



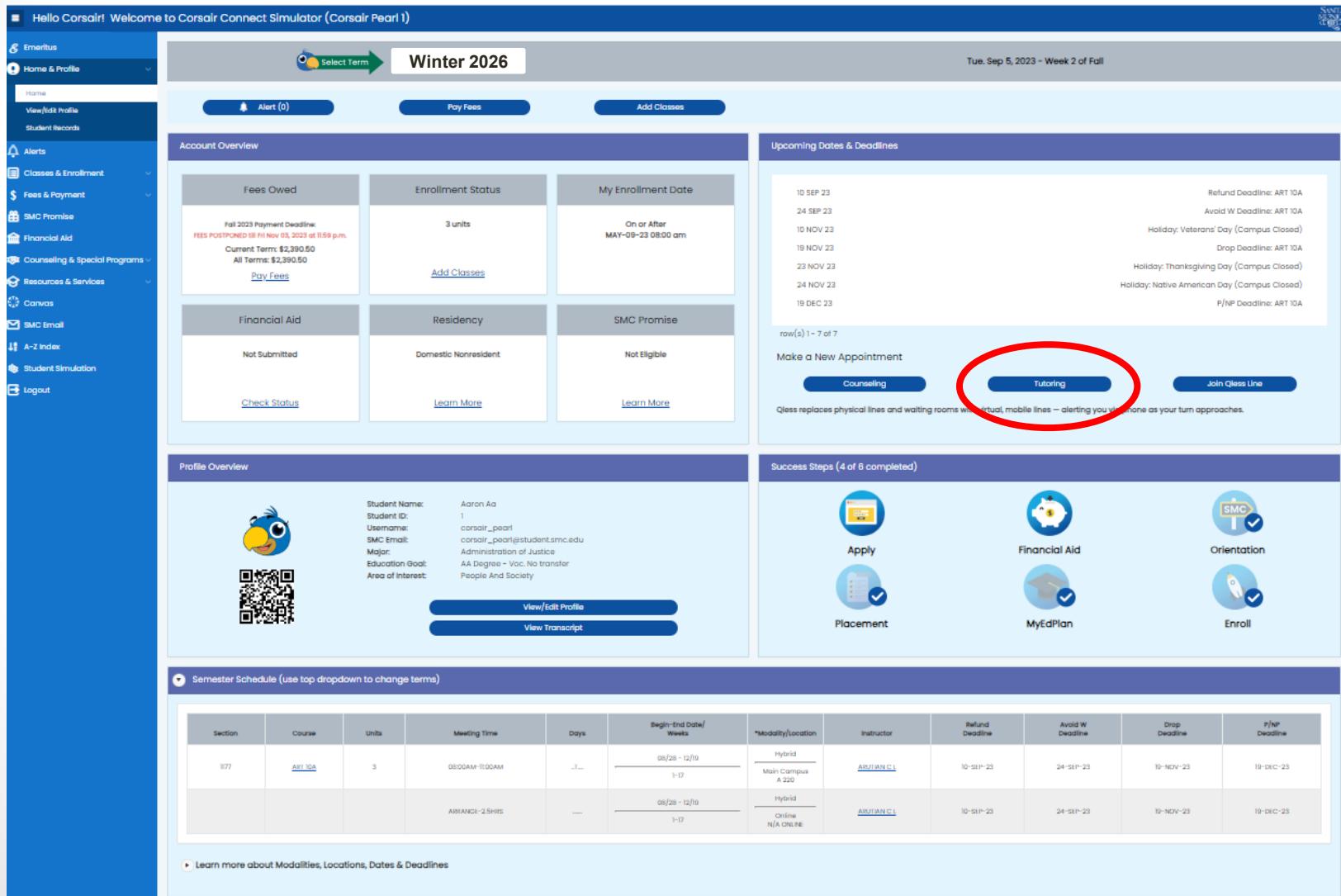
SANTA MONICA COLLEGE

TUTORING SERVICES

Making ESL Tutoring Appointments

1. Log into Corsair Connect

2. Click on “Tutoring”



The screenshot shows the Corsair Connect Simulator (Corsair Pearl 1) dashboard. The left sidebar contains links for Emeritus, Home & Profile, Alerts, Classes & Enrollment, Fees & Payment, SMC Promise, Financial Aid, Counseling & Special Programs, Resources & Services, Canvas, SMC Email, A-Z Index, Student Simulation, and Logout. The main content area is titled "Hello Corsair! Welcome to Corsair Connect Simulator (Corsair Pearl 1)". It features a "Select Term" button (set to "Winter 2026"), a "Pay Fees" button, and an "Add Classes" button. The "Account Overview" section includes "Fees Owed" (Fall 2023 Payment Deadline: FEB POSTPONED till Nov 03, 2023 at 1159 p.m. Current Term: \$2,390.50 All Terms: \$2,390.50), "Enrollment Status" (3 units), and "My Enrollment Date" (On or After MAY-09-23 08:00 am). The "Upcoming Dates & Deadlines" section lists various dates with corresponding deadlines: 10 SEP 23 (Refund Deadline: ART 10A), 24 SEP 23 (Avoid W Deadline: ART 10A), 10 NOV 23 (Holiday: Veterans' Day (Campus Closed)), 19 NOV 23 (Drop Deadline: ART 10A), 23 NOV 23 (Holiday: Thanksgiving Day (Campus Closed)), 24 NOV 23 (Holiday: Native American Day (Campus Closed)), and 10 DEC 23 (P/NP Deadline: ART 10A). The "Make a New Appointment" section has buttons for "Counseling", "Tutoring" (which is circled in red), and "Join Qless Line". The "Profile Overview" section shows a student profile with a blue bird icon, a QR code, and the following details: Student Name: Aaron Aa, Student ID: 1, Username: corsair_pearl, SMC Email: corsair_pearl@student.smc.edu, Major: Administration of Justice, Education Goal: AA Degree - Voc. No transfer, and Area of