

**SMC Academic Senate Social Committee Minutes
November 18, 2015**

Called to order at 3:45

In attendance: Janie Jones, Mary Colavito, Janet Harclerode, Michael Strathearn

1. Approval of minutes for meeting of November 4, 2015
Moved by Mary Colavito
Seconded by Michael Strathearn
Approved Unanimously
2. Janie reported that the executive committee does not support the idea to have a senate reception for the incoming college president. Instead, it was suggested that there be pizza at one of the senate meetings in which the new president, Dr. Kathryn Jeffery, would be invited.
3. Exec approved \$1200 for the social committee budget.
4. The committee discussed the scope and function of the social committee and agreed on the following (revised from the scope and function that was approved on March 28, 2006):

Membership: Faculty Only

Structure/Scope: The committee facilitates events that foster collegial relations among faculty and between faculty and others in the campus community and that contribute to a positive campus climate.

Function: The social committee plans regular social events for the academic senate.

Moved by Janie Jones

Seconded by Michael Strathearn

Approved Unanimously

5. Discussion of the senate holiday party for all senators and all those serving on senate committees (and their guests).
 - Date and Time: December 10 from 4:00-7:00
 - Venue: 1510 Pico Boulevard
 - Janet will contact caterers (\$1000 budget) & ask about cups and plates, etc
 - Janie will make final decision regarding food
 - Hors d' oeuvres, cookies and coffee; Committee will bring wine and soft drinks
 - Janie will submit a work order to clean up
 - Committee members will come at 3:00 to help set up
 - Janie will ask Helen LeDonne to help decorate – simple garland, poinsettias, candles
 - Janet and Michael will bring holiday music CDs
 - Janie will ask Dalia to make a flyer to be distributed at the next executive committee meeting so that committee chairs may invite their committee members to attend

6. Discussion of spring event, two possible dates – March 19 or March 26 for the Getty Museum event.
7. Meeting adjourned at 4:40 pm.

Next Social Committee meeting is scheduled for March 2, 2016.