at SMC. Santa Monica College has established a food pantry and developed several programs to provide free or low-cost meals to students, and to help students find affordable and free sources of nutritious food in their community. See [smc.edu/foodsecurity](http://smc.edu/foodsecurity) for details.

## Health Insurance

The Health Services fee SMC students pay at the time they enroll is NOT health insurance. The fee covers ONLY the services offered at the SMC Health Services Center (see Health Services Center, below, for details). Any expenses a student incurs for medical services outside the scope of those covered by the Health Services fee, however, are the sole responsibility of the student and not the Santa Monica Community College District.

SMC's Health Services Center provides health services and first aid to currently enrolled Santa Monica College students. SMC's Student Health Center's focus is on health promotion, illness prevention, treatment of acute illness, and health education to promote student success. All services are provided on a confidential basis.

International students should consult the International Education Center for information on health insurance, which they are required to have while attending SMC.

### **Health Services Center**

[smc.edu/healthcenter](http://smc.edu/healthcenter)

**Cayton Center 112 (next to Cafeteria)**      **310-434-4262**

SMC's Health Services Center provides health services to currently enrolled Santa Monica College students, with referrals as needed. The focus of the Health Services Center is on health promotion, prevention of illness, treatment of acute illness, and health education.

The Health Services staff provides the following to all currently enrolled students who have paid the Health Services fee:

- Assessment and intervention by a Registered Nurse (RN) for short-term illness, health screening, and referrals to the available physician and/or other appropriate community agencies when necessary;
- First aid;
- Physician (MD) and Nurse Practitioner (RNP) assessment and intervention;
- Low-cost prescription medications prescribed by Health Services Physician or Nurse Practitioner;
- HIV testing;
- GYN screening and treatment;
- Blood pressure measurement;
- Tuberculin Mantoux skin test;
- Over-the-counter medications;
- Selected immunizations at cost; and
- Pamphlets and other educational information.

The Communicable Disease Center and the American College Health Association recommend the following immunizations for college students: rubella (German measles), rubeola (measles), and tetanus. These immunizations — often required for students transferring to other institutions — are available in our office.

All campus accidents must be reported immediately to the Health Services Center.

For hours and other information, students should call the Health Services Center or visit our website.

### **KCRW 89.9 FM**

[kcrw.com](http://kcrw.com)

**Main Office 424-538-8500**

**1660 Stewart St., Santa Monica**

**Membership**

**888-600-5279**

KCRW 89.9 FM, a community service of Santa Monica College, is Southern California's leading National Public Radio affiliate, featuring an eclectic mix of music, news, information, and cultural programming. [KCRW.com](http://KCRW.com) and the KCRW-developed smartphone app extend the station's

profile globally, with three streams featuring web-exclusive content — all music, all news, and the live station simulcast — as well as an extensive list of podcasts.

### **Library**

[smc.edu/library](http://smc.edu/library)

**Information**      **310-434-4334**

**Reference Service**      **310-434-4254**

With more than 95,000 volumes and access to over 18,000 full-text periodicals, SMC's library is home to one of the largest collections of materials in the California Community College system. The library offers a comfortable, studious atmosphere, with professional librarians available to assist — in person, via chat, or by email — with research and study needs.

SMC's library provides more than 200 computers for student use to access a variety of information resources, including the library online catalog, full-text article databases, and Internet resources. These resources are also available to SMC students and staff from off-campus locations through the library's webpage.

The library also offers several courses specifically designed to introduce students to the research process and the variety of types of information resources available in print and online. These courses are strongly recommended for every SMC student, and are especially important for students planning to transfer to a four-year college or to a university. For descriptions of these courses, students should see the "Library Studies" listings in the Schedule of Classes.

The library extends borrowing privileges to Santa Monica College's students, faculty, and staff. Residents of the Santa Monica Community College District may apply for a Community Patron Card (\$20 per year). SMC volunteers and high school students — as well as instructors at area schools and universities — may apply for a free Courtesy Card.

For library hours and other information, students should visit the library webpage.

### **Music Performance Groups**

[smc.edu/music](http://smc.edu/music)

**SMC Performing Arts Center 111**      **310-434-4323**

**1310 11th St., Santa Monica**

SMC's music performance groups participate in a variety of concerts and other musical performances, including musicals, opera and theatre productions, and other community events. Students may earn credit for their participation in music performance classes, including the Concert Chorale, Chamber Choir, Jazz Vocal Ensemble, Wind Ensemble, Piano Ensemble, Percussion Ensemble, Symphony Orchestra, Jazz Band, Opera Theater, and Musical Theatre. An Applied Music Program (see Mentor Program in the Arts/Applied Music Program, above) is also offered, with qualifications determined by audition. For more information, students should visit the Music Department website or call the office.

