

Santa Monica College

Distance Education Committee Minutes of September 19, 2013

Members: Sal Veas (chair), Julie Yarrish (vice chair), *Jamie Cavanaugh, Dana DelGeorge Wendi DeMorst, Peggy Kravitz, Mona Martin, Walter Meyer, Judith Remmes, *Saul Rubin, Odemaris Valdivia
*Excused Absence

Non-voting Members: Tim Cramer, Ellen Cutler, Keith Graziadai, Peggy Kline, Christine Miller, Pete Morris, Judith Remmes, Jenny Resnick, Marilyn Simons

Interested Parties: Teri Bernstein, Fariba Bolandhemat, Dan Hurley, Wendy Parise, Patti Nakao

The Santa Monica College Distance Education Committee was called to order at 11:15 a.m. by Sal Veas.

Approval of Minutes: A motion to approve the minutes of September 5, 2013 was made by Julie Yarrish, seconded by Odemaris Valdivia and unanimously approved.

Chair's Report:

- Sal stated that in accordance with the by-laws the voting faculty of the committee must reflect the diversity of disciplines at SMC.

Vice Chair's Report:

- Julie reported that students can't yet access the eCollege iPad app. The MIS team was sent a request to configure an SSO on July 2nd. A ticket number was generated and we await the completion of this process.

New Business:

- Ellen Cutler: Accessible Instructional Resources:
 - If there is no product available that will deliver the desired accommodation SMC must have a back-up plan. Accessibility and compliance with ADA is a campus-wide issue that must be addressed and does not apply to Distance Educations alone.
 - There should be discussion and input from the committee on the fundamentals of creating resources. Ellen requested that committee members send her a list of resources commonly used and/or resources about to be adopted.
- Julie Yarrish: Pearson Contract renewal
 - The committee was again reminded that our Pearson/eCollege contract expires in June 2014. If we opt to change to another platform the move, including training faculty and building new classes, would take approximately 18 months once a new CMS was designated. In the interim, Administration recommends a 24 month extended contract with the option for an additional 12 months if needed due to delays with the migration plan.
 - During discussion there was a consensus that rather than again do a time consuming survey, one CMS should be compared and contrasted with Pearson and a recommendation forwarded to administration. A motion was made by Sal, seconded by Walter Meyer and unanimously approved to research Canvas, have them do a presentation, and make a decision on how to move forward factoring in District system-wide and discipline specific issues, needs, and wants.

Adjournment: The meeting was adjourned at 12:35 p.m.

Next Meeting: The next meeting of the Distance Education Committee will be in HSS 261 (Senate Conference Room) at 11:15 a.m., Thursday, October 2, 3013.