Interest: People And Society. Buttons for "View/Edit Profile" and "View Transcript" are also present. The "Success Steps" section shows 4 of 6 completed steps: Apply, Placement, Financial Aid, MyEdPlan, Orientation, and Enroll. The "Semester Schedule" section shows a table for Section I177, Course ART 10A, with 3 units, meeting from 08:00AM-11:00AM, days M-T, and weeks 08/28 - 12/10. The schedule includes two rows: one for Main Campus A 220 with Instructor ARJUAN C. L. and one for Online N/A ONLINE with Instructor ARJUAN C. L. The table also includes columns for *Modality/Location, Instructor, Refund Deadline, Avoid W Deadline, Drop Deadline, and P/NP Deadline. A note at the bottom of the schedule table says "Learn more about Modalities, Locations, Dates & Deadlines".

Student Name: Aaron Aa
Student ID: 1
Username: corsair_pearl
SMC Email: corsair_pearl@student.smc.edu
Major: Administration of Justice
Education Goal: AA Degree - Voc. No transfer
Area of Interest: People And Society

View/Edit Profile View Transcript

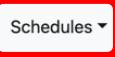
Success Steps (4 of 6 completed)

Section	Course	Units	Meeting Time	Days	Begin-End Date/ Weeks	*Modality/Location	Instructor	Refund Deadline	Avoid W Deadline	Drop Deadline	P/NP Deadline
I177	ART 10A	3	08:00AM-11:00AM	M-T	08/28 - 12/10 1-17	Main Campus A 220	ARJUAN C. L.	10-SEP-23	24-SEP-23	19-NOV-23	19-DEC-23
			ARRANGE 2.5HRS	---	08/28 - 12/10 1-17	Online N/A ONLINE	ARJUAN C. L.	10-SEP-23	24-SEP-23	19-NOV-23	19-DEC-23

Making an Appointment

To make an ESL tutoring appointment, first select the ESL tutoring center from the drop down menu. Select **ESL – Winter 2026**



SMC Tutoring Appointment System Welcome,  **Schedules**  Log Out

Please choose a tutoring center... 

January 3, 2023

[Previous Day](#) | [Current Day](#) | [Next Day](#) | 

Welcome!

