

Santa Monica College
Distance Education Committee

<http://www.smc.edu/ACG/AcademicSenate/AScommittees/Pages/Distance-Education.aspx>

Agenda

Thursday, April 9, 2015 @ 11:15–12:30 PM
Senate Conference Room HSS 261

1. Call to order
2. Action Items
 - a. Approve Minutes of meeting: 03/26
3. Announcements
4. Reports
 - a. Distance Education Update—Julie Yarrish
5. Old Business
 - a. Best Practice Cheat Sheet (If links do not work, visit DE website 2014-2015 OEI Docs.)
 - i. Standards for the Instructor
http://www.smc.edu/ACG/AcademicSenate/AScommittees/Documents/Distance_Education/DE_2014_2015/OEI/Standards_for_Quality_Online_Teaching.pdf
 - ii. Standards for the Course
http://www.smc.edu/ACG/AcademicSenate/AScommittees/Documents/Distance_Education/DE_2014_2015/OEI/course_design_rubricv2.pdf
6. New Business
 - a. Tutoring—Georgia Lorenz (11:20 AM)
7. From the Committee
8. Adjournment

Next meeting:

Thursday, April 23: ISC/DE Joint meeting, BUS 144

Santa Monica College
Distance Education Committee
Minutes of March 26, 2015

Members: Sal Veas (chair), Julie Yarrish (vice chair), Dana Del George, Lee Johnston, Peggy Kravitz, Nick Mata, Walter Meyer, Saul Rubin, Diane Gross

Interested parties: Tim Cramer*, Ellen Cutler*, Kevin Graziadei*, Peggy Kline*, Laura Manson, Christine Miller, Pete Morris*, Wendy Parise*, Jenny Resnick*, Diem Nguyen*, Ebrahim Jahangard, Patti Nakao*, Steve Sedky*, Odemaris Valdivia, Fariba Bolandhemat, Chau Tran, Judith Remmes *Present

The Santa Monica College Distance Education Committee was called to order by Sal Veas at 11:18a.m.

Approval of Minutes: A motion to approve the minutes of 2/26 was made by Dana Del George seconded by Diane Gross and unanimously approved.

Reports:

- Christine Miller provided the committee with a status update on recent and upcoming eCollege enhancements and release schedules. Ability to hide threads to go live on 3/27. A new dashboard with updated look & feel including avatars will be released campus-wide as of winter 2016. There is a need for committee members to volunteer to test out upcoming enhancement in a sandbox which has been put into place. Please email Christine/Julie to request your sandbox accounts as soon as possible so we can begin the vetting process, get oriented to the new design and, if need be, send comments back to eCollege.
- OEI Southern California Academic Senate Saturday March 21 Conference Report: (Sal, Julie, Jenny & Pete): Discussion focused on potential "disruption" if SMC migrates to the CCC OEI CCMS Canvas. OEI contract has yet to be signed. Details on if other non-exchange CCC's will be allowed to use Canvas and what price points will be made available and what items (i.e. 24/7 helpdesk) will be included or a la carte.
- Additional OEI prompted changes: CCC Confer (product name Elluminate) is being retired and they are moving to Zoom video conference product.
- Advisory to DE programs, the Accreditation team could put a heavy focus on institution's DE programs if that institution does not have other pressing issues. It was suggested that institutions not make claims that cannot be evidenced about their DE programs.
- Distance Ed Update (Julie): May @ONE foundation class application period closed on 3/25. @ 40 faculty applied over half of which are current, some long term, online FT and PT faculty.
- Glendale College now certifies all online faculty. It is an in-house program called OWL (Online Wired Learning). Certification is a six-hour process.
- Chair Veas suggested interested committee members attend an upcoming Academic Senate meeting to update them on the OEI status as our committee moves toward certification and best practices for online faculty and how the OEI trends might tie to SMC's discussions on readiness.

Old Business:

- A. Best Practice Cheat Sheet
- B. Tutoring

Adjournment: The meeting was adjourned at 12:33 p.m.

Next Meeting: The next meeting of the Distance Education committee will be Thursday April 9th 11:15-12:30.

Location: Senate Conference Room HSS 261

Members	Minutes of 2/26/15
Dana Del George	Yes
Peggy Kravitz	Yes
Walter Meyer	Absent
Saul Rubin	Yes
Diane Gross	Yes
Sal Veas	Yes
Lee Johnston	Yes
Nick Mata	Yes
Julie Yarrish	Yes