

NEW FACULTY COMMITTEE

Meeting Agenda

Date: Monday, August 30, 2021

Time: 3:00 PM

Location: [Virtual Meeting Room](#)

Agenda Details:

- I. Call to Order & Approval of Agenda: Called to order at 3:05 pm, Forouz and Samantha moved to approve the agenda.
- II. Approval of June 14, 2021 Minutes : Approved by Emily Elam and seconded by Samantha Manuel
- III. Announcement/Introductions (new members/visitors)
- IV. Discussion
 - This program is moving! (Great news!) First professional development workshop happened during Fall 2021 Professional Day.
 - This workshop was a partnership with the Equity Diversity Committee and was led by Erin Cue and Kevin Chicas (Chair of EDC). The workshop was entitled “New Faculty Workshop: Beginning the Journey Toward More Equitable Teaching Practices”.
 - The committee chair has met with several other committees on campus to work together and collaborate.
 - Cyrus from Professional Development is able to share thermos, lunch boxes, yoga mats and pens to help create welcome baskets.
 - Paige can loan us [What the Best College Professors Do](#) from the Teaching Center for the new Full Time Faculty, as there are a limited amount of supplies.
 - Tentative Schedule First Year Faculty Experience
 - Welcome Letter/Welcome Basket Distribution: The committee will be sending out an email asking about how the gift may be delivered as well as a preview of the course and committee plans.

V. Action Items

- Review Welcome Module
 - Pre-survey: Pre-survey will allow faculty members to have anonymity with a passcode. The committee discussed the goals of the new faculty and the survey will allow the committee to see what the faculty want to achieve in their first year at SMC. That way, the committee can support these goals with workshops, etc. It was discussed that the survey will be strength based.
 - Discussion about the name of the committee's experience for new faculty. Changing from First Year Faculty Experience to **New Faculty Experience** to have more inclusive language for those that may have come in during pandemic, etc.
 - Website and all outreach communications will be "New Faculty Experience, sponsored by Academic Senate New Faculty Committee".
- Module Selection/Assignments : Members of the committee approve of the Canvas shell for the New Faculty Committee Experience. There are many important and intention details in the shell.
 - The committee will choose which members will lead which module.
- Welcome and Module Two have been approved by the committee as well as the assignments.
- Vote on Fall 2021 Meetings – Currently 1st and 3rd Monday at 3:00pm. A doodle poll will be sent out to change meeting time to accommodate multiple members.

VI. Comments

VII. Adjournment at 4:21 pm

[New Faculty Committee Website](#)

[First Year Faculty Experience \(Homepage\)](#)