

**Equity & Diversity Committee  
Meeting Minutes October 2, 2019**

Location: The Center for Teaching Excellence (M104)  
Date: Wednesday, October 2, 2019  
Time: 1:00 - 2:00pm

**Members in attendance:** Sara Brewer, Kevin Chicas, Chante De Loach, Mark Tomasic, Kathleen Motoike, Amber Urrutia,  
**Others present:** Andria Denmon

- I. **Call to Order:** 1:08 pm
- II. **Approval of Agenda:** The agenda was not approved for this meeting. Any votable items will be re-voted on during the next meeting of the committee.
- III. **Public Comments:** None
- IV. **Approval of Minutes from September 18, 2019:** Motion made by Amber Urrutia. **Seconded** by Sara Brewer. The motion passed with two abstentions: Chante De Loach and Mark Tomasic.
- V. **Reports**
  - a. Chairs report: the Chair and Chante De Loach have been recruited as faculty leads to develop equity training for instructors of gateway courses at SMC. The current work involves identifying which specific courses/instructors will be included for the pilot training.
  - b. Other reports: Sara Brewer and Delphine Broccard will provide equity training via the Equity Brown Bag series for the Communications and Media departments; Amber Urrutia will test “classcalc” in her economics class and report back to the committee on its effectiveness and if the committee should consider recommended that the College purchase licenses for this and other equity related technologies.
- VI. **Old Business:** None
- VII. **Major items of business/New business:**
  - a) Finalize Goals and Objectives for 2019-20: the goals and objectives for 2019-20 were defined as follows:
    1. Develop and implement programming to serve SMC faculty in creating equitable classrooms and working environments. Coordinate with goals 4 and 8 of the campus-wide “Over arching goals of the Re-Design Efforts.”

2. Assist appropriate parties in an effort to ensure all SMC students receive academic and non-academic support via equity training and outreach to SMC faculty. Coordinate with goal 3 of the campus-wide “Over arching goals of the Re-Design Efforts.”
3. Assist SMC faculty in an effort to build a greater sense of belonging and community for racially marginalized students at SMC. Coordinate with goal 9 of the campus-wide “Over arching goals of the Re-Design Efforts.”
4. Identify and advocate for student-facing technology that will support our student’s educational goals. Coordinate with goal 6 of the campus-wide “Over arching goals of the Re-Design Efforts.”
5. Provide input and collaborative support as needed to various equity-related groups, committees, and initiatives at SMC.
6. Update *Toward Equity: An Interactive Guide for SMC Faculty*. Include information on zero cost textbooks and OER resources.
7. Support continued efforts to establish and staff a Gender Equity/Social Justice Advocacy Center.
8. Work with appropriate parties to identify existing space for gender neutral restrooms for faculty, staff, and students on all campuses (including appropriate signage and mapping). Provide recommendations as needed.

**Approval of 2019-20 Goals and Objectives: motion made by:** Chante De Loach. **Seconded by** Kevin Chicas. The motion passed unanimously.

- VII. **Announcements:** Kevin Chicas and Kathleen Motoike have been trained in equity-minded data coaching. They will help facilitate conversations across campus on equity data with IR through use of specialized data collection tools.
- VIII. **Adjournment:** 2:04 P.M.