### **Office of Student Life and the Associated Students (AS)**

[smc.edu/studentlife](http://smc.edu/studentlife)

**Cayton Center 202**

**310-434-4250**

The Office of Student Life is the hub of student activities. The A.S. Board of Directors, A.S. Commissioners, Inter-Club

Council (ICC), Associate Dean of Student Life, and student activities staff can all be found there, along with information on A.S. and club activities, use of campus public areas, campus student publicity, and other details.

**The Associated Students (A.S.)** — The student-directed organization of the SMC student body and its elected or appointed student officers promote the intellectual, social, and cultural welfare of students through proper, effective government. Students participating in A.S. Government gain first-hand experience with the governing process and build management and leadership skills.

A.S. Activities fees support a rich program of extracurricular activities including more than 70 student clubs to foster academic achievement, social interaction, and community involvement.

Students may participate in A.S. Government as elected officers serving one-year terms on the A.S. Board of Directors or as the Student Trustee. Students may also volunteer as A.S. Commissioners appointed by the Board of Directors to help carry out directors' goals and serve on committees.

Students elected to A.S. Government can represent the interests of their fellow students in how SMC operates, including instructional support systems, student services, financial support services, and planning. SMC's Board of Trustees grants and defines A.S. Government's legislative and fiscal authority.

Students in A.S. Government must maintain a minimum 2.0 GPA and be enrolled in at least eight (8) units per semester. For details, see the Associated Students website or ask the Office of Student Life for information.

### Associated Students Activities

The A.S. Activities fee is optional. Students who choose to pay the A.S. Activities fee each semester enrich campus life with student clubs, special events that include concerts and guest speakers, student clubs, and special events, and support SMC's transportation initiative. Students with an active A.S. Activities sticker also enjoy special privileges and benefits such as:

- Priority use of the Cayton Associated Students Computer Lab;
- Student club membership and support to start a club;
- FREE Scantrons and Blue Books for testing;
- Leadership opportunities (elected or appointed);
- FREE access to Big Blue Bus "Any Line, Any Time" service when combined with a current A.S. Activities sticker and swipe-activated SMC Student I.D.;
- Assistance with food security through the Free Lunch VoucheR (FLVR) program, Galleys (food pantries), and Corsair Market (free farmers market);
- And much more!

For all the details, visit the Associated Students website or call the Office of Student Life for information.

### Student Clubs

One of the best ways to get involved in campus life is to join one of SMC's more than 60 student clubs. The clubs reflect the wide range of interests SMC students have in areas such as academic achievement, science, sports, creative arts,

business and industry, social awareness, and service. Club activities include field trips, business meetings, networking opportunities, guest lectures, and social events to enhance the educational and social experiences students have on campus and in the community. To find out about student clubs, see the Student Clubs website.

California law forbids secret fraternities and sororities in public community colleges. All clubs at SMC — with the exception of the honor scholarship societies, which require specific qualifications (see Honors Societies, above, for details) — are open to all students.

### Inter-Club Council (ICC)

The Inter-Club Council (ICC) promotes SMC's student clubs to attract and increase student participation in them, encourage the development of student leadership and service, and foster interaction among the clubs. The ICC sponsors Club Row, an annual spring festival that brings all of SMC's student clubs together to showcase their variety and give students the chance to find out first-hand what activities the clubs offer.

### Photography Gallery

[smc.edu/photo](http://smc.edu/photo)

Drescher Hall, 2nd Floor

310-434-4289

The SMC Photography Gallery is nationally recognized as a significant venue for photographic art. As part of the Westside's flourishing art movement, the gallery enjoys active support from the community. Each exhibit has an opening reception where artists, photographers, students, and members of the community can gather to enjoy and discuss images that have made an impact on the world of photography. Information on gallery hours, exhibits, and opening receptions is available by calling the gallery or browsing the SMC Events webpage ([smc.edu/calendar](http://smc.edu/calendar)).

### Planetarium

[smc.edu/planetarium](http://smc.edu/planetarium)

Drescher Hall 223 (near elevator)

Advance Ticket Sales

310-434-3005

**NOTE:** While the SMC campus is closed due to the pandemic, the planetarium will present its shows online using the Zoom platform. A link to the shows is available on the date of the show at [smc.edu/planetarium](http://smc.edu/planetarium).

SMC's John Drescher Planetarium features a computer-driven optical projection system coupled with an audiovisual system, which provides the planetarium with capabilities for multimedia presentations. The planetarium is used by SMC astronomy and science classes, local schools, community groups, and the general public.

