

**Santa Monica College  
Equity and Diversity Committee  
MINUTES**

**Wednesday, February 20, 2019 12:00 – 1:00 pm, M104**

In Attendance:

Members: Sara Brewer, Kevin Chicas, Chante DeLoach, Kathleen Motoike, Mark Tomasic, Amber Urrutia

Others Present: None

- I. Call to order: 1:06 pm
- II. Public Comments and Announcements: None
- III. **Approval of Agenda: Motion made by** Kevin Chicas. **Seconded by** Sara Brewer. The motion passed unanimously.
- IV. **Approval of Minutes from 11.28.18 meeting: Motion made by** Chante De Loach. **Seconded by** Kathleen Motoike. The motion passed with one abstention: Kevin Chicas.
- V. Chair's Report/Information Items: The committee will include/agendize a "mindfulness minute" as part of the regular agenda.
- VI. Major items of business:
  - a. Review of current goals and objectives and plan of action toward implementing goals:
    - a. Develop plan for dissemination of Toward Equity: An Interactive Guide for SMC Faculty: the guide has been made accessible and will be sent to Regina Ip for posting within the following week. The guide will be posted on the Equity and Diversity Committee webpage, the Center for Teaching Excellence webpage, and the Academic Senate homepage. Chair will contact the Professional Development Committee regarding presentation of resource guide at Fall 2019 Flex Day;
    - b. Develop programming that will serve SMC faculty in creating equitable classrooms and working environments: the committee will begin working with appropriate parties to build a canvas shell specifically to house the resource guide and serve as an equity training portal for SMC faculty;
    - c. Revamp the Equity and Diversity Committee webpage to include updated resource material: the committee webpage has been updated with new committee logo, member photos, member contact information, and updated resource list;

- d. Provide input and collaborative support as needed to various equity-related groups and initiatives on campus: ongoing/no new updates;
- e. Support the establishment and staffing of a Gender Equity/Social Justice Advocacy Center: ongoing/no new updates;
- f. Work with building management and services to identify existing space for gender neutral restrooms for faculty, staff and students on all campuses. Provide recommendations as needed, appropriate signage and mapping: Chair will contact facilities management to determine where public gender neutral restrooms are on all campuses and this information will be posted on the committee's webpage with links to campus maps.

VI. Public Comments and Announcements: None

VII. Adjournment: 2:13 pm