Professional Ethics and Responsibilities Committee

Meeting Agenda

Tuesday, April 16, 2019

12:45-2:00pm

HSS 261

In attendance: Brian Rajski, Chair; Valerie Narey, Secretary; Ian Colmer

**I. Call to Order and Welcome**

**II. Public Comments**

**III. Discussion Items**

1. **Model Syllabus Revision**
   * Make all into bullet points rather than #’s
   * A statement in the beginning to faculty that they should feel free to change order of items to suit their class
   * I have a note course content as a separate document (not sure what I meant here)
   * Spring 2019 changed to Semester Year
   * Decision to provide more options rather than less in examples
   * Final read of model syllabus next meeting
2. ***SMC Ethics* main text 1st read.**
   * Brian to make final version of main text
3. ***SMC Ethics* sidebar**
   * Discussion on possible sidebars, decided on microaffirmations
   * Brian to talk with Equity committee for some possible examples to include
   * Brian to bring a sidebar draft next time

**IV. Action Items**

1. **Approval of minutes for 11/6/18, 12/4/18, 3/5/19 meetings**
   * 11/6/18 and 3/5/19 approved, Valerie to send versions without Draft watermark
   * Brian to draft 12/4/18 minutes

**V. Adjournment**