



Administrative Regulation
Chapter 4 – Academic Affairs

AR 4222 REMEDIAL COURSEWORK

NOTE: *The following language in red ink is legally required. Local practice may be inserted here, which **must include** the following:*

Remedial coursework consists of pre-collegiate basic skills courses.

A student’s need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.

No student shall receive more than 30 semester units for remedial coursework. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services.

A student who successfully completes remedial coursework or who demonstrates skill levels which assure success in college-level courses may request reinstatement to proceed with college level coursework.

Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the limitations of this regulation.

Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a waiver of the limitations of this regulation.

The catalog shall include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.

❖ From current SMC AR 4343 Remedial Coursework Limitation

Coursework Limitation

Student enrollment in remedial coursework is limited to 30 semester units completed. Remedial coursework refers to the following pre-collegiate basic skills: pre-collegiate basic skills courses are those courses in reading, writing, computation, learning skills, study skills, and

English as a Second Language which are designated by Santa Monica College as non-degree credit courses.

Students requiring additional remedial coursework shall be referred to appropriate adult non-credit educational services provided by the College, or other appropriate local schools with which the district has an established referral agreement. The following students are exempted from the limitation on remedial coursework.

1. Students enrolled in one or more courses of English as a Second Language (ESL);
2. Students identified by the College as having a learning disability.

Standards shall be developed for waivers of the limitation on remedial coursework to any student who shows significant, measurable progress toward the development of skills appropriate to his/her enrollment in college-level courses. The standard shall include provisions which insure that waivers are only given for specified periods of time or for specified number of units.

A student who does not attain full eligibility status for college-level work within the 30 unit limit shall, unless provided with a waiver, be dismissed and referred to adult non-credit education courses.

A student may, upon successful completion of appropriate "remedial coursework," or upon demonstration of skill levels which will reasonably assure success in college-level courses, request reinstatement to proceed with college-level course work.

The District shall submit, through the established Management Information System, information necessary to enable the [California Community Colleges Chancellor's Office](#) to determine the following:

1. The effect of a limitation of remedial coursework on students by sex, age, and ethnicity;
2. Success rates for students enrolled in "remedial coursework."

Reference: ~~Title 5, Section 55756.5~~ (NOTE: Section 55756.5 was repealed)

References:

Title 5, Sections [55035](#) and [55502](#);
[ACCJC Accreditation Standard II.A.4](#)

NOTE: The **red ink** signifies language that is **legally required** and recommended by the Policy & Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The Policy & Procedure Service provided legal updates to this regulation in September 2005, February 2008, and April 2015. The language in **black ink** is from current SMC AR 4343 Remedial Coursework Limitation approved on December 11, 2001. The language in **blue ink** is included for consideration. The language in **yellow highlighting** (above in this regulation) is included to draw the reviewers' attention, and this language will be removed upon final approval.

Approved: December 11, 2001

Revised:

(Replaces SMC AR 4343)