On Friday evenings during the academic year, the planetarium presents two highly popular astronomy shows. "The Night Sky Show" at 7 p.m. is an interactive general interest, 50-minute introduction to the wonders and sights of the night sky. The show is updated weekly to reflect the ever-changing sky and the latest news in space exploration and astronomy, and questions from guests about their favorite constellations or other cosmic phenomena are welcomed. The Feature Show at 8 p.m. concentrates in more detail on a specific topic such as the exploration of Mars or the quest for life beyond Earth, provides telescope viewing opportu-

nities at various times of year, and brings guest experts to speak at the SMC campus.

For show dates and topics, ticket prices, or other information — or to arrange a special group presentation — please visit the planetarium's webpage.

### **SMC Pete and Susan Barrett Art Gallery**

**smc.edu/Barrett**                      **Information 310-434-8204**  
**1310 11th St., 1st Floor, Santa Monica**              **310-434-3434**

The SMC Pete and Susan Barrett Art Gallery features exhibits of the best in contemporary art by local, national, and international artists, and hosts SMC's annual student and faculty art shows, as well as gallery talks, and SMC's popular Holiday Art Sale. Each exhibit has an opening reception where artists, students, and members of the community can gather to enjoy and exchange ideas on the works presented. For details on upcoming art exhibitions, gallery receptions and talks, and other activities, please call the Gallery, visit our webpage, or browse the SMC Events webpage ([smc.edu/calendar](http://smc.edu/calendar)).

### **SMC Student Email**

Santa Monica College uses Google Gmail to communicate with students and to provide each SMC student with a FREE email account that offers a permanent email address (as long as Google is the email provider). Gmail accounts are very user friendly, can be reached from any computer or mobile device with Internet access, include online storage, and give students access to Google Docs and Calendar. Before setting up and starting to use a Gmail account, students should BE SURE TO READ THE GOOGLE PRIVACY POLICY (see the link at [smc.edu/google](http://smc.edu/google)). To set up a Gmail account, students should go to [smc.edu/cc](http://smc.edu/cc) and log into Corsair Connect, then click on the SMC@Email icon in the upper left of the page, and follow the instructions. *Once the Gmail account is set up, students should be sure to check it frequently, as this will be where Santa Monica College will send all official communication from the College to students.*

### **SMC Student ID Card**

The SMC student ID card provides SMC students with a photo ID, enhanced access features, and improved campus security. The card:

- Provides a convenient way to speed up checking out books and materials from the Library and the campus tutoring labs and learning resource centers;
- When combined with a current A.S. Activities sticker and swipe-activated, provides FREE access to Big Blue Bus "Any Line, Any Time" service; and
- When combined with a current A.S. Activities sticker, provides access to many other services at SMC, including the Cayton Associated Students Computer Lab (go to [smc.edu/associated\\_students](http://smc.edu/associated_students) and click on the "Benefits" link for current details).

For further information, students should contact the Cashier's Office.

### **The Edye**

[thebroadstage.com](http://thebroadstage.com)  
**Information & Tickets**

**310-434-3200**

### **SMC Performing Arts Center**

#### **1310 11th St., Santa Monica**

The Edye is a small "black box" performance and rehearsal facility that opened in Fall 2007. The Edye is an ideal setting for intimate concerts and small productions offering audiences the experience of being up-close and personal with performance art. Many of the events held here are free, but ALL require advance reservations. Please see the website or call the Information number for events listings and other details.

### **The Eli and Edythe Broad Stage (The Broad Stage)**

[thebroadstage.com](http://thebroadstage.com)  
**Information & Tickets**                      **310-434-3200**

#### **SMC Performing Arts Center 1310 11th St., Santa Monica**

The Eli and Edythe Broad Stage — known familiarly as The Broad Stage — opened in Fall 2008 to host a variety of top-rated music, dance, and other events, including fully staged commercial productions. The Broad Stage is a top entertainment destination for audiences throughout the region. Please see the website for the latest details on upcoming performances and ticket information.

### **Theatre Arts Productions**

[smc.edu/theatre](http://smc.edu/theatre)  
**Theatre Arts Complex**                      **310-434-4319**

Students at Santa Monica College may participate in full-scale productions offered to the community and receive training in all aspects of theater productions, from intense classes specifically for the training of the actor (including acting classes in Modern Realism and various historical styles, vocal production for the stage, and stage movement) to training in the technical aspects of theater production (including stagecraft, costuming, make-up, sound, lighting, projection, stage management, and more). Students also have many opportunities to audition for various other public performances.

The College's facilities for educational theater — the Theatre Arts Complex — provides two performance spaces under one roof on SMC's main campus. With all its amenities, the Theatre Arts Complex is an ideal place to teach the art of theater and to perform stage productions for the community.

Please see the website for the latest details on upcoming performances and ticket information.

