



Minutes

Attendance

Scott Silverman

ESAC Present: Michael Baroff, Judy Blits, Nina Borwick, Walter Coronel, Marsha Franker, Dinah Hatton, Lee Kondo, Linda Rosenthal

ESAC Absent: Jeannie Crawford

Approval of Minutes

The September 11, 2019 minutes were approved by email and posted to the Emeritus website.

Clarification of Support of Special Events, Open Forums, etc.

Members were reminded to support Emeritus events if they are available.

ESAC Handbook 2019-2020 Academic Year (AY)

Membership of Council and Committees sections were reviewed. Scott is going to review and may revise these sections based upon comments by the ESAC members. The ESAC Handbook 2019-2020 AY will be on the agenda for the January meeting.

SMC Volunteers Needed at Emeritus

Judy asked the question of whether the ESAC members needed to go through the SMC Volunteer process. Scott talked to SMC Human Resources. If someone is volunteering for a consistent/persistent duty such as volunteering weekly on the first floor office of the Emeritus Campus or the mini lab during the academic year, they need to go through the SMC Volunteer process. Fund drive, local outreach events, etc. do not require the person to become an SMC Volunteer since this is a one time or once a year event.

ESAC members were encouraged to become SMC Volunteers. *“Without you, there is no “US” in Emeritus.”*

Associate Dean’s Report – Scott Silverman

- City of Santa Monica Parking Open Forum 9/26/2019
 - Validated parking for Emeritus students is 3 hours in parking structures 2,4,6
 - Validation machine available in first floor at Emeritus Campus
 - Paper validation is available at the 1450 Ocean building
 - Requested rerouting of the exiting cars in parking structure 2 to the center lane allowing people to safely exit to 2nd Street
- SMC Facilities Walk Through 10/29/2019
 - HVAC is being reviewed
 - Facility requested to review emergency procedures and exit routes with students
 - Some of the many items discussed were art room ventilation, air purifiers procured for some of classrooms, waste container to be mounted in all handicap stalls, and replace white boards in classrooms as needed.
- Emeritus Swag / Merchandise
 - Marketing is designing tablecloth for Emeritus.
 - Name badges being purchased for Emeritus representatives attending special events.
 - Do we want Emeritus t-shirts or polo shirts to wear at special events?

- Need a one-page Emeritus brochure to give away at special events.
- Pens with stylus to be given at Spring Fundraising event.
- NPR is coming to the 3rd Street Promenade January 6 thru February 7, 2020. They will be recording in front of the old Barnes and Noble location at the north end of the 3rd Street Promenade. NPR will be recording stories that will include Emeritus students.

Events and Committee Chair Reports for the Academic Year

- **Fundraising** – SMC Foundation has sent yearend fund drive letter and emails. As of November 12th, \$900 has been received from this fund drive. Planned events are in January to make thank you calls to donors, CPK fundraiser in March thru October, Spring Fund Drive and year-end fund drive.
- **Diversity and Inclusion** – Presented their goals and objectives in support of the Santa Monica College Equity Plan that include addressing “Privilege” that may give advantage to some people but not all. Initiatives include to develop and promote outreach to diverse community organizations, open house to attract and enroll potential new students, orientation program to support “on boarding” of newly enrolled students, and initiate student support groups to provide further support to new students.
- **Student Feedback** – Has reviewed the suggestion box process, provided better visibility of the boxes, advertised “Got Suggestions” in the Emeritus Voice Fall 2019 publication and the Winter Schedule of Classes, written responses to the September / October 2019 suggestions, and contacted the students if they provided contact information.
- **Emeritus Student Program** – The committee is maintaining the list of the ideas for new courses, workshops, etc. This academic year the committee will focus on ideas for special event programming / short offerings.
- **Advocacy** – Presented their goals and objectives. The immediate focus for this committee is developing relationships with California legislators Richard Bloom, Ben Allen and Ted Lieu. A paper supporting the benefits of lifelong learning for older adults will be outsourced and written with support of the committee.
- **Bus Trips** – January 24, 2020 is the date of the Winter Session bus trip. Destination to be announced.

Important Dates and Upcoming Events

- Thursday, November 14, 2019 at 5:00pm Room 107 – Reading of a Selection of Writings at Emeritus Art Gallery
- Online Enrollment – November 18-22, 2019
- Thursday, November 28 – Sunday, December 1, 2109 – Thanksgiving Holiday (Campus Closed)
- Saturday, December 14, 2019 – Last Day of Fall Semester
- Saturday, January 18, 2020 at 1:00pm curtain – Emeritus Players, Scenes from Film and Theatre at the Broad Stage (1310 11th Street), free admission and free parking
- Wednesday, January 15, 2020 at the Emeritus Art Gallery – Last day of the Ongoing Moment Art Exhibition
- February 2, 2020 Emeritus Concert Band at the Broad Stage (1310 11th Street) at 3:00pm curtain, free admission and free parking

Next Meeting

The next meeting is Wednesday, January 8, 2020 at 2:30pm at the Emeritus Campus in room 407.

The meeting was adjourned.