

Academic Senate CTE Committee-Minutes

October 11, 2011

- I. Call to Order: 12:45 pm
- II. The minutes of the meeting on September 27, 2011 were reviewed, but have yet to be accepted.
- III. Presentation of the Completer/Leaver survey results – Ani Aharonian
 - a. Ani reviewed findings of the Completer Leaver survey. There was discussion about the sampling and what lessons were learned through the survey process. Some of the key points included the finding that 43% of respondents had an AA or higher degree prior to enrollment, student satisfaction with the CTE courses is high, and a high percentage of both completers and leavers gained increased opportunity for pay increases. Also discussed were improved methods of identifying and contacting "leavers" such as using the online enrollment process to require students to declare majors and provide alternative email addresses. Additionally, a significant portion of the survey participants stated that they transferred on to 4 year institutions.
 - b. The committee began the conversation of how to capture department certificates. As well, the committee discussed how to encourage students to earn department certificates. The Chairs agreed to pull the numbers on how many department certificates were earned and forward the information to Hannah Alford. The objective is to compare the numbers of department certificates awarded to the number of students eligible for department certificates.
 - c. Hannah Alford requested that Department Chairs link information on Gainful Employment (completion rates, loan debt data, and job perspectives), available from the Institutional Research, onto the individual departmental websites.
- IV. How to maintain and repair Equipment purchased with Perkins Funds. How are departments doing this currently? – Tabled for next CTE Meeting.
- V. Discuss Bundy Building Survey to CTE Chairs, including Student Services. – Not discussed.
- VI. CTE Website – discuss what the homepage would look like and who exactly will be linked. – Not discussed.
- VII. A request was made by Vicki Rothman for CTE committee members to join the Student Success Task Force. Committee members who would like to volunteer should contact Vicky for further information.
- VIII. Committee members were reminded that the 1st Quarterly Reports for the 11-12 year are due to Tricia Ramos by Friday, October 14, 2011.
- IX. Meeting Adjourned: 2:00 pm

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Next CTE Meeting – Tuesday, October 25, 12:45 – 2:00 p.m.