Please choose a tutoring center from the drop-down list above.

• **Important to note:** each center conducts tutoring sessions differently and has different hours, so make sure to follow scheduling directions for the specific subject and center you have chosen.

Jan. 3: Tuesday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm

[Previous Day](#) | [Current Day](#) | [Next Day](#) | 

Making an Appointment

Choose the day, time, and tutor you would like to meet with by clicking on an empty white box on the schedule.

Note: Dark blue and light blue boxes mean no tutoring is available at that time.

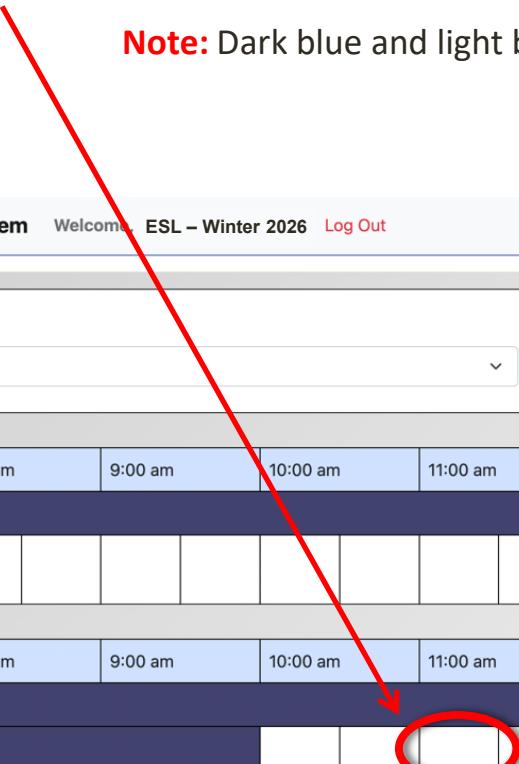
SMC Tutoring Appointment System Welcome, ESL – Winter 2026 [Log Out](#)

Display Options

Show All Staff & Resources Show All Meeting Types

Jan. 9: Monday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Marilyn <input checked="" type="checkbox"/>									
Tom (On-ground / In-person Tutoring) <input checked="" type="checkbox"/>									
Jan. 10: Tuesday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Marilyn <input checked="" type="checkbox"/>									
Tom <input checked="" type="checkbox"/>									
Jan. 11: Wednesday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Marilyn <input checked="" type="checkbox"/>									
Jan. 12: Thursday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Tom <input checked="" type="checkbox"/>									

[Next Week](#) | 



Making an Appointment

After you click on the day and time you want, you must fill out the reservation form.

Your name will automatically appear here.

This message indicates that your tutoring appointment will be online.

Write the name of the course you would like to receive tutoring in.

Write a short description of what you want to work on.

Write the name of your professor here.

Create New Appointment

Client ?

Tuesday, Jan. 10, 2023 | 11:00 am to 11:30 am Repeating Options

Tom | ESL - Winter 2023
Location: Online ESL Tutoring

APPOINTMENT LIMITS: Appointments must be 30 minutes in length.

Which type of session would you like?

Yes. Schedule Online (Virtual Synchronous Meeting) appointment.

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open this appointment and click "Start or Join Online Consultation."

Appointment Details

Questions marked with a * are required. Questions marked with **ADMIN ONLY** are only available to and shown to administrators. (As an administrator, you can save an appointment without filling in required fields--except if those required fields are also tagged as administrator-only questions.)

Course *

What topic would you like to work on? *

Professor's name *

File Attachments

Making an Appointment

Appointment Details

Questions marked with a * are required. Questions marked with **ADMIN ONLY** are only available to and shown to administrators. (As an administrator, you can save an appointment without filling in required fields--except if those required fields are also tagged as administrator-only questions.)

Course *

What topic would you like to work on? *

File Attachments

To attach a file to this appointment, use the options below. **File attachments must be 5MB or less and in one of the following formats: .doc, .docx, .numbers, .odt, .pages, .pdf, .rtf, .txt, .wpd, .wps, .xls, or .xlsx.** If making a repeating appointment, files will only be attached to the first (this) appointment.

