

# NEW FACULTY COMMITTEE

## DRAFT Meeting Minutes

**Date:** Monday, Oct 24, 2022

**Time:** 11:00 AM

**Location:** [Virtual Meeting Room](#)

**Members In Attendance:** Erin Cue, Andria Denmon, Emily Elam, Fouruzan Faridian, Victoria Rothman

### Agenda Details:

1. Call to Order & Approval of Agenda
2. Approval of [Oct 10, 2022 Minutes](#)
  - a. Motion - Vickie Rothman
  - b. Second - Andria Denmon
3. Announcements/Introductions
  - a. Need for recruiting new committee members
    - Current members are taking on new roles and leadership positions. Erin suggested that 2nd and 3rd year faculty be included in this recruitment. Key recruitment efforts will be geared toward NFC 1st cohort
  - b. NCORE - New Orleans - May 20 - June 3rd
    - Funded workshop opportunity. New Orleans is approved for funding
      - Vickie and Emily are offering to go. PD can contribute \$1000 per year for conferences. Additional support can come from NFC funds.
      - Erin suggest a networking dinner to connect with other NFC/NFI faculty
      - Mary Beth from ECE and NFI is also interested in participating
    - [2023 Conference on Diversity, Equity, and Student Success \(AACU\)](#)
      - Less focused meeting but Erin suggested that this be an option conference for members to attend but not a main focus workshop
  - c. December - New Thanks(giving) Event
    - The foundation has offered to host the event, but will be able to use one of their sponsor restaurants. Checking in with the Cloverfield near the Bundy Campus

[New Faculty Committee Website.](#)

[New Faculty Institute \(Homepage\)](#)

- 3rd Friday in Dec. 4-6 PM (12/16)

#### 4. Update Items

##### a. Student Services Center Tour

- 13 people in attendance
- Sherri provided the history of the black collegians program and other specialized counseling programs.
- Swag bags were provided with resources
- Mike and Jason closed the event and Mike stayed for lunch to continue to speak with the NFI cohort
- Great feedback from the NFI cohort. Discussion of shifting class schedules to support student who need to utilize DSPS resources

##### b. Mentoring Program (Faculty Mentor Applications)

- Erin is requesting that NFC members apply to be mentors. The application is due 10/25
- Meet and greet is scheduled for November 18th 11AM -1 PM; however the time might be shifted to 11:30 -12:30 to accommodate the equity avengers
  - Time change motion was made
    - a. Motion: Emily
    - b. Second: Andria
    - c. Time change was approved
- We have **9 responses** so far for the mentors
- The form for the mentees will include a question of if they would like to have a mentor.
- Erin suggested putting a call out to the different affinity groups
  - Erin reached out to the Pan African Faculty & Staff Alliance
    - a. Wilfred Doucet- English
    - b. Kristin Ross - Math
- The mentor profile will consist of information pulled from the form including a picture.

#### 5. Action Items

##### a. October Exit Ticket/Deliverable

- Modification to a pre-existing discussion board. The option to connect with other NFI cohort participants on the post is optional, but the three questions will be required.

##### b. Mentoring Program

- New Faculty Invite

- The mentor announcement will go out soon via Canvas. The deadline for NFI participants to apply for a mentor is Nov. 7th
- The committee worked to revise the Mentorship Request Form
  - a. Andria suggested putting the faculty bios on a separate link if it becomes overwhelming or congested on the form or if the form cannot host too many images

■ Mentor Selection Process

- NFC will send out an email introduction and allow the mentor/mentee pair to work together to find a way to meet should both individuals not be able to attend the scheduled meet and greet on November 18th
- Mentees will list 3 mentors that they would be interested in working with. NFC will match them with one of these individuals.
- Mentee/Mentor will meet 2x a semester
- The committee agreed that the Mentor Bios do not need to be approved by the committee

**The following items will be tabled until the next meeting**

c. [Goals](#)

6. Discussion Items (if time)

a. Tenure Workshop

b. Spring (Work-Life Balance) Workshop - How DEI practitioners Prioritize Self-care (Work-Life Balance)-

- Dr. Portia Jackson Preston - [Foundations of Personal and Professional Well-being for Educators](#) - In this talk, participants identify major ongoing stressors (e.g. uncertainty, delivery of instruction, availability of support services). They explore how elements of their own identity and lived experience shape their approach to wellness, and identify tools to support their practices as they support students and colleagues. This talk can be customized for staff, teachers, and administrators.

7. Comments

8. Adjournment : **12:18 PM**

Upcoming Agenda Items:



**SANTA MONICA COMMUNITY COLLEGE DISTRICT CALENDAR 2022 - 2023**

JUNE 2022							JULY 2022							AUGUST 2022								
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LEGEND	
	First day of semester or session
	Finals Schedule
	Legal Holiday (Broken box, date is <b>bold &amp; red</b> ): Classes not in session/campus & offices closed [If Friday is a legal holiday, there is no class on Saturday; if Monday is a legal holiday, there is no class on Sunday.]
	College Holiday: Campus closed-classes not in session/campus & offices closed
	Faculty Flex Day: Date in <b>red</b> double box - see below for more information on Faculty Flex Days
	Classes NOT in Session, BUT campus and offices are open