

# Santa Monica College Student Affairs Committee

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## Meeting Minutes

**Date & Time:** Wednesday, Sept 15, 2021  
**Location:** Zoom Session  
**Chairs:** Beatriz Magallon (Chair), Esau Tovar (Vice Chair)  
**Attendees:** Donna Davis-King, Matt Musselman, Press Nicolov, James Thing, Mike Tuitasi, Alicia Villalpando, Kamiko Greenwood (student rep)  
**Guests:**  
**Excused/Absent:** Redelia Shaw

### I. Call to Order: 12:10 PM

### II. Public Comments:

- i. None

### III. Welcome and Introductions

- i. Everyone introduced themselves.
- ii. Bea went over the role of the SAC.
- iii. Esau wanted to highlight the equity focus, particularly how non-credit students now are eligible to participate in student government.

### IV. Approval of Minutes: May 26, 2021

*Motion to approve Minutes from May 26, 2021 Alicia moved, Donna seconded, (8) Yes, 1 abstention at 12:21 PM.*

### V. Action Item: Role of Student Representatives

- a. Bea informed the committee that it was needed to be voted on every year, if students would get voting privileges. Gave history of what it's been under her leadership, students have been voting members.
  - i. Alicia voiced the request to make this a permanent change since the student voice is so important.
  - ii. Bea asked if student reps were to be included in quorum. Both Esau and Alicia, said no.

- iii. Kamiko asked if votes only would be granted for the two student representatives and not extended to guest students. Esau answered other students who may want to join can listen. However, not vote. Bea reiterated that all student voices are important and will be heard yet there are only two voting members.
- iv. Kamiko wanted to know what the reasoning was behind excluding students from being a part of quorum. Bea answered that unless students attend, we would not be able to conduct the meeting, and this would create issues. In the past students have not been able to make it to all meetings, and Mike also raised the point of conflicting exam schedules.
- v. Kamiko further wanted to know if the meeting could be scheduled at a different time to ensure students could make the meeting. Bea usually schedules meetings so that the last meeting is in late November, early December in order to avoid conflicting the meeting time with finals.
- vi. Kamiko wanted students to be a part of the quorum as it would hold students accountable, and signal that their participation is important. Alicia pointed out that students are committed, however there can be outside commitments preventing students from attending all meetings. Thus Alicia would find it challenging to change the quorum requirements, as the meeting cannot proceed without student reps if students are made to be a part of quorum. Bea also pointed out that despite students missing parts of meetings in the past, or full meetings, they have most of the time been able to share input on AR's as the discussion and edits of AR's last over several meetings. In the past, if student reps could not attend meetings, they would have to inform AS and Bea, as well as appoint another student from AS to attend in their place. Donna mentioned it is important to ensure student representation, however in her experience students come as often as they can but seldom do they make every meeting. Additionally, Donna pointed out that students should have this flexibility, as they are students first. James asked what the rules are for other committees. Esau answered that students are not part of quorum in other committees.
- vii. Matt suggested including students towards the count of quorum, thus having 6 members constitute as quorum rather than the traditional 5 but with a minimum of one of the students being here. Therefore, we can meet quorum. Esau's also suggested the requirement of at least one administrator because SAC is a joint committee. Donna did not support this and reminded the committee when Esau has not been present in the past; the committee waits for input from Esau.
- viii. Kamiko still felt strongly that student reps should be a part of quorum and stipulated to be present just like an administrator.
- ix. Esau included that in the Academic Senate bylaws article 6 general committee provisions, section 6.1.b. "joint committee members are committees where faculty members are joined by administrators and joint committees may seek approval yearly from the academic Senate and the district to have students or classified members, but these positions will not count in establishing quorum." So, bylaws are from the Academic Senate's purview not the SAC.

- x. Kamiko still feels that SAC should implement students being a part of quorum and this could set the precedence for other committees. Donna however thought this was an overstatement of responsibility, she thinks this is up to the students to attend. No one group should be identified, as having to be present to fulfill quorum or there could be no work done.
- xi. James further clarified, that SAC actually cannot change and make students part of quorum due to article 6 above. Esau responded that this was correct.
- xii. Esau now stated that there is no motion to be made regarding including students in the quorum. Esau advised Kamiko to address this with the Academic Senate elections and bylaws committee, which would be the appropriate body to address this.

***Motion to make student members voting members moved by Esau, seconded by Alicia, (9) yes 12:55 pm***

## **VI. AR Updates: Passed by Academic Senate**

- a. AR 4225 Credit Course Repetition
  - i. Esau is working with MIS to allow Admissions to use a program that eliminates the impact of substandard coursework repeated at other institutions. However, we need an additional feature to be able to document that course was repeated at another college, and the semester that the course was repeated. MIS needs to make changes to our system to reflect this change.
- b. AR 5422 Campus Events by St Org's and Clubs
  - i. This AR was passed by the Academic Senate both the first and second read. However, it has been held up pending feedback from senior staff, including Bob Meyers and has as a result not been implemented. Mike further explained this delay is due to Bob Meyers having to review parts of this AR.
  - ii. Esau did not see a reason to preclude this AR from being adopted. However, he does see Bob's points. In response to Bea's concern regarding the delay of implementing this AR due to Bob's delay. Therefore, Esau advised Mike to bring this back to Bob.
  - iii. Mike will follow up on this with senior admin and Bob.
- c. AR 4300 Field Trips & Extracurricular Activities.
  - i. SAC approved this AR during the May 26<sup>th</sup> meeting. Bea will take this to the Executive committee.

## **VII. AR's for Priority Consideration**

- a. CC League of California Updates
  - i. Document from the League delineating AR's in the 4000/5000 series with several being new and having revisions.
  - ii. There are six AR's, which have been under review for three years with Lina and Bob. Esau asked Mike what the hold up was. Mike answered Lina and Bob will work on these this semester.

## **VIII. Goals and Objectives: 2021-2022**

- a. Bea went over several AR's to consider for prioritization. Bea recorded 1 (1a, b, c) next to AR's as highest priority, 2,3, 4, etc. for lesser priority. AR's were prioritized with input from all committee members. The prioritization will be fully completed at the next meeting.
- b. Esau wanted to prioritize AR 5800

## **IX. Adjournment: 2:00 PM**

**For all documents, visit:** <http://www.smc.edu/ACG/AcademicSenate/Committees/Pages/Student-Affairs.aspx>

**Next scheduled meeting:** September 29, 2021

Respectfully Submitted by Malin Bohman