

# NEW FACULTY COMMITTEE

## Meeting Agenda

**Date:** Monday, April 5, 2021

**Time:** 3:00 PM

**Location:** [Virtual Meeting Room](#)

### Agenda Details:

- I. Call to Order & Approval of Agenda- 3:05 pm
- II. Motion to Approve Meeting Minutes and Agenda at 3:07 pm
- III. Introductions and Attendees
  - Erin Cue
  - Duc Pham
  - Emily Elam
  - Dr. Julie Kanjanapangka
  - Vicki Rothman
  - Samantha Manuel
  - Christyanne Melendez
- IV. Review [Focus Areas](#)
  - a. Discussion of objectives/goals and potential partners and collaborations.
    - **Welcome/Invitation:** Some ideas that were spoken about for Welcome/Invitation are welcome letter, bags/baskets, Canvas homeroom.
    - **Professional Development Workshops:** Workshops include Orientation, Tenure Process, Benefits and Retirement, Diversity and Equity Committee, Professional Development Committee. Also, discussed having new faculty workshops at flex day.
      - Long Term Goal to look into certificate program?
    - **Mentoring:** Spoke about the importance of having an out of the department faculty member as a mentor to new faculty. It can also be someone within

the department. Also discussed each department providing one class for new faculty to observe.

- Noted many partners that would be beneficial to our committee and the objectives that we are trying to accomplish.

b. Create subgroups

- Postponed to next meeting.

V. Action Items

a. [Committee appointments form](#)

b. Confirm next meeting time - Monday, April 19 at 3:00pm.

- Speak about objectives for the academic support services, community building activities and service activities in the April 19, 2021 meeting.

VI. Comments: No further comments.

VII. Adjournment at 3:59 pm.

Web page: [New Faculty Committee](#)