

Career and Technical Education Academic Senate Joint Committee

February 24, 2015

Academic Senate Office

HSS 261

1:00 – 2:15 p.m.

In Attendance: Fariba Bolandhemat, Salvador Carrasco, Stuart Cooley, Frank Dawson, Cliff Dobbs, Chris Fria, Yiching Grace, Michelle King, Ford Lowcock, Laura Manson, Wendy Parise, Debbie Perret, Tom Peters, Steve Peterson, Tricia Ramos, Vicki Rothman, Saul Rubin, Perviz Sawoski, Joy Tucker.

Review and Approval of Minutes: November 18, 2014

Motion to approve the November 18, 2014 Minutes by: Stuart Cooley

Second by: Laura Manson

All are in favor, no oppositions, no abstentions.

Chairs Report

The Bachelor degree has made a lot of progress. The advisory board is currently being put together with experts from industry and faculty across the college. Jennifer Merlic is driving the creation of the advisory board which will initially focus on curriculum development and getting the lower division curriculum courses approved.

There are two (2) candidates for the CTE Senior Advisor position. If anyone would like to be involved and sit in on the interviews let Chris Fria know. We hope to have the position filled sometime during this spring semester.

The first proof of the CTE View book has been sent out. The new website will follow with the view book completion. The photo shoot is scheduled for March 10th and 11th.

SAM code revisions have been submitted to Hannah Lawler and she will generate another set of reports to see how our completion rates compare to the old set of reports. It has been brought up at the Chair's meeting to tie SAM codes into the curriculum process. Chris Fria will follow up on this item.

Chris Fria introduces Yiching Grace a new Early Childhood Education faculty member.

Major Business Items

CTE Enhancement Funds – are onetime funds based on FTE's. The Chancellor's Office released these funds to impact specific priority sectors where Rancho Santiago Community College District is the consortia leader. The Enhancement Funds were split into two pots – a 60% pot that is mainly for equipment in which Technical Theatre, Film, STP, Digital Media and CSIS applied and were approved. The 40% portion has to be

spent on a regional project in partnership with at least one other college. Tricia Ramos will send out more information regarding the regional project.

Perkins Application FY 2015-16

The application has been changed to adhere to the monitor's concerns from last year's application. Most importantly, you have to apply for funding in a particular TOP code, address the core indicators, and explain how Perkins funding or the institution will solve low indicator numbers.

The application will be posted today; will be due on Friday, April 3rd, with presentations taking place on April 21st and 24th.

It was suggested to know ahead of time what type of activities could be applied for. Last year's approvals will be reviewed and broken up into categories.

CTE Winter Institute – Wendy Parise

The Winter Institute was very successful. There were three main topics covered - On Course Trainers, Computer Applications, and Flip the Classroom. Many partnerships were formed and relationships were built between departments. The participants showed interest in also attending a summer institute with it possibly having different themes to target different faculty.

POS & Pathway Description and Guidelines - Frank Dawson

Last year, the state put up \$250 million for colleges to partner up with other colleges and develop career pathways to align high school instruction with community college instruction. With dual enrollment, students complete foundation courses before they get to our college. The idea is to focus on careers and not on majors. Our partnerships are with twenty-nine (29) high schools, seven (7) colleges, and employers who are much more involved with recommending what skills students need.

In January, we launched classes at Venice and Palisades high schools with forty students in each section. Our own faculty are teaching at the high schools and are excited to be there.

At the LA HITECH Retreat we had about thirty (30) high school principals and community college presidents attend. The retreat helped us move forward as there was real acknowledgement of what needs to be done with the grant.

Programs of Study (POS) has ten (10) components which is a sequence to take students from high school to employment – the sequence has to begin at the high school and the student has to leave us whether it's to transfer or for employment. The advantage of having a POS is students are more successful and completion rates are higher. Those SMC programs with articulated courses at the high school are the closest

to a program of study. Current colleges that are doing this well include Pasadena City College and El Camino College. Frank Dawson will obtain a case study to show as an example.

Continuing Discussions

CTE Viewbook and Marketing

The first proof of the CTE View book has been sent out. The new website will follow with the view book completion. The photo shoot is scheduled for March 10th and 11th.

Eighty percent of our students come from outside of our district. It is important we highlight our programs in the view book for students and parents to see what we're doing.

It was suggested to have a CTE summary page so that programs can have their own individual viewbook with a consistent cover page across all programs.

Committee Representatives – Laura Manson

No one has volunteered to sit on the Student Success Committee. Laura Manson will let the Academic Senate know.

Announcements

Task Force Meeting – Frank Dawson

There is an opportunity this Saturday in San Marcos for faculty to weigh in on current legislation and regulations the state wants us to follow.

Faculty Ranking/Hiring Committee – Tricia Ramos

Those applying for faculty positions needing labor market information (LMI) should approach Workforce & Economic Development (WED). It is important LMI is understood and written into the narrative to help justify the position request.

Requests for LMI should be submitted to Tricia Ramos and Ruth Casillas within a week to let us know what you're considering.

Other announcements include the Business department hiring four (4) new faculty.

Next CTE Committee Meeting: Tuesday, March 10, 2015

Meeting Adjourned: 2:16pm