File

Choose File

No file chosen

Document Title

File

Choose File

No file chosen

Document Title

File

Choose File

No file chosen

Document Title

Administrative Options

Walk-In / Drop-In

No-Show / Missed

Placeholder (?)

Notify Client (?)

Upload a file (such as a writing assignment) that you want to review with a tutor. 
(This is optional.)

Don't forget to press
"CREATE APPOINTMENT"
when you are finished. 

Create Appointment

Close

Logging into an Online Appointment

SMC Tutoring Appointment System Welcome,

ESL – Winter 2026

[Log Out](#)

Appointments on Mondays with Tom are in-person in room 106 of the ESL building.

All other appointments are online (remote).

Display Options

[Show All Staff & Resources](#)

[Show All Meeting Types](#)

Jan. 9: Monday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Marilyn <input checked="" type="checkbox"/>									
Tom (On-ground / In-person Tutoring) <input checked="" type="checkbox"/>									

Jan. 10: Tuesday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Marilyn <input checked="" type="checkbox"/>									
Tom <input checked="" type="checkbox"/>				11:00 am					

Jan. 11: Wednesday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Marilyn <input checked="" type="checkbox"/>									

Jan. 12: Thursday	8:00 am	9:00 am	10:00 am	11:00 am	12:00 pm	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Tom <input checked="" type="checkbox"/>								3:00 pm	

[Next Week](#) | 

Approximately 5 minutes before your scheduled online tutoring appointment, log into the tutoring system via Corsair Connect.

Next, click on the specific day and time of your scheduled appointment with the appropriate tutor. Your appointment color will appear gold or yellow. **For example, this appointment is with Tom and starts at 11:00 am on Tuesday, January 10th.**

Logging into an Online Appointment

Existing Appointment

Appointment Tools ▾

First Visit

CREATED: Jan. 3, 2023 5:34 pm by

Tuesday, January 10, 2023 | 11:00 am to 11:30 am

Tom | ESL - Winter 2023

Location: Online ESL Tutoring

Online (Virtual Synchronous Meeting)

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open this appointment and click "Start or Join Online Consultation."

[Start or Join Online Consultation](#)

Click on the link that says
**"START OR JOIN ONLINE
CONSULTATION"** to start
your tutoring session.

Appointment Details

Course

ESL 19A

What topic would you like to work on?

Adjective Clauses

[Attach File](#)

