

## 20150910 ISC Meeting

Attendees: Jinan Darwiche, Bob Dammer, Maria Erickson, Ellen Cutler, Al DeSalles, Ebrahim Jahangard, Jennifer Hsieh, Carol Womack and Steve Peterson

Meeting brought to order at 9:30 AM by Jinan.

Today's meeting can feature discussion but no voting because Academic Senate has not yet approved the official list of ISC members for this year. Cannot approve minutes from last spring's meeting today, need to wait until next meeting.

### **Members**

Waleed Nasr to be added as interested party on ISC along with Sal Veas.

Introductions done around table.

### **Future Plans**

Jinan would like to continue discussions on BYOD for SMC.

Ellen wants further discussion on captioning of lectures. Jinan adds that maybe we can include online classes in these discussions.

Also faculty home pages is something to look into. These are key for students trying to plan their classes.

### **Help Desk discussion.**

Bob explains what ServiceNow is for. We need to upgrade our domain so that we can use single sign-on for users on the system, opening the opportunity for faculty to use ServiceNow as well. Estimated that faculty might be able start using it in a couple of months.

Jinan demonstrates how to use online roster program in mProfessor. There was an issue over the weekend for some instructors trying to access their rosters, but there are workaround solutions.

### **Budget**

Jinan reports that the budget for upcoming technology requests is not ready at this stage of the year, but we can discuss what has been budgeted and spent since last spring. Spreadsheet passed out showing status of tech request items.

- Computer Lab and classroom computer replacements are expected to be completed by end of next month.
- Discussion of 7 year equipment replacement plan spreadsheet provided by Bob.

### **Other discussions:**

Discussion of issue with email address creation for faculty whereby new faculty can end up with incorrect name or name-spelling which then interferes with logging in to such services as eCompanion.

Carol asks why email addresses for faculty are not available from SMC directory. Bob points out there are security considerations such as the fact that the email addresses could be harvested by outside entities.

Update on Faculty/Staff lab -- not ready yet because of lack of network and electrical connections. But it should be fixed and ready to serve SMC users fairly soon.

Jinan asks about wireless coverage -- it seems like there is more coverage. Outside access points have indeed been added, Bob confirms.

Exterior doors of all SMC buildings will become electronically keyed. Intention is that campus police can lock doors from a central command center if the need arises. To provide the same capability for all interior doors as well would be extremely expensive, though still possible if SMC needs to move in that direction.

Ellen mentions possible issues with wireless access users getting dropped from their connections. It could be that capacity of access points is being exceeded, but Bob requests that any further defining information be relayed to him.

A position which would replace Jocelyn Chong, Dean of Information Technology is being recruited, as well as a position which would replace Lee Johnston's position as MIS Director. Next meeting in two weeks. Send Jinan any discussion subjects for next meeting.

Al talks about lecture capture. ISC needs to define what kind of lecture capture system they are interested in developing. Ellen says most instructors want students to be able to refer to the captured lessons later on. Ellen worried that if we don't establish some kind of systematic approach for lecture-capturing soon, individuals might start a hodgepodge groundswell using multitudes of variously differing methods that might be incompatible both with each other and whatever systems SMC already has in place.

Al to speak about smart classroom installation progress during next meeting.

Meeting adjourned at 10:55 AM.