

**Minutes**  
**Academic Senate Adjunct Committee**  
**Thursday 3 May, 1-2pm, MC001**

**I. Call to Order** - 1.10pm - meeting moved outside due to room scheduling conflict.

**II. Roll Call**

In attendance: Joelle Adams, Delland Bartlett, Ed Mangus, Tristan Johnson, Michael Strathearn

Excused: Diane Arieff, Jackie Scott, Rachel Young, Catherine Matheson; Mary Eshaghian

**III. Public Comments (2 minutes)** - none

**IV. Co-Chairs' Business**

The Committee discussed that the Faculty Association was working on retirement incentive packages ("golden handshake") and remuneration for Senate and other District work for adjunct faculty.

**V. Approval of Previous Minutes** - Ed Mangus moved that we approve previous minutes, Tristan Johnson seconded. unanimously approved, with MS abstention

**VI. Progress on Goals**

a. Fall Flex Day Adjunct 411

The PDC will pay for the refreshments, according to Edna Chavarry. We are waiting to book rooms until we know the time, but plan to use rooms in Business. Joelle has invited the speakers; several have replied that they will attend or send a deputy. Rachel sent her collation of last year's evaluations; we agreed that we have reacted to feedback well. Cathy sent a draft of the organizational chart. The committee agreed it's a great start. We will assign final tasks at the next meeting.

b. Mentoring

To be discussed at next meeting when Diane in attendance.

c. Budget expenditure

Joelle noted that the current expenditure plans would still leave the Committee with a surplus budget for 2017/18. The Committee discussed ways to support 10+1 activities for adjunct faculty in the current budget year.

The Committee discussed the possibility of offering an award to adjunct faculty. This will need to be raised with the Sabbaticals, Fellowships, and Awards Committee.

Mike moved that we invite a representative from the ASCCC to discuss adjunct-related issues; we would offer travel expenses, an honorarium, and take the speaker out for a meal. Delland seconded. Unanimously passed. Joelle to contact ASCCC representative.

Delland moved that we offer refreshments at our committee meetings. Ed seconded. Unanimously approved.

The Committee discussed who will go to the Adjunct Leadership Conference in August. Mike noted that there are 11 new adjunct Senate reps we could also invite.

**VII. Agree Tasks** - as above

**VIII. Set Next Meeting Date** - Joelle to send Doodle poll.

**IX. Adjournment**

*Please be sensitive to the need to establish quorum before business can be conducted. Report absences before the meeting to Joelle Adams or Diane Arieff.*