**Senate Adjunct Committee**

**Minutes**

**September 28, 2015 3:15-4:30 pm**

**HSS 261**

I. Call to order at 3:16 pm

II. Public Comments (Individuals wishing to speak should limit their comments to two minutes)

Tom Peters discussed his efforts to bring more adjuncts into committees and leadership positions. Workshops on converting from Adjunct to SMC full-time was discussed. Tom answered questions from the committee. Tom also mentioned the monies from the state for full-time hires and the ratios as listed in law and where SMC’s current FT:PT ratio stands (~45%).

III. Roll Call

Adjuncts: Michael Strathearn, Natalie Hansen, Wendy Holmes, Cathy Matheson, Joseph Ferrerosa, Alison Minami, Tony Frisoia, Jackie Scott, Ariane Dalla Dea, Chau Tran

Interested Parties: Tom Peters

IV. Introductions

All in attendance introduced themselves, their departments, and why they were interested in the committee.

V. Chair’s Report / Information Items

Presented and discussed the Senate Goals and Objectives (attached to the agenda) and answered questions.

The proposed changed from ECollege to Canvas was introduced and discussed.

VI. Action Items

* Setting the Committee Membership/Voting Members

Discussion of the make-up of the committee was discussed and the proposal (Scott/Chu) “All SMC Adjunct Faculty Members are to be considered members of the Senate Adjunct Committee. All Adjuncts in attendance will be considered Voting Members. Quorum is four or more members.” Passed by unanimous vote.

* Discussion of the Committee’s Role, Academic Senate Duties vs Faculty Association Duties and Committees.

M. Strathearn discussed the difference between the duties of the Academic Senate and the Faculty Association. Handouts (included with the agenda) were used to discuss the 10+1 for the Academic Senate vs the Faculty Association roles. Committees: were discussed and questions answered about the duties, scopes and functions for each committee of interest to Adjuncts.

The meeting time had run out by the end of this discussion. No further action items were discussed and moved to the Oct 26th meeting.

Meeting was adjourned (Scott/Chu) at 4:39 by unanimous vote.

**Moved to the next meeting:**

Discussion and Setting of the Committee Goals and Objectives for 2015-2016.

Discussion and Setting of Committee discussion/faculty education topics for 2015-2016.

Discussion of other Senate Committees that may crossover to this committee’s areas of responsibility and inclusion into these issues when they involve Adjunct 10+1 issues. Determine the amount of inter-committee interaction this committee desires to set.

Discuss Scope & Function of the committee, revise as needed.

Next meeting: October 26, 2015 at 3:15, HSS 261

(meetings are held the 4th Monday of each month: 9-28, 10-26, 11-23, and possibly 12-21 if needed)