

September 27, 2011

- I. Call to Order: 12:50 pm

- II. The minutes of the meeting on September 13, 2011 were accepted.

- III. Chair and Chair and Vice Chair Updates
 - a. Completer/Leaver Survey – Institutional Research has completed the Completer/Leaver survey and received a 14% response rate. The Institutional Research committee will review the results at the next Board meeting. An electronic copy will be sent to the committee.

- IV. Bundy Building – the committee discussed what CTE programs would want to include in the new building. In addition to the topics previously discussed, the committee considered having an ECE Lab at Bundy to provide Twilight/Evening Child Care. The committee discussed which CTE programs may want to be housed at Bundy. Both the benefits and drawbacks of being at Bundy were discussed. As a result the committee felt that a survey should go out to all CTE departments of who would want to be located at Bundy. The survey will allow for Department Chairs to discuss their concerns about being at Bundy and also to discuss why they may want their department housed at Bundy.

- V. CTE website – it was decided that the CTE website be a landing page that has links to the CTE departments, articulation, marketing of CTE programs, and a calendar of CTE events.

- VI. Fund Allocation – because of the thorough efforts of all of the CTE departments there are no funds to be reallocated. Tricia Ramos explained that there is a mechanism in place for any funds to be redistributed. At this point should any funds be leftover they would likely be reallocate to new programs/infrastructure.

- VII. Updates regarding the Perkins 2012-2013 applications – the shared drive is being updated, so that departments can download documents. The due date for the Perkins 2012-2013 applications has been changed to Wednesday, February 15, 2011. The Chair and Vice Chair will work on tentative dates for review of the applications.

- VIII. Meeting Adjourned: 1:55 pm

Next CTE Meeting – Tuesday, October 11, 12:45 – 2:00 p.m. in the Library Conference Room.