

NEW FACULTY COMMITTEE

Meeting Minutes

Date: Monday, October 4, 2021

Time: 11:00 AM

Location: [Virtual Meeting Room](#)

Agenda Details:

1. Call to Order & Approval of Agenda
 - Called to order by Erin Cue and second by Vicki Rothman.
2. Approval of September 20, 2021 Minutes.
 - Approved by Andria Denmon and seconded by Samantha Manuel.
3. Announcements/Introductions
 - Welcome Baskets
 - Special thanks provided to those committee members who helped make welcome baskets for new faculty members and deliver them.



- Most welcome baskets have been delivered, but there are a couple left that need to be delivered. Still looking for volunteers to deliver these.
- Goals
 - Create goals around academic senate goals when finalized.
 - Create a campus wide community of Collegiality, Informed debate and action and joyful camaraderie. : Our service fair will align directly with this goal.
 - Assist in the development of a long-term full-time faculty hiring plan that achieves, in a timely manner, the goal of the 75-25 ratio. : The New Faculty Experience supports this goal as well and parallels goals.
 - Once Academic Senate goals are finalized committee will create additional goals based on the senate goals.

4. Discussion

- Initial Module & Welcome Discussion (Participation)
 - Committee discussed thoughts about using Pronto versus Microsoft Teams to reach out to new faculty.
 - Committee voted to use Pronto this year, since responses from new faculty varied. Committee thought this may be more accessible to new faculty.
 - Also, discussions on whether committee members will engage in the discussion board. Committee decided that posts to welcome discussion would be shared.

5. Action Items

- Fall 2021/Spring 2022 Meetings –1st and 3rd Monday at 11:00am
 - Committee approved to continue meetings on the above days/times.
 - Committee members will inform chair if any issues arise.
- Committee Elections – Academic Senate Committee Appointments Form:
 - Erin cue will remain chair of the committee.
 - Emily Elam volunteered to be vice-chair.
 - Andria Denmon volunteered to be secretary.
 - Committee appointments form will be updated with this information and submitted this week.
- Campus Tour -October
 - Vicki Rothman announced - Activity: Student Services Center Tour - "Trick or Treat" at Student Center with the New Faculty.
 - Announcement: The announcement will be posted regarding the Student Services Center Tour. All COVID protocols will be adhered to. Flyer will be created based on announcement.
 - Discussion Board: Ideas regarding discussion board were provided by committee members. "What would you like to know from our student service area?" "What was one resource that you are still trying to find for your students?" The discussion board will begin October 8th.
- Module Selection/Assignments
 - Mentoring – November
 - Forouzan will meet with Erin to discuss upcoming module and present and next meeting.
 - Community Building – December
 - Duc will schedule day and time for brainstorming meeting.

6. Comments

- No additional comments.

7. Adjournment:12:08