

## Information Services Committee (ISC) Meeting Minutes

Attendees: Simon Balm, Jamie Cavanaugh, Jocelyn Chong, Al Desalles, Maria Erickson, Steve Hunt, Ebrahim Jahangard, Steve Peterson, Walter Meyer, Waleed Nasr, Diem Nguyen

Meeting time: 2/19/2015, 11:15 AM to 12:30 PM

1. The Committee reviewed 12/14/2014 meeting minute. Ebrahim Jahangard moves to approve the minute, and Maria Erickson seconds the motion. The 12/14/2014 meeting minute is approved unanimously.
2. Jamie reminded the Committee that the next meeting will be on 3/5/2015. Due to the Spring Institutional Flex Day on 3/19, the Committee will not meet again until 4/2/2015 after the next meeting. Steve will share collected technology requests via Google Docs right after the deadline on 3/2. The Committee members should preview the information and the Committee will be reviewing all submitted requests as a group in the next meeting.
3. Jamie reported TPC meeting outcomes:
  - The ISC technology request process was reported to TPC and the final recommendation is expected as soon as possible to facilitate the overall planning process for 15-16.
  - A technology vision statement for the College was developed by a technology focused workgroup under the leadership of Walter Meyer. The TPC adopted the statement and will continue the discussion on strategy to reach out for a boarder adoption campus-wide.
4. Walter shared the TPC adopted technology vision statement. He reported that the statement serves as a starting point to bring up college community's awareness of the importance of technology in the current and future education environment. The TPC will continue the discussion on actionable items to support the realization of the vision. ISC voted to support and endorse the vision statement. Al Desalles moves the motion and Maria Erickson seconds. The ISC unanimously endorses the technology vision statement proposed by TPC.
5. Jocelyn briefly summarized the implementation status of technology objectives of 14-15. All department requests, faculty computer requests, student computer lab/classrooms equipment refresh plan, and software renewal were all completed. Network projects on core network upgrade, re-cabling of Business Building, and 40 identified WiFi enabled classrooms were all completed during Winter. Al reported that Media Services new A/V installation project is also on schedule.