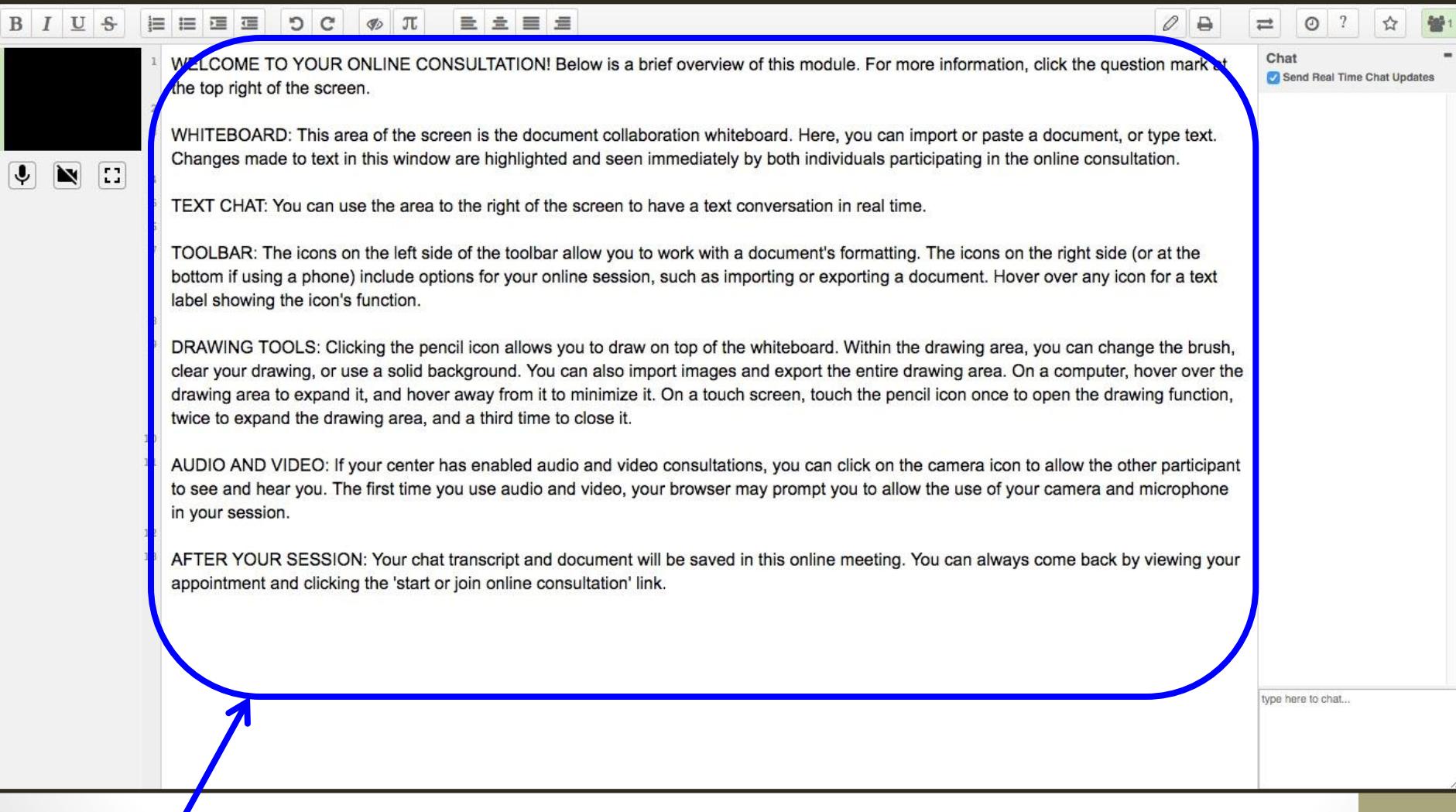
[Edit Appointment](#)

[Cancel Appointment](#)

[Print](#)

[Close](#)

Online Tutoring Room



WELCOME TO YOUR ONLINE CONSULTATION! Below is a brief overview of this module. For more information, click the question mark at the top right of the screen.

WHITEBOARD: This area of the screen is the document collaboration whiteboard. Here, you can import or paste a document, or type text. Changes made to text in this window are highlighted and seen immediately by both individuals participating in the online consultation.

TEXT CHAT: You can use the area to the right of the screen to have a text conversation in real time.

TOOLBAR: The icons on the left side of the toolbar allow you to work with a document's formatting. The icons on the right side (or at the bottom if using a phone) include options for your online session, such as importing or exporting a document. Hover over any icon for a text label showing the icon's function.

DRAWING TOOLS: Clicking the pencil icon allows you to draw on top of the whiteboard. Within the drawing area, you can change the brush, clear your drawing, or use a solid background. You can also import images and export the entire drawing area. On a computer, hover over the drawing area to expand it, and hover away from it to minimize it. On a touch screen, touch the pencil icon once to open the drawing function, twice to expand the drawing area, and a third time to close it.

AUDIO AND VIDEO: If your center has enabled audio and video consultations, you can click on the camera icon to allow the other participant to see and hear you. The first time you use audio and video, your browser may prompt you to allow the use of your camera and microphone in your session.

AFTER YOUR SESSION: Your chat transcript and document will be saved in this online meeting. You can always come back by viewing your appointment and clicking the 'start or join online consultation' link.

A “white board” with instructions on it will appear. Please read the instructions. They will explain how to use the different tools in the online tutoring room. After reading the instructions, you can delete them. Note: Your tutor will also be in the tutoring room and will be able to write on the white board and talk with you.

