

Department Chairs Committee
Santa Monica College
Monday August 23, 2021
Minutes

Location: <https://cccconfer.zoom.us/j/91952786003>

Time: 2:00-4:00PM

- I. Call to Order
- II. Public Comments
- III. Chair's Report
 - A. Announcements
 1. [Fall Professional Development Day Session](#) - Adjunct 411: What to Know Week 1 as Adjunct Faculty Members (3:00-3:55pm)
 2. [Language and Culture Exchange](#)
 3. EGC cohort for Department Chairs:
<https://www.smc.edu/administration/governance/academic-senate/guided-pathways-framework/equitizing-gateway-courses.php>
 4. Spotighting departments at board meetings
Jamar is hoping that departments who want to showcase faculty or programs will contact him so that they can present at board meetings.
 - B. [Proctoring Center Update](#)
On ground and virtual proctoring will be available; it's only for classes with Proctorio designated. Please see the link for additional details. In addition, Natalie Laille reminded everyone that DSPS in-person proctoring will be re-opening to provide services for on-ground students; remote DSPS proctoring will also continue.
- IV. New Business
 - A. Full-time Hiring Ranking Submission (Jamar London)
The Hiring Ranking Committee that typically meets to make recommendations in the spring was not able to convene so, in light of statewide funding for full-time faculty, Senate leadership proposed the use of the 2020 ranking list with an understanding that the hiring ranking committee would meet this fall to identify a secondary hiring ranking list should the college decide on additional hires. There was concern from departments that were not represented on the list of 42.
Motion by Bren Antrim: Move forward the list of 42 positions as an emergency measure.
Second: Howard Stahl
Yes: 20
No: 3
Abstentions: 0
- V. District Report/Return to Campus*

In preparation for the on-ground faculty, Academic Affairs answered questions regarding safety protocols and shared materials that would be disseminated to on-ground faculty.

VI. Adjournment

*Due to a time conflict with an Emergency Operations Team Meeting, the District Report occurred before the Full-time Hiring Ranking Submission