

**SMC ACADEMIC SENATE JOINT PERSONNEL POLICIES COMMITTEE MINUTES**  
**Tuesday, December 13, 2016, 2:30pm – 4:00pm, Library 275**

**1. Call to Order – 2:35pm**

**In Attendance:**

Dana Nasser  
Sherri Lee-Lewis  
Mitch Heskell  
Patricia Burson  
Moya Mazorow  
Nathan Khalil

**Absent:** Nate Donahue, Tracey Ellis and Marina Parise

**Guest:** Katie Colimitras

**2. Public Comments:** January PPC meeting will be cancelled.

**3. Announcements:** None

**4. Review and Approval of November 8, 2016 Minutes:**

Motion to approve: Sherri

Second: Moya

Vote: Aye: 4 – Dana, Sherri, Mitch and Moya  
No: 0  
Abstain: 2 – Patricia and Nathan

**4. AR 3215 – Sabbaticals:** Final review of the AR, after changes were made to address the concerns of the Executive Committee. PPC committee voted to send updated version back for consideration.

Vote: To forward AR to Academic Senate Executive Committee to consider for read at Academic Senate.

Motion to approve: Moya

Second: Patricia

Vote: Aye: 6 – Dana, Sherri, Mitch, Patricia, Moya and Nathan  
No: 0  
Abstain: 0

**5. AR 3211.1 – Procedure for Hiring Full-Time Faculty:** It is possible to accept the reference letters via the People Admin applicant system after the recruitment is closed, if we choose to require them only if the candidate is chosen for interview. The question remains how many letters do we want to require and at what point?

6. **AR 3230 – Recruitment and Selection – Hourly Temporary Faculty:** Tabled until next meeting.

7. **Meeting adjourned at 4:05pm**

Motion to approve: Moya

Second: Patricia

Vote:	Aye:	6 – Dana, Sherri, Mitch, Patricia, Moya and Nathan
	No:	0
	Abstain:	0