Online Tutoring Room

The screenshot shows a user interface for an online tutoring session. At the top is a toolbar with various icons for text formatting (B, I, U, S), document operations (undo, redo, save, print, etc.), and a camera/microphone icon. Below the toolbar is a large whiteboard area. To the left of the whiteboard is a toolbar with icons for microphone, video camera, and zoom. A red arrow points from the text at the bottom to this toolbar area. To the right of the whiteboard is a text area with numbered instructions. At the bottom right is a chat window with a text input field. The top right corner of the screen shows a question mark icon.

1 WELCOME TO YOUR ONLINE CONSULTATION! Below is a brief overview of this module. For more information, click the question mark at the top right of the screen.

2

3 WHITEBOARD: This area of the screen is the document collaboration whiteboard. Here, you can import or paste a document, or type text. Changes made to text in this window are highlighted and seen immediately by both individuals participating in the online consultation.

4

5 TEXT CHAT: You can use the area to the right of the screen to have a text conversation in real time.

6

7 TOOLBAR: The icons on the left side of the toolbar allow you to work with a document's formatting. The icons on the right side (or at the bottom if using a phone) include options for your online session, such as importing or exporting a document. Hover over any icon for a text label showing the icon's function.

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9 DRAWING TOOLS: Clicking the pencil icon allows you to draw on top of the whiteboard. Within the drawing area, you can change the brush, clear your drawing, or use a solid background. You can also import images and export the entire drawing area. On a computer, hover over the drawing area to expand it, and hover away from it to minimize it. On a touch screen, touch the pencil icon once to open the drawing function, twice to expand the drawing area, and a third time to close it.

10

11 AUDIO AND VIDEO: If your center has enabled audio and video consultations, you can click on the camera icon to allow the other participant to see and hear you. The first time you use audio and video, your browser may prompt you to allow the use of your camera and microphone in your session.

