

## **SMC PERSONNEL POLICIES COMMITTEE Minutes**

Thursday, December 5, 2013

11:15 a.m. -12:35 p.m. Loft

In attendance: Suzanne Borghei, Patricia Burson, Ron Furuyama, Janet Harclerode, Sherri Lee-Lewis, Melody Nightingale, Jon Rogers

I. Call to Order

II. Public Comments - none

III. Action Items

a. Approval of Minutes from 10/24/13 - approved

b. Discussion of AR 3211.3 Department Chair Tenure and Selection – discussion revolved around timeline for a special election (two weeks for a tenured ft faculty member to submit name for nomination and two week election period?). Should language be added to when that 2 weeks begin? (after the petition is submitted or after the department is notified by Academic Affairs).

IV. Adjournment

Next Meeting Scheduled for Feb 20, 2014