

# Santa Monica College Department Chairs Committee

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## Meeting Minutes

**Date & Time:** Friday, September 6, 10AM-12:30PM

**Location:** BUS 111

**Attendees:** CHI\_SANG, DOUGLAS\_JUDITH, GUGLIELMO\_LAURIE, HAO\_JO, HUFF\_GARY, KOZLOVA\_YULIA, MARASCO\_JUDITH, MCGRAW\_COLLEEN, MEYER\_ELISA, MEYER\_WALTER, MINZENBERG\_ERIC, MUNOZ\_MARIA, NAULI\_SEHAT, PERRET\_DEBORAH, SANSERI\_JOSH, SAWOSKI\_PERVIZ, SCHULTZ\_CHRISTINE, SCHWARTZ\_ALEX, STAHL\_HOWARD, TOWER\_ALEXANDRA, TRIVES\_TONI, VEAS\_SAL, WILLIAMS\_ERIC

FUKUHARA\_GAIL, GARCIA\_TERESA, KOENIG\_LIZBETH, LAILLE\_NATHALIE, RODAS\_BRIAN, GAUSMAN\_JENNA, NASSER\_DANA, BATTISTA\_CLARE, WHITAKER

### **I. No Action Items were addressed or voted on.**

### **II. Evaluator Assignments & Web Extender:**

Laurie Guglielmo explained how Web Extender access has been granted to Department Chairs.

### **III. Distance Education**

Clare Battista and Tammara Whitaker provided a Distance Education update. Details can be found here:

<http://tiny.cc/s6vwdz>

Steven Sedky highlighted considerations for accelerating online Career Education pathways and provided an overview of the Career Education Distance Education grant. Details can be found here: <http://tiny.cc/ecwwdz>

### **IV. Curriculum Committee Update**

Dana Nasser provided an update on changes in the Curriculum Committee, including the move to Curricunet META. A discussion around code alignment resulted in a recommendation to agendize SOC, CIP, TOP, and SAM codes for future training.

### **V. Campus Child Care & Early Childhood Lab School**

Gary Huff provided an overview of child care services at SMC and also previewed the Early Childhood Lab School. The link below will guide folks to campus childcare information for SMC students:

<http://www.smc.edu/StudentServices/Child-Care-Services>

The Lab School opens August 2020: <https://growingplace.org>

## **VI. Professional Development Committee**

Marisol Moreno and Edna Chavarry highlighted changes in the PDC conference funding form and how they are proposing changes to the process to be more transparent and equitable in approving fund requests throughout the year, including for proposed activities that take place during the summer. Stay tuned.

## **VII. Human Resources**

Tre'Shawn Hallbaker discussed the full-time faculty hiring cycle and the changes to the Job Announcements and equity language.

## **VIII. District Report**

Jennifer Merlic provided an explanation of the final result of the full-time faculty selection process by Dr. Jeffery. Other general topics included enrollment and the Student-Centered Funding formula.

**For all documents, visit [www.academicssenate.com](http://www.academicssenate.com)**