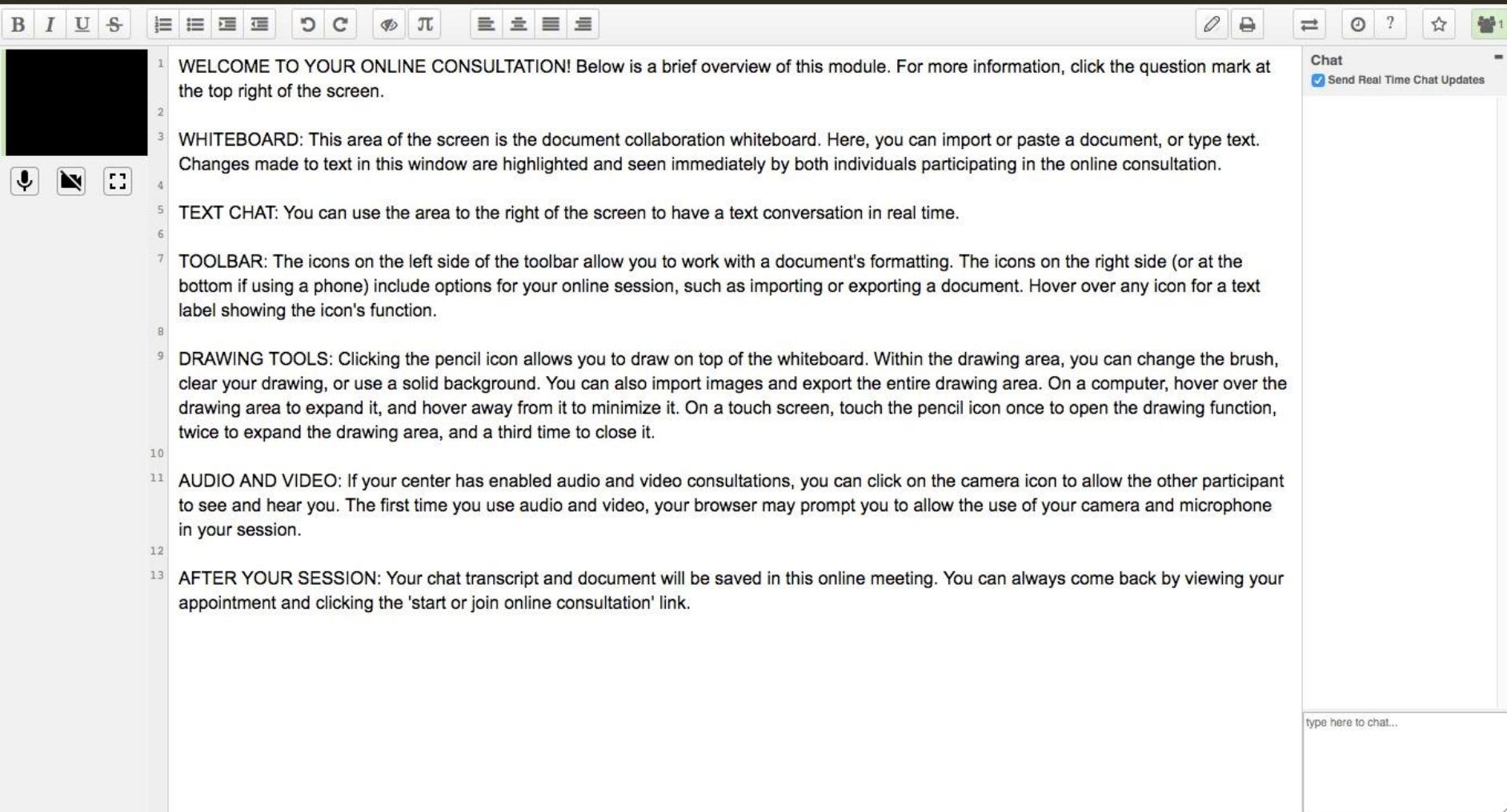
12

13 AFTER YOUR SESSION: Your chat transcript and document will be saved in this online meeting. You can always come back by viewing your appointment and clicking the 'start or join online consultation' link.

type here to chat...

In the upper-left corner, there are options to turn your camera and/or microphone on or off. You can turn your camera off if you want, but please make sure your microphone is turned on so that you can talk to the tutor.

Online Tutoring Room



The image shows a screenshot of an online tutoring room interface. At the top, there is a toolbar with various icons for text formatting (B, I, U, S, bold, italic, underline, strikethrough, etc.), document management (document, folder, etc.), and other functions (refresh, search, etc.). To the right of the toolbar is a 'Chat' section with a checkbox for 'Send Real Time Chat Updates' and a text input field labeled 'type here to chat...'. The main area of the interface is a whiteboard or document collaboration space. On the left side of this space, there is a vertical list of numbered steps (1 through 13) with corresponding text descriptions. The steps are:

- WELCOME TO YOUR ONLINE CONSULTATION! Below is a brief overview of this module. For more information, click the question mark at the top right of the screen.
- WHITEBOARD: This area of the screen is the document collaboration whiteboard. Here, you can import or paste a document, or type text. Changes made to text in this window are highlighted and seen immediately by both individuals participating in the online consultation.
- TEXT CHAT: You can use the area to the right of the screen to have a text conversation in real time.
- TOOLBAR: The icons on the left side of the toolbar allow you to work with a document's formatting. The icons on the right side (or at the bottom if using a phone) include options for your online session, such as importing or exporting a document. Hover over any icon for a text label showing the icon's function.
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- AUDIO AND VIDEO: If your center has enabled audio and video consultations, you can click on the camera icon to allow the other participant to see and hear you. The first time you use audio and video, your browser may prompt you to allow the use of your camera and microphone in your session.
- AFTER YOUR SESSION: Your chat transcript and document will be saved in this online meeting. You can always come back by viewing your appointment and clicking the 'start or join online consultation' link.

There are many other tools available in the online tutoring room. Your tutor will explain them to you.

Additional Tutoring Information

1. Your online tutoring sessions are saved. To review previous tutoring sessions, click on the day and time of your appointment in the reservation system.
2. When you first begin your online tutoring session, make sure both your camera and microphone are enabled.
Note: You can turn your camera off once the tutoring session begins.
3. On-ground appointments on Main Campus are located in Drescher 315.
4. On-ground appointments on Bundy Campus are located in Bundy 428.
5. If you have any questions, please contact Judy Marasco at:

Marasco_Judith@smc.edu