

## **Career and Technical Education Academic Senate Joint Committee**

**September 30, 2014**

Academic Senate Office

HSS 261

1:00 – 2:15 p.m.

**Meeting Commenced:** 1:15pm

**In Attendance:** Fariba Bolandhemat, Salvador Carrasco, Stuart Cooley, Frank Dawson, Chris Fria, Lee Johnston, Hannah Lawler, Ford Lowcock, Laura Manson, Laurie McQuay-Peninger, Wendy Parise, Tricia Ramos, Vicki Rothman, Saul Rubin, Joy Tucker.

### **Review and Approval of Minutes: September 16, 2014**

Motion to approve the September 16, 2014 minutes by: Laura Manson, and second by Tricia Ramos. All approved.

### **Chairs Report**

The revisions made to the CTE Scope and Functions were presented to the Academic Senate Executive Committee. In general, one of the things the Academic Senate suggested was to consider adding another function as seen on the CTE portion of the senate website – under the objectives – “Link CTEA funding with CTE program development”. This function can be added in the future when it is required to update the scope and functions.

Another comment is the use of the term “pathways” as it may be too topical and of the moment. Chris Fria commented that the state and country have been using that term and it should be kept. The Academic Senate will be voting and we should see the language updated on the site soon.

### **Major Business Items**

*CTE Completion Data* – Hannah Lawler

In reviewing what was presented to the committee last May, it was suggested to include non-first time freshmen and to disaggregate completion rates by TOP code in the data. The revised data shows: Adding non-first time freshmen students in the cohort did not improve the CTE completion rates, CTE completion rates vary by TOP code, and some courses are miscoded in terms of CB09 (SAM Priority Code).

The data presented in May included original first-time freshmen with having a 42% CTE completion rate. When non-first time freshmen was included, the CTE completion rate decreased slightly to 40.1% even though the cohort size remained about the same.

Hannah desegregated the data by TOP code shown on the one page hand-out given to the committee. The completion rate varies a lot by TOP code, and it was discovered that the SAM priority codes are miscoded. Simplistically, the codes should look like a

pyramid where you have most courses coded as D, then C, then B. Programs should only have one (1) or two (2) courses coded as B. Every B coded course should have a prerequisite course that's coded C.

Tricia Ramos will meet with Academic Affairs on Thursday to discuss the reassignment of the SAM codes. Hannah Lawler will clean up the listings and bring back to the committee which should improve completion rates.

Hannah Lawler will send out the data from two years ago so we can see what has been changed. Documents for this subject will be posted on the CTE shared drive.

#### *Ed Planner and CTE Certificates – Lee Johnston*

There are two versions of the Student Ed Planner being released – one for the student and the other for the counselor. This program allows students to see their progress in terms of completing courses, degrees and or certificates. This program builds on top of degree audit, once the student declares a major, those courses needed automatically populate into this system. Students can have up to five (5) Ed Plans with one (1) being the primary and the other(s) being “what if” plans. Counselor plans are also shown for the student which is colored differently. The counselor version will be released on October 6<sup>th</sup>.

The Ed Planner shows the required core courses, concentration courses, prerequisites, and recalculates as students complete their courses, is accessible through Corsair Connect, and is iPad compatible.

Students will be e-blasted in the spring semester where matriculation one (1) students will be mandated to use the Ed Planner.

The committee suggested that labor market research or Career Coach be included in this tool and that each program receive a spreadsheet with student names who have declared majors in their area.

#### *CTE Enhancement Funding- Frank Dawson*

There's an additional \$50 million being awarded on a one time basis for CTE programs that fall within the priority and emerging industry sectors. The allocation will be based on population size where Los Angeles and Orange County are the largest in the state. Each college is eligible to submit up to ten (10) program applications which need to be supported by labor market data and the funding is to development, enhance, expand and retool CTE offerings. The preliminary applications are due October 17<sup>th</sup> and the final on December 1<sup>st</sup>.

## **Continuing Discussions**

*Committee Representatives* – Laura Manson

We need CTE representation on the Institutional Effectiveness and Student Success committees. It was mentioned Craig Mohr from the Photography department may be interested.

## **Announcements**

Wendy Parise states The Center would like to host a mini CTE Faculty Winter Institute which would be two or three days before the semester begins to include literacy, reading, writing, and the use of educational technology. The Center would like to have a mini committee to help put this together. Some ideas presented by the CTE Committee for his professional development piece: project based learning, literacy, numeracy, contextualized course work, linking education to careers, and structuring hybrid courses.

Wendy Parise also states the 20 minute mentor subscription is accessible to the entire campus which offers online professional development for higher education instructors and staff.

**Next Meeting:** CTE Committee - Tuesday, October 14

**Meeting Adjourned:** 2:22pm