

Santa Monica College Student Affairs Committee

Meeting Minutes

Date & Time: Wednesday, May 26, 2021
Location: Zoom Session
Chairs: Beatriz Magallon (Chair), Esau Tovar (Vice Chair)
Attendees: Donna Davis-King, Matt Musselman, Press Nicolov, James Thing, Mike Tuitasi, Alicia Villalpando, Caden Gicking (Student Rep), Nathan Martins (Student Rep)
Guests:
Excused/Absent: Redelia Shaw

I. Call to Order: 12:02 PM

II. Public Comments:

- i. Mike provided an update regarding the Freedom of Speech AR. Bob Meyers would be willing to review and condense this AR, as this AR is fairly long.
- ii. The committee decided unanimously to have a short meeting, as this was an extra meeting.

III. Approval of Minutes: May 5, 2021 and May 12, 2021

Motion to approve Minutes from May 5, 2021 Donna moved, Press seconded, (9) Yes, 1 abstention at 12:08 PM.

Motion to approve Minutes from May 12, 2021 Alicia moved, Donna seconded, (10) Yes, at 12:15 PM.

IV. Updates and Old Business:

- a. AR 4225 Credit Course Repetition
 - i. Bea shared that this AR passed the second read.
- b. AR 5422 Campus Events by St Org's and Clubs
- c. AR 5424 Formation of Student Clubs
- d. AR 4350 Graduation Requirements
 - i. Bea shared that above 3 AR's passed first read, but no significant discussion due to a heavy agenda.
 - ii. Three AR's will be presented for 2nd read and hopefully will be passed by end of semester.

V. New Business:

- a. AR 4300 Field Trips & Extracurricular Activities
 - i. Bea had met with Benny, Isaac, and Mike and decided to remove all language that included direction on gender-neutral assignment of rooms. They decided advisor and students could decide this on their own as long as advisor knew in which room student was in for the night.
 - ii. Mike had received feedback from legal counsel and the Risk management group Keenan regarding gender and accommodations. Mike shared how this feedback had become verbally convoluted. Therefore, it would be better to stick to the original plan of removing gender completely and working with the administrator of the area as far as assigning of the room. Bea agreed that it might be better to steer away from this; as such detailed specifics may not be necessary in the regulation.
 - iii. Bea asked, in the case if students are switched rooms once they arrive. Isaac shared he would like to know and be aware in case of a potential emergency.
 - iv. Discussion between committee members was held on whether to include language regarding Advisor and/or Administrator. Questions were raised of specific potential outcomes, and who would need to be notified. Isaac shared what typically has happened is a spreadsheet with all student names, and the corresponding room in which they stay has been maintained. However, as far as Isaac knew there is no existing template of room accommodations. Esau suggested it would be helpful to create these types of templates. Bea asked if this would be part of the training that is being developed for faculty that serve as advisors. Isaac answered he would happily create a template form that faculty, advisors and staff could use to indicate who sleeps where. Isaac did want to point out this has already been the practice, however, to create a standardized process Isaac will create this said template. Alicia also brought up that the hotel should also know who is in which room in case of an emergency, such as a fire etc.

- v. Mike and Isaac reiterated as long as we know who is in what room that is what matters most. The hotel does not need to be informed who is in each room because that would complicate matters. However, when Bob reviewed and looked at this from a title 9 lens, the liability of a part-time faculty member who may not be as aware of the rules and regulations could be problematic. Where are the checks and balances? Therefore, Mike suggested to include and/or to be included prior to the word Administrator under 4. Bea then reiterated to answer James's point that even though advisor and administrator would know, then no one else would know as these two individuals would have the forms with them. Isaac answered yes, and that could change when arriving at the Hotel. James then asked would the changes need to be updating the College at this point? As long as the advisor is ok with changes, if that would be ok? Mike answered to add language such as a copy of the students' information will be kept at the college. Donna noted that anyone could take a picture of these updated lists and keep a record of it and send it to the college. Donna further stated this backup would be helpful as a backup. Mike stated that this type of backup of student information would be needed. Isaac answered that the advisor could email a picture of the form. This would all be part of the training materials as well.
- vi. Language edits were made regarding notification of room change by input from Esau, Isaac, James, and Mike.

Motion to approve AR 4300 Mike moved, Donna seconded, (10) Yes, at 12:55 PM.

- b. AR 4100 Graduation Requirements for Degrees
 - i. Bea stated we would not have time to finish this long AR in one hour and best to continue working on it in the Fall semester. She also wanted feedback from Department Chairs and reminded everyone to be a part of the discussion when it was brought up to all departments for feedback.
 - ii. Bea asked if she should work with Estela R on this AR over the summer? Esau responded he also wants to provide feedback on this AR. Bea said she would send the regulation to Esau to work on proposed changes.

VI. Announcements: Bea thanked the Committee members for being a part of the Committee, wished everyone a great summer and thanked the Student Representatives as well. Caden will be transferring and wished him well. She said she was looking forward to see everyone again this Fall.

VII. Adjournment: 1:00 PM

For all documents, visit: <http://www.smc.edu/ACG/AcademicSenate/Committees/Pages/Student-Affairs.aspx>

Next scheduled meeting: Fall 2021

Respectfully Submitted by Malin Bohman