

Santa Monica College

Distance Education Committee Minutes of September 18, 2012

Members Present: Sal Veas (chair), Julie Yarrish (vice chair), Jamie Cavanaugh, Dana DelGeorge, Dan Hurley, Peggy Kline, Mona Martin, Jenny Resnick

Interested Parties: Kay Azuma, Teri Bernstein, Fariba Bolandhemat, Ellen Cutler*, Stephen Druker, Janet Harclerode, Peggy Kravitz*, Laura Manson, Eve Mazzara, Christine Miller*, Susan Moisan*, Eric Oifer, Wendy Parise*, Judith Remmes*, Marilyn Simons, Odemaris Valdivia*
*Present

Excused: Steve Myrow

The Santa Monica College Distance Education Committee was called to order at 12:46 p.m. by Sal Veas.

Approval of Minutes: A motion to approve the minutes of September 4, 2012 was made by Jamie Cavanaugh, seconded by Peggy Kline, and unanimously approved.

Chair's Report:

- Sal updated the committee about a conversation he had with Georgia Lorenz regarding flagging eCompanion classes in the schedule.
- The first joint meeting between the DE and ISC committees will be held on Tuesday, October 2.

Vice Chair's Report:

- Julie proposed that the verbiage crafted last semester on "substantive participation" be approved at the next meeting so this can be added to all DE student enrollment confirmation emails. A copy of this verbiage will be emailed to the committee prior the meeting.

Ongoing Projects:

- The committee will continue to discuss what skill-set and/or criteria would be appropriate for Certification of DE faculty. Julie and Wendy will work to craft a draft to submit to the committee for discussion. ETA on draft: late fall.

Committee Members Discussion/Reports:

- What scenarios might be available with the add code generation sequencing. Can they have an expiration date? Would any changes make this process more efficient for faculty and encourage student enrollments? A list of questions/concerns to be crafted by Sal, sent to Jocelyn before the joint committee meeting so it can be addressed at the October 2 joint committee meeting.

New Business:

- What role should the DE committee have in the arena of "digital education".
- What are the challenges in getting buy-in from the various campus groups regarding DE faculty certification?
- Turn-It-In (this item was carried over from September 4th meeting)

Adjournment: The meeting was adjourned at 2:00 p.m.

Next Meeting: The next meeting of the Distance Education Committee will be in Business 111 at 12:45 p.m., Tue October 2. Note - This will be a joint meeting with the ISC committee.