

**Santa Monica College**  
**Academic Senate**  
**Department Chairs Meeting**  
**October 5, 2018– Minutes**

Attendance:

Ronn Davis, Sal Veas, Maria Munoz, Howard Stahl, Deborah Perret, Laurie Guglielmo, Jo Hao, Eric Minzenberg, Laura Manson, Jason Beardsley, Judith Marasco, Eric Williams, Sang Chi, Elaine Roque, Brenda Antrim, Alexandra Tower, Mitra Moassessi, Toni Trives, Yulia Kozlova, Josh Sanseri, Jamey Anderson, Alex Schwartz, Christine Schultz, Perviz Sawoski, Colleen McGraw, Nathalie Laille, Liz Koenig

1. Public Comments: None

2. Announcements:

- Smokey Joe's Café, a musical opens this Friday (Oct 5<sup>th</sup>) on the Theatre Arts Main Stage and runs for 2 weekends. It is a short show with popular songs from the last 50 years. Each department chair and their guest will receive complimentary tickets to one performance.

The dates are: **October 5, 6, 12, 13 @ 8 pm and October 7, 13, 14 @ 2 pm.**

Chairs who would like to attend can email their preferred date ASAP to Judy Louff at [louff\\_judy@smc.edu](mailto:louff_judy@smc.edu) or [sawoski\\_perviz@smc.edu](mailto:sawoski_perviz@smc.edu)

- Center for Media Design will be hosting an International Video Game day event on October 11-13. Saturday workshops are on video games for kids.

3. Approval of minutes for [September meeting](#)

Correction: Perviz Sawoski should be marked present

Motion to approve as corrected: Brenda Antrim; Second: Elaine Roque

Passed unanimously

4. Full-Time Faculty Hiring – Mitra Moassessi

Eight department chairs attended the September Board of Trustees meeting and made public comments on hiring more full-time faculty. Additionally Nate forwarded the department chairs'

approved resolution on hiring full-time faculty to the Trustees and in his board comments urged the district to hire more full-time faculty. There should be a follow up with the trustees and Dr. Jeffery to find out if the board and president have taken any action as a result of the department chairs' comments. Mitra will follow up with the trustees and Nate will follow up with Dr. Jeffery.

Ideas for follow up actions:

- Inviting Dr. Jeffery to one of the future chairs meetings. After much discussion department chairs decided to not take this action for the time being.
- Starting a post card campaign on the need for hiring more FT faculty and identifying the tasks that FT faculty can accomplish.
- Identifying a list of items that can't get done due to lack of FT faculty.
- Identifying the human cost for what faculty do and the ideas that can't get implemented due to lack of time.
- Prioritizing tasks that can get done and not accepting work that can't be done
- Departments requesting the actual need for FT hires in the next round of hiring request

The design for the job announcement has not changed. There is a need to invite Sherri and Tre'Shawn to a future department chairs meeting to discuss the content and look of FT job announcements.

There is some confusion about current and old sites for the application process. Mitra will contact Sherri to get some clarification.

#### 5. Redesigning the student experience – Maria Munoz

Maria shared two documents:

- a. [Five meta-majors buckets](#)
- b. [Feedback from and changes made at last working meeting on meta-majors](#)

Maria asked department chairs to share the information with the faculty in their respective departments and let her know by November 2<sup>nd</sup> if there needs to be any change.

This is version 1.0 for meta-majors and there will be changes as we gain new knowledge, Hannah is running a student focus groups about meta-majors. Students will be asked about their opinion on including programs in more than one bucket.

The Office of Academic Affairs is in discussion with the Faculty Association to identify the stipend amount for faculty who will participate in the mapping days.

#### 6. Academic Senate Report:

[The Academic Senate Goals and Objectives for 2018-19.](#)

#### 7. District Report - None

Submitted by: Mitra Moassessi