

**Santa Monica College
Equity and Diversity Committee
MINUTES**

Wednesday, March 7, 2018 12:30 – 1:30 pm, M104

In Attendance:

Members: Sara Brewer, Kevin Chicas, Kathleen Motoike, Mark Tomasic, Amber Urrutia

Others Present: None

- I. Call to order: 12:40 pm
- II. Public Comments and Announcements: None
- III. **Approval of Agenda: Motion made by**; Kevin Chicas. **Seconded by** Sara Brewer. The motion passed unanimously.
- IV. **Approval of Minutes from 2.21.18 meeting: Motion made by** Sara Brewer; **Seconded by** Kathleen Motoike. The motion passed unanimously.
- V. Chair's Report/Information Items:
 - A. Chair reported on the structure and purpose of the new Intentional Equity and Retention group. This group will work to ensure that all aspects of the guided pathways program are viewed through an equity lens.
 - B. Angelica Duran and Kathleen Motoike are now voting members of the Committee.
- VI. Major items of business
 - A. SMC Faculty Equity Resource Guide:
 1. Using the template provided, committee members will upload their components of the resource guide to CANVAS and the Chair will compile them into a first draft to be reviewed at the next meeting.
 2. Include one case study per section with a description of the case study on the template page and the full case study available in an appendix.
 3. In future iterations, the resource guide can include a video component with various SMC departments working in collaboration to provide content.
- VII. Public Comments and Announcements: None
- VIII. Adjournment: 1:35 pm