

Loss of BOG Fee Waiver Appeal Process

If you have been disqualified from receiving the BOG Fee waiver for failing to meet the new GPA or Completion Rate standards for two consecutive major (Fall or Spring) terms, you are entitled to go through the appeal process for reinstatement of the Board of Governors (BOG) Fee Waiver. Students will be able to appeal the loss of the Board of Governors Fee Waiver based upon the following verifiable circumstances:

- Extenuating circumstances: cases of accidents, illness or other circumstances beyond a student's control.
- A change in a student's economic situation.
- Evidence that a student was unable to obtain essential support services.
- Special consideration of factors for veterans and students in the following special programs: CALWORKS, EOPS, and DSPS
- Students with disabilities who applied for, but did not receive accommodation, in a timely manner.
- Significant academic improvement.

Note: Successful appeal for "enrollment priority" extends to the fee waiver.

How to Appeal

1. Complete the [BOG Fee Waiver Appeal Form](#)
2. Print out completed form
3. Submit supporting documents to the Financial Aid or Admissions office by the following deadlines:
 - Fall 2017: December 5, 2017
 - Spring 2018: June 8, 2018

Board of Governors (BOG) Enrollment Fee Waiver Satisfactory Academic Progress Information

Board of Governors (BOG) Enrollment Fee Waiver academic progress requirements:

- 2.0 GPA
- Greater than 50% Completion Rate (CR)

BOG Enrollment Fee Probation

BOG Waiver recipient's academic progress will be assessed after the conclusion of Fall and Spring semesters. If either the GPA or completion rate is lower than the requirement, the student will be placed on BOG Enrollment Fee Waiver Probation. Students will be expected to improve their GPA and/or their completion rate by next academic progress assessment.

Disqualification

- Lack of Progress: If a student has two consecutive semesters (Fall or Spring) failing to meet the GPA and/or completion rate requirements, they will be placed on BOG Fee Waiver Disqualification.

Disqualification Process

- Next Fall or Spring term
 - Exception 1: If student has added a class in next fall or spring term, before being notified of second consecutive lack of progress semester, disqualification is pushed forward to next major (fall or spring term)
 - Exception 2: If student has not yet completed 12 units, disqualification is pushed forward to next major (fall or spring term)
 - Exception 3: Foster youth and previous foster youth (under age 25) are exempt from disqualification.

BOG Fee Waiver Reinstatement

- Raise GPA and/or Completion rate
- Student "sits out" two major terms
- Appeal (ED Plan not required at SMC / Electronic Appeal)