



**Career and Technical Education (CTE)  
Joint Academic Senate Committee**

March 7, 2017

Bus 111

1:00 – 2:15pm

**In Attendance:** Eve Adler, Leigh Allen, Ashanti Blaize, Fariba Bolandhemat, Nancy Cardenas, Salvador Carrasco, Dione Carter, Stuart Cooley, Jenna Gausman, Sasha King, Maria Leon-Vazquez, Ford Lowcock, Laurie McQuay, Maria Munoz, Tom Peters, Tricia Ramos, Redelia Shaw, Odemaris Valdivia, Sal Veas.

**Call to order:** 1:10pm

**Public Comments\***

none

**Approval of Minutes:** December 6, 2016

Motion to approve by Maria Leon Vazquez

Second by Maria Muñoz

**Chairs Report**

Fariba welcomes the committee back from winter break and asks for everyone to introduce themselves as there are new attendees to the meeting.

**New Business - Action Items**

Title VI Survey – Laurie McQuay-Peninger

The Title VI grant offers to expand and strengthen foreign languages specifically in CTE. Health Sciences, Mass Media Communications, Business, and ECE have been chosen as for the first four programs to pilot the grant as they've already done work in foreign languages. A survey will be conducted to help determine where faculty are with their perception with foreign languages in their field. A one page abstract with two articles and a link to the survey was handed out.

**New Programs**

*Recommendation and process for Regional Program Approval*

The new program approval process has been consistent for the last ten years – the curriculum developed within the department which has to be driven by labor market need, it then goes to the Curriculum Committee (local approval), Academic Senate and then Board of Trustees. For stand-alone courses – these go to the Chancellor's Office and then uploaded to Curricunet.

Currently, we have to go through the Los Angeles Orange County Regional Consortia for approval where the only two things stopping a program from going through are duplication of effort, and destructive competition.

Because the Strong Workforce Program has now been introduced, we no longer need regional approval to develop programs. Only the local process is required with the new PCAH, and possibly with changes coming under Title V. Once the program gets approved by our Board, Georgia will certify that it went through our local process and it will then go straight through the Chancellor's Office.

*\*Five minutes is allocated to anyone who wishes to address the CTE Committee on an agenda item, for general comments, or non-agenda items.*



We should agendaize new CTE programs being proposed so we can assist with the labor market data. We should also complete a letter of intent even if we don't intend on launching the program immediately – the letter of intent is good for one year. We should also agendaize department certificates, and any programs we're thinking of starting for possible collaboration across disciplines. The committee suggests inviting the new Curriculum Committee Chair as well as present our own internal approval process to add value to the CTE Committee. It is also recommended the new chairperson to sit in on our CTE Advisory Board meetings.

*Update on SWP Regional and Local proposals – Tricia Ramos*  
Local and Regional Share.

One of the local projects includes a job placement/employer center – lead by Sasha King - which would not duplicate efforts our Career Services Centers already manages. The center will host workshops, resume building, interview skill building, corporate culture awareness, work with career services, the CTE Committee, and CTE Chairs.

Act one Apple one has been identified as an organization that will best fit our needs. They've done a lot of work with four year colleges, and have a data base/software where students can enter the hours they can work, and the field they want to work in as one of a few options. We would co-locate at the former SBDC area; work with Career Services on possibly bringing in a part time counselor, and JVS. Initially, only CTE students will be assisted as the center and services roll out.

*Perkins Proposal Presentations timeline - group*  
To be determined based on Doodle poll.

**Future Business Items**

CTE Plenary session and Pathway Academy  
Marketing CTE Programs

**Announcements**

Ford Lowcock conducted a Google Search for Santa Monica's Photography program and did not find the program listed. Key words on our CTE websites need to be updated with assistance from Regina Ip.

**Adjournment:** 2:25pm

2016 – 2017 Meeting Dates: Tuesdays, 1:00 – 2:15pm, Business 111

**Fall 2016:**

September 20, 2016  
October 11, 2016  
October 25, 2016  
November 8, 2016  
November 22, 2016  
December 6, 2016

**Spring 2017:**

March 7, 2017  
March 21, 2017  
April 4, 2017  
April 18, 2017  
May 9, 2017  
May 23, 2017