**Santa Monica College** Professional Ethics & Responsibilities Committee

# Meeting Minutes

**Date & Time**: 11/10/22 1:00-2:00 p.m.

**Location**: https://us06web.zoom.us/j/88173519434

**Chair**: Brian Rajski

**Attendees**: Ian Colmer, Lula Livanis, Valerie Narey, Luz Badillo

## Call to Order

## Public Comments

### No public comments.

## Discussion Items

### The chair presented some suggested minor additions to the Model Syllabus about parts of the EOPS program. The changes were minor and noncontroversial, so the committee agreed to update the Model Syllabus without a full revision passing through the Senate.

### The committee completed a first read of the Fall 2022 Newsletter main piece. It discussed and revised the sections about how attendance, office hours, and student supports could all benefit from practices learned from online teaching. The committee agreed to continue editing the piece collaboratively using Google Docs.

### The committee brainstormed the Fall 2022 Newsletter sidebar and decided to write about the potential burnout from teaching multiple modalities and how to balance student success with sustainable teaching practices.

## Adjournment

**For all documents, visit** <https://www.smc.edu/administration/governance/academic-senate/committees/professional-ethics-responsibilities.php>