

Information Services Committee (ISC) Meeting Minutes

Attendees: Simon Balm, Jamie Cavanaugh, Jocelyn Chong, Al Desalles, Maria Erickson, Steve Hunt, Ebrahim Jahangard, Steve Peterson, Walter Meyer

Meeting time: 11/13/2014, 11:15 AM to 12:30 PM

1. The Committee reviewed 10/30/2014 meeting minutes. Ebrahim Jahangard moves to approve the minute, and Al Desalles seconds the motion. The 10/30/2014 meeting minute is approved unanimously.
2. Jamie reminded that our next meeting is a joint meeting with Distance Education. The joint meeting is scheduled on 12/4/2014. Meeting location is tentatively in the Media Center conference room.
3. Jocelyn summarized the major categories of expenditure in the past 5 years, which was used as the basis to develop the next 5 year plans. Major items include student computer labs and computerized classrooms refresh plans, faculty workstation refresh plans, classroom technology refresh plans, and instructional technology innovation funds. A 5-year expenditure projection chart is presented to the committee. The same budget projection will be submitted to the State as part of the Instructional Equipment Grant report.
4. Jocelyn presented three major technology projects in preparation of the BYOD technology trend:
 - Major network wifi enhancement is currently being worked on. Project this year includes the Library, identified FYE interactive classrooms, Cayton Center/cafeteria, and other student congregated areas. The result shows user bandwidth experience improves from 0.86 MB to 123 MB (on peak performance) and 25 MB (on average) in the Library.
 - The College has recently signed up with Microsoft for Office365 Pro Plus program which provides students and faculty/staff with free Office Pro both online and full version for up to 5 devices downloads. The implementation plans for students would opt out msn mail and offer Office Suite product as a self-enroll for free program. We will keep the fully integrated Google email service for students. Faculty/staff account Exchange synchronization process would take longer planning so the Office Suite for faculty and staff is only available as a trial/pilot phase currently.
 - The technical team has also implemented Citrix technology for accessing specialized software and secured information remotely with users' own devices. The technology provides maximized platform flexibility, availability, and security. Currently, GIS online classes and administrative ISIS remote access are two primary use cases of this technology.