### **Tutoring Services**

[smc.edu/tutoring](http://smc.edu/tutoring)

Tutoring helps students excel academically. Santa Monica College provides all enrolled students with free tutoring services in most subjects through a number of on-campus tutoring centers. Specialized tutoring may also be arranged through the Center for Students with Disabilities (310-434-4265), EOPS/CARE (310-434-4268), the Scholars Program (310-434-4371), and the International Education Center (310-434-4217). For general tutoring information and the hours of the tutoring centers listed below, please visit the Tutoring Services webpage ([smc.edu/tutoring](http://smc.edu/tutoring)).

Students do not need to wait to schedule a tutoring appointment. Tutoring appointments are scheduled online through Corsair Connect ([smc.edu/cc](http://smc.edu/cc)).

Tutoring offers many benefits, including giving students the opportunity to gain a better understanding of the material from tutors who have mastered the coursework, review key concepts from courses, ask the questions they did not ask in class and formulate questions to take back to professors about course material, learn new methods for notetaking and textbook reading, and learn new study strategies.

#### **Business and Computer Science Centers**

[smc.edu/tutoring/business](http://smc.edu/tutoring/business)

**Drescher Hall 219**

**310-434-4322**

The Business and Computer Science Center provide tutoring in accounting, business, and computer science. Students can make an appointment online through Corsair Connect.

#### **ESL Tutoring Center**

[smc.edu/tutoring](http://smc.edu/tutoring)

**ESL 106 (at Pearl and 16th)**

**310-434-8463**

The ESL Tutoring Center, located in the ESL Building (corner of Pearl and 16th), provides tutoring assistance to English-language learners at SMC. One-on-one tutoring by instructional assistants with expertise in TESL is provided in half-hour sessions. Appointments for ESL tutoring sessions may be made online through the ESL webpage ([smc.edu/esl](http://smc.edu/esl)). Students may schedule up to two tutoring appointments each week.

#### **Math Lab**

[smc.edu/tutoring](http://smc.edu/tutoring)

**Math Complex 84, Math Complex 72,**

**Bundy 116**

**310-434-8586**

The Math Lab provides tutoring and other services to support students in all math classes offered at Santa Monica College. Tutoring is provided on a drop-in basis, as well as by appointment. Students may schedule tutoring appointments by coming in person to the Math Lab.

#### **Modern Languages Tutoring Center**

[smc.edu/tutoring](http://smc.edu/tutoring)

**Drescher Hall 219**

**310-434-4322**

The Modern Language Tutoring Center provides tutoring for all languages taught at Santa Monica College. No appointments are necessary. The tutoring schedule is posted in the Modern Languages Tutoring Center and online.

#### **Science Tutoring Center**

[smc.edu/tutoring](http://smc.edu/tutoring)

**Science 245**

**310-272-6478**

The Science Tutoring Center offers tutoring to support students in all science classes taught at Santa Monica College. Tutoring is provided on a drop-in basis (tutoring schedule is posted in the Science Tutoring Center and online), as well as by appointment. Tutoring appointments may be scheduled online through Corsair Connect, by calling, or by coming in person to the Science Tutoring Center.

#### **Writing and Humanities Tutoring Center**

[smc.edu/tutoring/english\\_humanities](http://smc.edu/tutoring/english_humanities)

**Drescher Hall 313**

**310-434-4682**

The Writing and Humanities Tutoring Center offers writing assistance for students in all courses, and subject tutoring to support students in liberal arts classes, including economics, history, logic, and political science. Writing assistance is available on a drop-in basis. Students may also request tutoring appointments by calling or coming in person to the Writing and Humanities Tutoring Center. Satellite tutoring centers are located in Bundy 116 and CMD 132.

#### **Welcome Center**

[smc.edu/newstudents](http://smc.edu/newstudents)

**Student Services Center S110**

**310-434-4189 or**

**310-434-4181**

The Welcome Center is a one-stop location to assist first-time SMC students as they begin their journey at the College. Our outreach and recruitment strategy blends a hub-spoke approach to interface with local high schools, community, and out-of-state students. The Welcome Center staff represents SMC at local and national college fairs, career days, and other special events each year.

The Welcome Center serves as a bridge between SMC and its partner high schools, middle schools, and community agencies to present Santa Monica College as an elite higher-education choice, and to ensure a smooth on-boarding and transition for entering students.

The Center supports students in a nurturing and welcoming environment. Students receive vital new-student information and step-by-step guidance through the enrollment process. As the first point of contact for SMC, the Welcome Center offers campus tours and introduces students, parents, and high school counselors to educational counseling and academic programs, student services, and other campus resources.

At the Welcome Center, students can use computers to apply to SMC, enroll in classes, complete their online orientation, and/or work on their education plans, as well as get assistance with:

- Applying to SMC;
- SMC Promise concerns;
- Navigating Corsair Connect;
- Completing orientation;
- Understanding financial aid; and
- Referrals to campus resources.

For more information, students should visit the Welcome Center website or contact the office.