

# Santa Monica College Distance Education Committee

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## Meeting Agenda

**Date & Time:** Tuesday, 7 December, 2021 at 12:45

**Location:** [Zoom](#), Password: 849944

**Chairs:** Joelle Adams (Chair), Tammara Whitaker (Vice-Chair)

**Voting Members:** Fariba Bolandhemat, Vanessa Bonilla, Dana Del George, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Odemaris Valdivia

**Interested Parties:** Diane Arieff, Lourdes Arevalo, Sheila Cordova, Ashley Eutsey, Corinne Hayes, Gary Huff, Sue Lee, Laura Manson, Kas Metzler, Christine Miller, Angelina Misaghi, Steven Sedky, Scott Silverman, George Skriabin, Yukiko Tsuboi

### I. Call to Order

### II. Public Comments

### III. Announcements

### IV. Approval of Minutes

- a. [23 November 2021](#)

### V. Chairs' Business

- a. Winter Institute
- b. Title V Language Update
- c. Synchronous Teaching Document

### VI. Discussion/Action Items

- a. [Proctoring Recommendations](#)
- b. Spring 2022

### VII. Adjournment

**Next scheduled meeting: 22 February 2022 at 12:45pm on Zoom**