



**Joint Academic Senate
Institutional Effectiveness Committee
Santa Monica College**

Minutes
March 13, 2019

Members Present:

Lesley Kawaguchi, Hannah Lawler (Vice-Chair), Elisa Meyer (Chair), Gail Edinger, Erica LeBlanc, Teresita Rodriguez, Nate Donahue, Vicenta Arrizon

Interested Party Members Present:

Anne Marre Bautista

I. **Call to Order:** The meeting was called to order at 1:24 pm.

II. **Public Comments:** None

III. **Chair's Report:**

- Welcome new interested party member, Anne Marre Bautista from Institutional Research
- Elisa and Hannah are participating in the Program Review Task Force to review the program review questions. On Friday, March 8, the group conducted a focus group with the new annual program beta testers to evaluate the clarity of the proposed questions.

IV. **Action Items**

- a. Approval of the minutes for the February 27, 2019 meeting.

Motion to approve: Lesley Kawaguchi

Seconded by: Gail Edinger

For: 5

Against: 0

Abstain: 1 (Erica LeBlanc, Teresita Rodriguez)

V. **New Business**

- a. Academics Dashboard

The committee reviewed the past performance and proposed goals for the four metrics aligned with the Vision for Success goals.

VI. **Adjournment:** The meeting was adjourned at 2:20 pm.