

Career and Technical Education Academic Senate Joint Committee  
February 26, 2013  
**Academic Senate Office**  
**HSS 261**  
12:45 – 2:00 p.m.

**Meeting began:** 12:52pm

**In attendance:** Fariba Bolandhemat, Salvador Carrasco, Jose Cue, Ida Danzey, Frank Dawson, Vicki Drake, Douglas Forsyth, Ford Lowcock, Laura Manson, Audra Penchansky, Tom Peters, Tricia Ramos, Wendy Parise, Debbie Perrett, Vicki Rothman, Perviz Sawoski, Joy Tucker

**Chairs Report**

The Executive Committee announced the Federal government is to institutionalize and set minimum standards – in response to profit schools. In order for schools to be held accountable - accreditation must be addressed within a two year period. Distance Education classes have set guidelines where students must be active in first week before the instructor can drop the student. Courses cannot be repeated regardless of type (in person, online, hybrid, etc).

Frank Dawson would like to implement the cohort model – as used with the Promo Pathway program - across the CTE programs. With this proposal, CTE programs can develop closer ties with industry including trade organizations. In the Promo Pathway model all key members from industry were brought to the table and students were selected and judged by industry representatives. The Promo Pathway has been successful with a 93% completion rate where students complete 30 units in one year, and have wrap around services with partners such as child care, bus tokens, parking passes, supplemental instructors, mentors, and one or two internships.

With the Teaching and Learning Center grant, the cohort model can contribute significantly in the success of underrepresented students as well as collecting data for grant purposes. Rather than students fighting to add classes, the cohort model would allow students to complete programs in shorter periods.

Frank Dawson would like to form a subcommittee in developing a cohort model, identifying specific program sequence and tying it to the Teaching and Learning Center grant. At the moment, Ida Danzey and Wendy Parise would like to participate in the subcommittee. Anyone else is to contact Frank Dawson.

The CTE Committee is to invite Laurel McQuay-Penninger to the next meeting to discuss the cohort model further.

**Review and Approval of Minutes**

Minutes were moved to approve by Tricia Ramos. Second by Laura Manson. All are in favor.

### **Continuing Discussions**

Updating CTE Committee website – a number of programs are changing language on their sites and are committing to branding. The CTE Committee discussed the objectives and removing the term “transparent” and replacing it with “establish and maintain” along with the removal of the term “vocational”, and altering the site to read in present tense. Other discussions included formalizing a process for the creation of new programs and having those new programs go through the CTE Committee for guidance and assistance.

The CTE Committee would also like to re-examine its missions statement, state the purpose of Career Technical Education, indicate the populations served, and use contemporary terminology along with terms found on the Chancellor’s Office website.

### **Strategic Goals 2012-2013**

One of the Committee’s goals is to strengthen industry relationships and assist students with job placement. Another goal is to track students once they transfer or complete a program. Through the Perkins grant, a faculty member can be paid a stipend to assist with the tracking of students. Frank Dawson will discuss this with Deirdre Weaver from the Foundation to assist with an implementation plan. Other suggestions included the purchase of EDD services along with having students sign a tracking waiver at the time of admission to the college.

The CTE Committee is to invite Hannah Lawler from Institutional Research, to the next meeting, to discuss the launch of the completer/leaver survey along with its successes and barriers

### **2013-14 Perkins Application Timeline**

Tricia Ramos confirms receipt of the following grant proposals: Business, Cosmetology, CSIS, Digital Media, DSPS, ECE, Nursing, Film Studies, and Sustainable Technology. Grant proposals were not received from Automotive Technology and Photography.

The next step in reviewing the proposals is to set dates for presentations.

### **Announcements**

Come prepared with CTE website changes

**Meeting Adjourned: 2:06pm**