

SMC Academic Senate Personnel Policies Committee meeting minutes
Tuesday, December 3, 2019
1:30 to 3:00pm
Library 275

Present: Andrew Nestler (Chair), Sherri Lee-Lewis (Vice-Chair, via telephone), Patricia Burson, Janelle DeStefano, Tracey Ellis, Chris Grant, Mitch Heskell, Sharon Jaffe, Moya Mazorow

I. The meeting was called to order at 1:35pm.

II. Public comments: None.

III. Announcements: None.

IV. The minutes of the November 19 meeting (moved by Moya and seconded by Tracey) were approved by all except Sherri who was not present at the time.

V. AR 3210 (Classification of Academic Personnel): As daily substitutes and substitute instructors of record (two of the three types of substitutes for faculty) can be either full-time or part-time faculty members, our new draft moves the definitions of the three types of substitutes out from under the umbrella of temporary faculty, and into their own section of the AR.

Sherri spoke with Brenda Benson, who had no suggestions for further modifying our draft with respect to non-instructional faculty members.

We revised the draft to reflect the fact that a long-term substitute may serve for only part of a full term.

A motion to approve the most recent draft was made by Trish and seconded by Mitch, and it passed unanimously. Sherri will see if Jenny Merlic has feedback on our draft, and Andrew will run it past Nate Donohue.

VI. The meeting was adjourned at 2:50pm (moved by Trish, seconded by Moya, and approved unanimously). The next meeting is scheduled for February 25, 2020.