



**Joint Academic Senate  
Institutional Effectiveness Committee  
Santa Monica College**

**Minutes**  
September 25, 2019  
SSC 223

**Members Present:**

Vicenta Arrizon, Melanie Bocanegra, Gail Edinger, Lesley Kawaguchi, Hannah Lawler (Vice-Chair), Laura Manson, Elisa Meyer (Chair), Teresita Rodriguez

**Interested Party Members Present:**

Elena Throckmorton and Delores Raveling

- I. **Call to Order:** The meeting was called to order at 1:16 pm
- II. **Public Comments:** None
- III. **Chair's Report:** The Committee would like to thank Erica LeBlanc for her years of service on this committee. The Committee welcomes Melanie Bocanegra to serve as one of the new administrators on the committee.

**IV. Action Items**

- a. Approval of the minutes for the September 11, 2019 meeting.

Motion to approve: Lesley Kawaguchi  
Seconded by: Laura Manson

The motion was passed unanimously.

**V. Old Business**

**a. Committee Scope and Functions**

The committee reviewed and revised the committee scope and functions. We will vote to approve the revised scope and functions during our next meeting.

**b. Calendar of Activities**

The committee revised the calendar activities for 2019-2020. We will vote to approve the calendar during our next meeting.

**VI. New Business**

**a. Academics Dashboard**

The Committee reviewed the metrics on the Academics Dashboard and made the following recommendations:

- Rename BOG and Promise Grant metrics to distinguish between California College Promise and SMC Promise
- Rename anything with "CTE" to "CE" to reflect change in name
- Incorporate changes made since last year regarding the SCFF metrics

The Committee will vote to approve the Academics Dashboard Framework during our next meeting.

**VII. Adjournment:** The meeting was adjourned at 2:15 pm.