Professional Ethics and Responsibilities Committee

Meeting Agenda

Tuesday, March 5, 2019

12:45-2:00pm

HSS 261

In attendance: Brian Rajski, Chair; Valerie Narey, Secretary; Ian Colmer

**I. Call to Order and Welcome**

**II. Public Comments**

**III. Discussion Items**

1. **Model Syllabus Revision**

Discussion on how to bring together the two versions of model syllabus. Ian volunteered to take the first pass at merging the two documents in a cohesive way that was more useable making use of red text and brackets yet maintaining accessibility with headings that a screen reader could pick up on. Ian would then pass the document to Valerie for any additions.

Revisions will then be discussed at next meeting with goal of finalizing the Model Syllabus for this Spring semester.

1. **Ethics Statement Revision**

Discussion on how AR 5200 is such a big project that would be best tabled until Fall 2019 when hopefully we will have a larger committee to share the load on this project.

1. **Potential Spring 2019 *SMC Ethics* topics**

Discussion of many possible topics including:

* Collegiality in general and with respect to communications across departments
	+ How this affects pathwasy
	+ Departments supporting each other during times of change
	+ Best serves our students
* Best practices in online aspects
	+ Voice in email, modeling good online communication
	+ Canvas use
	+ Making electronic resources available/accessible
* Equitable education
	+ Low enrollment can be due to funding pressures on students
		- Encouraging OER gives equitable education
	+ Appropriate flexibility
		- How class policies may affect students disproportionately, students of color, DACA, etc
	+ Equity initiatives, learning from other departments

Theme of Equity was decided on for the main piece. Valerie volunteered to take a first pass which then Brian would refine.

**IV. Action Items**

1. **Approval of minutes for 11/6/18 and 12/4/18 meetings**

Postponed until next meeting

**V. Adjournment**