

Santa Monica College Academic Senate
PERSONNEL POLICIES COMMITTEE: MINUTES
THURSDAY, MAY 2, 2013
1:15 pm Science 251

Members Present: Jamey Anderson, Patricia Burson, Sherri Lee-Lewis, Tracey Ellis, Laurie McQuay-Peninger, Andrew Nestler, Marcia Wade

Members Absent (excused): Kimberly James, Vicki Rothman

- I. **Minutes** from 4/18/13 approved by consent with minor changes.
- II. **Equivalency AR Reviews.** The drafts were approved by senate exec to be presented to the full senate. They will be presented as a draft, and then have first and second reads, hopefully by the end of the semester.
- III. **AR 3211.3 (Chairperson Elections):** Item #5: issue of paper vs. electronic ballots. Clarification made with the intention that an election use a uniform method of balloting, whether paper ballots are used or, in the default case, if the election is run electronically. Also, clarification was made that it is the *academic senate's* election and rules committee that is the body that announces the deadlines for the election.

There was further discussion to tighten up the timeline for special elections (Item #8), with tentative agreement on language regarding the acceptance of petitions for special elections only during the first twelve weeks of a fall or spring semester.

Finally, in Item #9, the language was clarified regarding the temporary or "permanent" inability of a chairperson to fill out their term. In such cases, we included language to appointment of an acting chairperson, and for a special election, in the case where a chairperson is no longer available, for whatever reason, to fulfill the duties of the office.

The draft document was sent to committee members in order to make sure that the draft language discussed during the meeting was satisfactory. It is the hope of the committee that all parties can agree on language at our last scheduled meeting on May 16, and that the draft is in good enough shape to present to other interested parties (chairs committee, senate exec).

- IV. Adjourned at 2:30 p.m. Next meeting 5/16