

Santa Monica College Combined myTime Payroll Schedule

Temporary - Including Non-Merit (Hourly Classified) and Students July – December 2021

Payroll Periods	Submission & Approval in myTime	Original Daily Worked report to Payroll	Checks Mailed
7/01 - 7/15	7/15	7/16	7/23
7/16 - 7/31	7/30	8/02	8/10
8/01 - 8/15	8/14	8/16	8/25
8/16 - 8/31	8/31	9/01	9/10
9/01 - 9/15	9/15	9/16	9/24
9/16 - 9/30	9/29	10/01	10/08
10/01 - 10/15	10/15	10/15	10/25
10/16 - 10/31	10/29	11/01	11/10
11/01 - 11/15	11/16	11/16	11/23*
11/16 - 11/30	11/30	12/01	12/10
12/01 - 12/15	12/15	12/16	12/23*
12/16 - 12/31	12/21	12/22	1/10/22

*Issue Date Subject to Change

If you have any questions, contact the Payroll Department at (310) 434-4327.