



**Joint Academic Senate
Institutional Effectiveness Committee
Santa Monica College**

Minutes
May 13, 2020
Zoom

Members Present:

Edna Chavarry, Nate Donahue, Gail Edinger, Lesley Kawaguchi, Hannah Lawler (Vice-Chair), Laura Manson, Elisa Meyer (Chair), Teresita Rodriguez

Interested Party:

Elena Throckmorton

I. **Call to Order:** The meeting was called to order at 1:23 pm

II. **Public Comments:** None

III. **Chair's Report:** None

IV. Action Items

a. Approval of the minutes for the April 22, 2020 meeting

Motion to approve: Lesley Kawaguchi
Seconded by: Laura Manson

The motion was passed (7 yays, 1 abstention)

V. Old Business

a. 2020-2021 IE Committee Calendar of Activities

The committee reviewed the committee objectives and activities for the 2020-2021 academic year. The focus of the fall and spring activities were switched in order to better align with the new timeline for the master planning process at DPAC. The fall 2020 activities will be focused on reviewing the college's performance on the various IE dashboards and will culminate in a report to DPAC to inform the action plans for the master plan for education. The spring 2021 activities will be focused on reviewing the metrics and assessing the appropriateness of goals and institution-set standards.

Approval of the 2020-2021 IEC Calendar of Activities with edits.

Motion to approve: Laura Manson
Seconded by: Gail Edinger

The motion was passed unanimously.

b. Report of DPAC Recommendations

The Committee reviewed the first draft of the report and provided recommendations for edits.

V. Adjournment: The meeting was adjourned at 1:56 pm.